

**Minutes**  
**City of Virginia Beach**  
**Electoral Board**  
**Meeting of June 13, 2018**

The Virginia Beach Electoral Board Meeting was called to order by D.A. Ablowich, Chairman at 9:05 AM, Wednesday, June 13, 2018, in Building 14, Municipal Center, Virginia Beach, with other Electoral Board members present: Lauralee Grim, Vice Chairman and Tim Barrow, Secretary. Also present was Donna Patterson, Director of Elections/General Registrar, Christine Lewis, Deputy Registrar and Shirley Stanton, Voter Registration Supervisor. These minutes constitute the account of proceedings required by the Code of Virginia §24.2-107, §2.2-3707 and are prepared in accordance with Robert's Rules of Order 11<sup>th</sup> Edition.

A motion by T. Barrow to approve the agenda for this meeting was properly seconded and approved by voice vote.

A motion by T. Barrow to approve the minutes as corrected of the previous Board meeting held on May 2, 2018 was properly seconded and approved by voice vote.

The purpose of this meeting is the canvass of the vote in the Democratic and Republican Party Primary Elections of June 12, 2018 in accordance with the Code of Virginia §24.2-671.

The following observers were present: None.

The canvass was recessed at 9:10 AM for the purpose of processing the provisional ballots. Mr. Ira Williams McCoy, Jr., was present. He departed after the Board heard his reason for offering a provisional ballot. No observers representing candidates were present. The Electoral Board and General Registrar began the provisional ballot meeting with the provisional ballots submitted for the Primary Election. Registrar's staff assisting in the process was S. Stanton and C. Lewis. Also present was Nancy White, Clerk of the Circuit Court Staff. Envelopes 1A containing the regular provisional ballots were opened so that investigations of the log sheets that set forth the reasons for offering the provisional ballots could begin. At 10:16 AM it had been determined that 34 provisional ballots, including one ID Only ballots, had been submitted for the Republican Party Primary Election. The Board continued with the opening of the Envelope 1A from each precinct containing the provisional ballots submitted in the Democratic Party Primary Election. At 11:18 AM, it had been determined that 36 provisional ballots, including two ID Only ballots, had been submitted for the Democratic Party Primary Election. Research of the acceptability of each provisional ballot was begun. The Board continued with the opening of the Envelope 1A from the Central Absentee Precinct (CAP) precinct containing the provisional ballots. One ID Only ballot had been offered.

At 11:20 AM a brief recess was begun.

At 11:37 AM the Board reconvened to continue with other items on the agenda.

A brief discussion followed pertaining to instructions that were to be given to the canvass teams meeting at 12:30 PM for differences on the Statement of Results between the EPB count number and the DS 200 number.

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A discussion followed pertaining to the possible relocation of two polling locations. Mt. Olive Baptist Church, the polling location for the Seatack (0005) Precinct will begin renovations this summer. The building used as the polling location for Redwing Precinct (0030) appears to be for sale. D. Patterson will investigate both facilities to determine the necessity for a change and to provide recommendations.

### Report of May 18 Bipartisan Meeting

L. Grim reported on her attendance at the May 18 Bipartisan Meeting in Richmond. The primary topic was the voter wait time during the November 2107 General Elections. Virginia Beach contributed by collecting data at ten polling locations. We will continue to participate in data collection efforts in future elections

### Officer of Election Concerns.

Concerns and the possible re-employment of two former officers of election were discussed. D. Patterson will contact one of these former election officials to finalize the decision not to use this former official in a future election. The second former official, by a consensus of the Board, should be employed again as a regular official at a polling location not previously assigned.

### Provisional Ballot Logs.

The direction from the Department of Elections (ELECT) to make copies of the provisional logs available to political party observers prior to the commencement of the provisional ballot processing portion of the canvass is impractical. The ELECT directive does not take into consideration the availability of the provisional logs or of the short time frame required to reproduce these logs. These concerns will be brought to ELECT's attention for their re-consideration of this matter.

### Electronic Pollbooks.

A discussion followed pertaining to the EPBs. One issue is the short notice requirement to update the AskED software on Friday prior to the election. D. Patterson will coordinate with the vendor to identify the problem noted on Election Day with the synching of the precinct pollbooks. She will also consider a long term plan for replacing the current Toshiba and HP laptop computers used as the platforms for the pollbook software.

D. Patterson will also be following up with the EasyVote vendor to address some of the issues identified in using this software application to communicate with election officials.

