

Minutes  
Virginia Beach Electoral Board Meeting

Tuesday, September 22 at 1:00 PM  
2<sup>nd</sup> Floor Conference Room, Building 14  
Virginia Beach Municipal Center

1. *Call to Order:* The meeting was called to order by Chairman Jeffrey Marks @ 1:00 PM with Board Secretary, Tim Barrow and Board Vice-Chair, Lauralee Grim present. Also present was Donna Patterson, Director of Elections/General Registrar. Visitor attending was: Robin Kessler representing the Democratic Party of Virginia.
2. *Adoption of the Agenda & Approval of Minutes:* T. Barrow moved that the agenda for the 9/22/20 Meeting and the Minutes of the 9/3/20 Board Meeting be approved. L. Grim seconded the motion and the motion was approved unanimously.
3. *Information Items:*
  - Donna Patterson provided a brief update on the first day of in-person voting at the GR office and the first mailing of absentee ballots to those applying prior to 9/18/20. She noted that there were 872 absentee in-person ballots cast on the 18<sup>th</sup> including both curbside and in line. Approximately ¼ of those casting ballots had previously requested by-mail ballots. VERIS will prevent these duplicate by-mail ballots being counted if cast. Voter demand was heavy and consistent during the day with the last voters casting ballots @ 6:30 PM. Strong voter turnout continued on 9/21 and 9/22.
  - Donna reported that 43,119 absentee by-mail applications had been processed by 9/18/20 and that mailing of ballots to the overwhelming majority these applicants was completed by 9/18/20 with the final batch of ballots mailed on 9/21/20.
  - A temporary absentee by-mail drop off location, EO/GR staff manned, was set up to meet election law requirements until a permanent drop-box is installed.
  - Although busy, first day voting proceeded relatively smoothly with minor voter complaints. The principal problem noted was management of the curb-side voting que and related traffic problems on Princess Anne Road. There were several minor issues with campaigning along the voter line at the rear of Building 14, but these were resolved. The expectation is that significant in person voting will continue throughout early voting period.
4. *Motion to Move into Closed Session:* Pursuant to the exemption from open meetings allowed by § 2.2-3711 A1 and A34 of the Code of Virginia, as amended, T. Barrow moved that this meeting of the Board be recessed into closed session for the following purposes: Discussion of election security issues related to building infrastructure in Municipal Center.

Moved by: T. Barrow  
Seconded by: L. Grim  
RECORDED VOTE:  
Marks YES  
Grim YES  
Barrow YES

5. *Motion to Reconvene in Open Session:* Pursuant to § 2.2-3712 D Closed meeting procedures; certification of proceedings, T. Barrow moved that the Board move to open session and certified that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Electoral Board, specifically, election security issues related to building infrastructure in Municipal Center.

Moved by: T. Barrow  
Seconded by: L. Grim  
RECORDED VOTE:  
Marks YES  
Grim YES  
Barrow YES

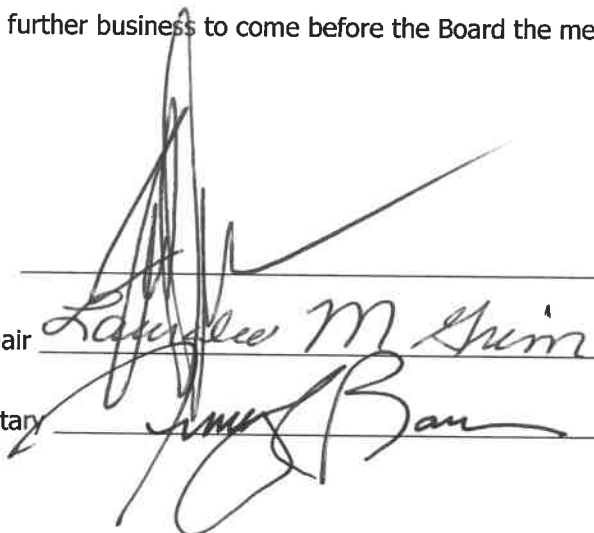
6. *Action Item Authoring General Registrar in Concert with the Clerk of the Circuit Court to Effectuate the Relocation of Certain Election Activities from the Municipal Center to the Virginia Beach Convention Center.* In response to space limitations in Building 14, the absence of suitable options to relocate critical election activities within the Municipal Center, and special COVID 19 related spatial concerns, J. Marks moved that the General Registrar in concert with the Clerk of Court move as soon as possible to effectuate the relocation of critical election activities to the Convention Center. Relocated activities may include but are not limited to: the Election Canvas, the Central Absentee precinct, pre-processing and tabulation of absentee by-mail ballots and Electoral Board meetings. This action is being sought on an emergency basis. The motion was seconded by L. Grim and approved unanimously by the Board.
7. *Next Meeting of Board.* The next meeting of the Board was set for 9 AM on Tuesday 9/29/20 at a location to be determined.
4. *Adjournment.* There being no further business to come before the Board the meeting was adjourned at 3 PM.

Approved:

Jeffrey Marks, Chair

Lauralee Grim, Vice-Chair

Timothy Barrow, Secretary



The image shows three handwritten signatures in black ink, each written over a horizontal line. The first signature is for Jeffrey Marks, the second is for Lauralee M. Grim, and the third is for Timothy Barrow. The signatures are written in a cursive, flowing style.