

Minutes
City of Virginia Beach
Electoral Board
Meeting of April 23, 2019

The Virginia Beach Electoral Board Meeting was called to order by D.A. Ablowich, Chairman at 1:05 PM, Tuesday, April 23, 2019 with other Electoral Board members present: Lauralee Grim, Vice Chairman and Tim Barrow, Secretary. Also present was Donna Patterson, Director of Elections/General Registrar. These minutes constitute the account of proceedings required by the Code of Virginia §24.2-107 and are prepared in accordance with Robert's Rules of Order 11th Edition.

The purpose of this meeting is to:

- a. Hearing from Citizens and Delegations
- b. Approval of Minutes – March 5, 2019 Electoral Board meeting
April 5, 2019 Special Electoral Board Meeting
- c. Primary Election Preparation
 - (1) Absentee Voting
 - (2) Pre-Processing
 - (3) Officer of Election Training
 - (4) June 12 Canvas meeting
- d. November General and Special Elections
 - (1) Court Ordered Redistricting
 - (a) Implementing House District Changes
 - (b) Split Precincts
 - (2) Homeschooled Students Participating in Election Day Page Program
 - (3) In-Person Absentee (Satellite) Voting locations for Nov. 2020 Election
- e. Election Center Facility Status
- f. Other such business as may be brought before the Board.

Upon a motion by T. Barrow and properly seconded, the proposed agenda was discussed and approved by voice vote.

There were no citizens present to address the Electoral Board.

Upon a motion by T. Barrow and properly seconded, the minutes of the Electoral Board meetings of March 5, 2019 and April 5, 2019 were approved by voice vote. A. Ablowich abstained from voting on the April 5 minutes as he was not present.

Primary Election Preparation.

Absentee Voting. Absentee Voting. Laura Kane, registrar staff, joined the meeting to participate in the absentee balloting discussions. Email ballots were sent out last week. About 207 absentee ballots were mailed yesterday after a few days delay. Labels generated by VERIS were not available last week because ELECT had not configured the primary elections properly, and absentee voter ballot address labels were generated for districts without a primary election.

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A discussion followed pertaining to the Federal Post Card Application (FPCA) Standard Form 73 (Rev. 09-2017) and the Virginia Annual Absentee Ballot Application Form SBE-703.1 (Rev 7/13).

Pre-Processing. Pre-processing of absentee ballots will be done for the primary election in order to establish procedures and prepare for general election pre-processing. Tentatively one day prior to the June primary election day will be scheduled and approximately 10 CAP officers of election will be involved.

L. Kane departed the meeting and C. Shortridge, Senior Registrar, joined the meeting.

Officer of Election Training. C. Shortridge provided a copy of the Training Class Schedule Overview for training for the June 11 primary. Training classes will be held from May 16 through May 20. The intent is to train all officers of election who are participating in the primary election. The training location will be the Virginia Beach Convention Center.

A discussion followed on the new provisional ballot logs and envelopes. There are new and will require training of chiefs/assistance chiefs to ensure that the new forms are understood and completed correctly.

Another training issue discussed was that of ensuring potential voters arriving at a precinct understand prior to receiving a ballot what election was taking place. Four ballot styles will be used in Virginia Beach, and the ballot received by the voter is dependent on the political party primary the voter wishes to vote in and their senate district.

C. Shortridge reported that about 75 new officers of election will participate in their first election, and that there will be about 39 new chiefs/assistant chiefs. A total of 997 officers of election are scheduled to work.

June 12 Canvass Meeting. The canvass will convene at 9:00 AM on Wednesday, June 12, for provisional ballot processing. It will continue with the full canvass teams at 12:30 PM for the canvass of the 100 precincts.

At 2:15 PM Christine Lewis, Deputy Registrar, and Mr. Tommy DeMartini, Virginia Beach City Public Schools School Safety Officer, joined the meeting. Mr. DeMartini attended the meeting for the purposes of introductions to the Board. He departed at 2:25 PM.

C. Shortridge departed the meeting

Court-Ordered Redistricting. The issue pertaining to the use of 2010 census tracts for the house district lines instead of city boundary lines was discussed. The U.S. District Court's intent to have the House District 77 within Chesapeake and House District 90 within Norfolk was inconsistent with the use of census tracts and resulted in several street addresses in Virginia Beach to fall within HD 77 and HD 90. L. Grim presented a draft letter to the Virginia Attorney General requesting his assistance in correction with this issue. The draft letter was approved in concept and will be reviewed again prior transmittal of the final copy.

Implementing House District Changes. Voter notices have been sent to those residents affected by the court-ordered redistricting. Many notices are being returned now as being undeliverable by the postal service.

Split Precincts. C. Lewis has been communication with localities that have split precincts to determine best practices for election procedures. Additional details will be discussed at subsequent Board meetings following the June primary elections.

Homeschooled Students Participating in Election Day Page Program. A recent email to the GR/DOE asked about home schooled students participation in the Election Day Student Page Program authorized by Code of Virginia § 604.3. After a discussion, the consensus was to permit home school students participation, and the application to participate would be made available through the GR/DOE page of the city's web site.

In-Person Absentee (Satellite). D. Patterson will be meeting with Mr. Michael Kirschman, the new Parks and Recreation Director, on Monday, about a standard policy at the recreation centers used for absentee voting, including candidate signs and campaign workers outside the 40 foot line.

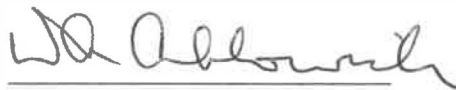
Election Center Status. D. Patterson has the final floor plans for review. She has also received paint and floor covering samples for selection. Mid-August still looks possible for a move to the new location.

Other business. A brief discussion was held pertaining to conducting a training session for campaign workers prior to the November General Election. This discussion will continue after the June Primary Elections.

L. Grim provided information that the School Board has determined that the March 2020 Super Tuesday Presidential Primary will be a work day for teachers; students will not be in the building on that day.

D. Patterson is participating with ELECT to respond to a National Governors Association (NGA) request for proposal. Virginia is striving for one of the five states to be selected for their Policy Academy on Election Cybersecurity.

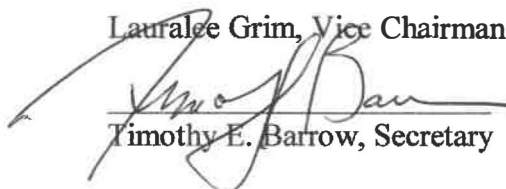
The next meeting of the Electoral Board will be held on Wednesday, June 12, 2019 at 9:00 AM. Having completed its work, the board meeting was adjourned at 3:55 PM, Tuesday April 23, 2019.



D.A. Ablowich, Chairman



Lauralee Grim, Vice Chairman



Timothy E. Barrow, Secretary