

Minutes  
City of Virginia Beach  
Electoral Board  
Meeting of September 13, 2019

The Virginia Beach Electoral Board Meeting was called to order by D.A. Ablowich, Chairman at 9:30 AM, Friday, September 13, 2019, in Building 14, Municipal Center, Virginia Beach, with other Electoral Board members present: Lauralee Grim, Vice Chairman and Tim Barrow, Secretary. Also present was Donna Patterson, Director of Elections/General Registrar and Christine Lewis, Deputy Registrar. These minutes constitute the account of proceedings required by the Code of Virginia §24.2-107, §2.2-3707 and are prepared in accordance with Robert's Rules of Order 11<sup>th</sup> Edition.

A motion by T. Barrow to approve the agenda for this meeting was properly seconded and approved by voice vote.

There were no citizens or delegations present to address the Board.

A motion by L. Grim to approve the minutes as corrected of the previous Board meeting held on August 21, 2109 and September 4, 2019 was properly seconded and approved by voice vote.

The purpose of this meeting is:

- a. Review Status of 577 Central Dr.
- b. November Election Preparation Status

Status of 577 Central Dr.

D. Patterson provided a status report of the current status of occupancy of the building. A Final Certificate of Occupancy was received this week. A meeting was held on Thursday of the past week with city representatives. Negotiations with the building owner and real estate agent are in the hands of the City Attorney. No information is available as to the status of these discussions. The City Attorney is drafting a question to the Attorney General to determine if in-person absentee voting can take place an alternate location of the DOE/RG's office.

Building 20A has been visited by the DOE/RG and staff, and found be acceptable as an election material preparation and distribution center, filling the function formerly done in Building 23.

The Board suggested that the Building 14 conference Room should be reserved from Oct. 22 – Nov. 8 for CAP pre-processing, CAP vote tabulation, and election canvass.

There was a discussion about the cost to maintain a second DOE/GR office, primarily to satisfy the requirement for in-person absentee voting. The Board suggested that this cost should be taken into consideration during negotiations between the city and building owner.

Minutes for Electoral Board Meeting of September 13, 2019

There was a brief discussion pertaining to the position taken by the Board at the September 4 meeting. The consensus was that that our position in regard to DOE/GR occupancy of 577 Central Drive should not be changed.

November Election Preparation Status

The DOE/GR staff met last week to review preparation for officer of election training. Training for split precincts will be on October 16. The Board emphasized the need to ensure that the "Do's and Don't" of campaigns is covered, particularly with regard to incidents that may arise on Election Day at polling locations.

A discussion followed pertaining to the Statement of Results (SOR) to be used in split precincts. Since the SOR is a document available for public inspection, the Board believed it to be essential that the number of voters checked in at the pollbook for each house district represented in the split precinct be recorded on the SOR to permit a reconciliation between the number of voters checked in and the number of votes cast on the DS200. The DOE/GR was requested to re-evaluate the draft SOR for split precincts.

Other Business

C. Lewis reported that the previous polling locations for Redwing (0030) and Chimney Hill (0080) precincts are available again and would welcome us back as polling locations. A motion by L. Grim was properly seconded and approved by voice vote to take steps to relocate the polling location of Redwing Precinct to the Fraternal Order of Police Building, and the Chimney Hill Precinct to the Kingdom Cathedral (formerly Beth Chaverim Congregation).

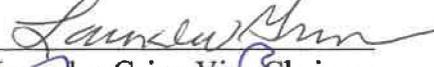
Former school board member Leonard Tengco requested that a Certificate of Election be re-issued to replace his lost certificate. A motion by T. Barrow was properly seconded and approved by voice vote to provide a replacement certificate. A replacement certificate was prepared and signed for the DOE/GR to deliver to Mr. Tengco.

The mis-assignment of voters discussed in the August 21, 2019 Electoral Board meeting has not been resolved, and will not be resolved prior to the November 2019 elections.

The next regular meeting of this board will be held on Tuesday, September 24 at 2:30 PM. Having completed its work, the board meeting was adjourned at 12:30 PM September 13, 2019.



D.A. Ablowich, Chairman



Lauralee Grim, Vice Chairman



Timothy E. Barrow, Secretary