### Election Day School Issues.

Board members discussed several issues that came up at schools on Election Day. These included: schools were inhibiting voters from entering the polling location, traffic concerns as they pertain to outside poll voting, and children walking through voting areas.

At 12:25 PM the meeting was recessed until 12:30 PM.

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The canvass reconvened at 12:30 PM in the Building 14 Conference Room to canvass the votes cast at each precinct. Also present was P. Waltizer and other Clerk of the Court staff. The following observers present: None.

The following canvass officials were sworn in by D. Patterson: Pat Thomas, Mary Ann Thomas, Gwen Holmes, Gwen Mulholland, Joseph Bernard, and Raymond Newlon. Other canvass team members from the office of the General Registrar were: Christina White, Annick Koumal, and Stephanie Wiggins. The canvass reviewed the documentation provided from each precinct. Three teams conducting the canvass were: Team #1: Al Ablowich, Christina White, Pat Thomas and Raymond Newlon; Team #2, Lauralee Grim, Stephanie Wiggins, Joe Bernard and Gwen Mulholland; Team #3: Tim Barrow, Annick Koumal, Mary Ann Thomas and Gwen Holmes. The three teams then began to canvass the results of the 100 Virginia Beach precincts participating in the Democratic and Republican Party Primary Elections.

At 3:17 PM Wednesday, June 13, the teams working with the Electoral Board on the canvass of the 100 precincts, such work now having been completed, were dismissed with thanks and appreciation.

The meeting continued with the canvass of the Central Absentee Precinct (CAP). In addition to the Electoral Board members, Laura Kaine and Annick Koumal from the General Registrar's staff and D. Patterson were present. No observers were present.

A. Ablowich departed the canvass at 3:43 PM and the canvass of the CAP continued.

In the Democratic Party Primary Election, a total of 571 absentee ballots were recorded, consisting of 298 in-person and 273 mail ballots. These numbers included 9 hand counted ballots. In the Republican Party Primary Election, a total of 757 absentee ballots were recorded, consisting of 359 in-person and 398 mail ballots. These numbers included 11 hand counted ballots. The CAP canvass was completed at 3:47 PM.

At 3:50 PM the meeting was recessed until 9:30 AM, Friday, June 15, 2018.

The canvass reconvened on Friday, June 15, 2018 at 9:30 AM for the purpose of completing the provisional ballots processing and preparation of the Abstract of Votes. Present were A. Ablowich, L. Grim, and T. Barrow, Electoral Board; D. Patterson, Director of Elections/General Registrar; Christine Lewis, Deputy Registrar and Shirley Stanton, Voter Registration Supervisor; Tracy Gibson and Jerome Lawrence, Registrar's staff; and Nancy White, Clerk of the Circuit Court staff.

The continuation of the provisional ballots processing continued. No candidate observers were present.

Of the total of 36 provisional votes offered on Election Day in the Democratic Party Primary Election, 13 were found to be properly registered to vote, including one ID Only. The Envelopes B were opened and the ballot set aside for subsequent counting.

Of the total of 34 provisional votes offered on Election Day in the Republican Party Primary Election, 11 were found to be properly registered to vote, including no ID Only. The Envelopes B were opened and the ballot set aside for subsequent counting.

After opening the carrier envelopes, the paper ballots were counted using the DS200 optical scanner, and the results tabulated.

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The names have been recorded in the applicable precinct poll book, their vote counted, and included in the election results. The remaining 23 Democratic Party Primary voters and 23 Republican Party voters were found to be disqualified, and therefore deemed ineligible to vote a provisional ballot. These voters will be notified as to why they were not qualified to vote in these Virginia Beach primary elections.

The Statement of Results was then completed for the Democratic and Republican Party primary elections.

The processing for the provisional ballots was completed at 12:35 PM and the provisional vote count entered into VERIS.

While waiting for the completion of the Abstract of Votes, the Board continued with the meeting agenda. There was a brief discussion pertaining to the late return of election materials on Election Day from one precinct.. D. Patterson will follow-up with the chief officer of election for the specific precinct.

The Abstract of Votes was completed, signed, and copies prepared.

The next regular meeting of this board will be scheduled at a later date.

Having completed its work, the board meeting was adjourned at 1:52 PM June 15, 2018.



D.A. Ablowich, Chairman



Lauralee Grim, Vice Chairman



Timothy E. Barrow, Secretary