

City of Virginia Beach
ELECTORAL BOARD MEETING MINUTES

February 3, 2021

Building 14, Second Floor Agriculture Conference Room,

The Virginia Beach Electoral Board Meeting was called to order by Chair Jeff Marks at 2:01 PM, Wednesday, February 3, 2021 with other Electoral Board members present: Dave Belote, Vice Chair and Lauralee Grim, Secretary. Also present were Donna Patterson, General Registrar/Director of Voter Registration and Elections, Christine Lewis, Deputy Director of Voter Registration and Elections, and Cynthia Shortridge, Senior Registrar. These minutes constitute the account of proceedings required by the Code of Virginia (COV) §24.2-107 and are prepared in accordance with Robert's Rules of Order 11th Edition.

There were two observers/representatives in attendance at the meeting. Bill Curtis, Chair of the Republican Party of Virginia Beach, and Marvin Weniger.

The agenda was adopted on a motion by D. Belote as were the minutes of the January 6, 2021 Canvass and general meeting.

Pursuant to COV requirements noted in §24.2-107 and §24.2-115, all Electoral Boards must meet in the first week of February to appoint elections officials. Senior Registrar Cynthia Shortridge, who supervises election officials, their training and service, and candidate campaign records, shared that there will be 445 election officials retiring. She also reviewed the number of officials who worked in previously in November elections. On a motion by D. Belote, the Board appointed 1494 officials for a two-year term and individuals whose names had been provided by the Republican Party of Virginia Beach. The Board also authorized the staff to continue to accept applications from individuals for the remainder of this term of office. (Belote)

Following the appointment of officers of elections, training options were discussed. On-line options were presented given the current restrictions in place. Based on the initial discussion, staff will develop a training design for the June 2021 Primary.

Finally, the body quickly reviewed the status of Census data and the possible impact its late arrival could have on Redistricting. Director Patterson notified the Board that the City Council approved the recommendation to move Bonney Precinct (040) to Princess Anne High School on January 19, 2021.

The Board discussed Satellite locations. As has been the practice, satellite locations will not be used for the June 2021 Primary. (Grim) There was a general discussion of 2020 satellite locations. The Board recognized that any changes to those locations which had been authorized by City Council (September 2, 2020) and approved by the Virginia Department of Elections (ELECT) must be made following the approval process created by ELECT in response to General Assembly action.

Director Patterson and Deputy Lewis reviewed the statewide Risk-Limiting Audit process which will be conducted in February as authorized by COV §24.2-671.1. All Virginia localities will

participate in this process as risk-limiting audits are designed to show whether ballots were tabulated correctly. As additional implementation details are received, this data will be shared with the Board along with the procedures that will be followed to participate in the audit. Board members have a document prepared by former Chair D. "Al" Albowich to use for background data.

Following a question from a citizen, the results listed for the November 2020 Mayor's election were reviewed. A new abstract was developed to show the complete vote count in this race. Board members serving during the November election signed that Abstract. The Abstract will be submitted to ELECT and the results have been placed on the local website. Assistant Registrar III Tracy Gibson presented the updated abstract.

The next meeting of the Board will coincide with the Risk-Limiting Audit, where the execution of that audit will be the focus of the meeting.

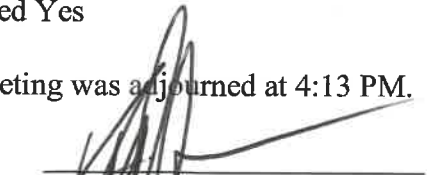
Secretary Grim moved that the Board move into a Closed Session for the purpose of discussing specific personnel matters, as permitted by COV §2.2-3711(A)(1). Without objection and by a vote of 3-0, the Board entered into Closed Session.

At 4:08 PM, the Board concluded the Closed Session. Chair Marks read the following statement:
"In accordance with COV §2.2-3712(D), I am asking the Secretary of the Electoral Board to conduct a roll call vote to certify that to the best of each member's knowledge that (i) only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were conducted in the closed meeting and (ii) only such public business as was identified in the motion for the closed meeting, by which the closed meeting was convened, was heard, discussed or considered in the closed meeting of the Electoral Board. That roll call vote shall be recorded and included in the minutes of the Electoral Board."


Secretary Grim then called the roll for the vote on the above statement:

Chair Marks	Voted Yes
Vice Chair Belote	Voted Yes
Secretary Grim	Voted Yes

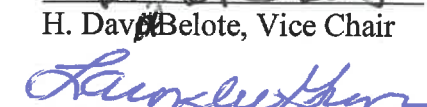
Having completed its work, the board meeting was adjourned at 4:13 PM.



Jeffrey Marks, Chair



H. David Belote, Vice Chair



Lauralee Grim, Secretary