

Minutes
City of Virginia Beach
Electoral Board
Meeting of August 21, 2019

The Virginia Beach Electoral Board Meeting was called to order by D.A. Ablowich, Chairman at 9:30 AM, Wednesday, August 21, 2019, in Building 14, Municipal Center, Virginia Beach, with other Electoral Board members present: Lauralee Grim, Vice Chairman and Tim Barrow, Secretary. Also present was Donna Patterson, Director of Elections/General Registrar, These minutes constitute the account of proceedings required by the Code of Virginia §24.2-107, §2.2-3707 and are prepared in accordance with Robert's Rules of Order 11th Edition.

A motion by T. Barrow to approve the agenda for this meeting was properly seconded and approved by voice vote.

A motion by L. Grim to approve the minutes of the previous Board meeting held on July 15, 2019 was properly seconded and approved by voice vote.

The purpose of this meeting is:

- a. Mis-assignment of voters
- b. Election Center Status
- c. VEBA Tidewater Area Meeting
- d. Amend City Code Sect. 10-1 re CAP.

Mis-Assignment of Voters

D. Patterson provided a review of the circumstances that resulted in the mis-assignment of voters to their correct precincts. The problem was caused by two different mapping systems in use, and the failure to reconcile the differences when precincts were split in the past. The mis-assigned voters were found by Mr. Kimball Brace, a consultant under contract for the city. 872 voters in 16 affected precincts were found. The staff has verified the correct precincts of all but 69 voters, and is working on the remaining.

She also discussed corrective action being taken to inform the affected voters, and to prevent reoccurrence of similar mis-assignment of voters. Upon a motion by A. Ablowich and properly seconded, the Board authorized the General Registrar/Director of Elections after precinct verification has been completed to correct the affected voters precincts in VERIS and notifying the voters . Notice to the affected voters that have been verified is to be done prior to the deadline for pollbook closure for the November 2019 elections. The motion was approved by voice vote.

As related issues, D. Patterson will review internal protocols pertaining to verification of voter precinct assignments when precincts are split. She will also determine if we are able to provide information to the U.S. Census Bureau to ensure census tracts do not cross city boundaries.

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Election Center Status

D. Patterson reported that interior work has continued on the new facility site and a move-in date of August 30 is still being planned. The voting equipment stored in the current warehouse is expected to be moved during the week of September 9. This includes election preparation material that was stored in Building 23, but is now in the warehouse.

There is a need to identify the words that will go on the sign identifying the new facility. Also directional signs located on public thoroughfares need to be prepared and put in place.

The ordinance to change City Code Sect. 10-1 that identifies the location of the central absentee precinct was deferred to the city council meeting of September 3. D. Patterson will check with the city manager to determine if council members need additional information from this office.

VEBA Tidewater Area Meeting

A meeting of the VEBA Tidewater Area has been called by chair Mike Ziegenfuss for 11:00 AM Monday, September 9, 2019, at the Town Point Club in Norfolk. The general subject of the meeting is to discuss VEBA legislative issues. L. Grim will send an email asking for meal cost, meeting agenda, and RSVP date.

Amend City Code Sect. 10-1 re CAP

This topic was discussed under the Election Center Status.

Other Business

D. Patterson provided a summary of her recent meeting at ELECT pertaining to election cybersecurity issues.

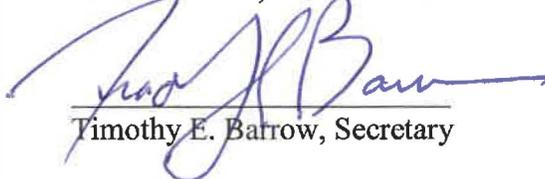
The next regular meeting of this board held on Tuesday, September 24, 2019, at 2:30 PM. Having completed its work, the board meeting was adjourned at 12:22 PM August 21, 2019.



D.A. Ablowich, Chairman



Lauralee Grim, Vice Chairman



Timothy E. Barrow, Secretary