

Minutes  
City of Virginia Beach  
Electoral Board  
Meeting of January 11, 2017

The Virginia Beach Electoral Board Meeting was called to order by D.A. Ablowich, Chairman at 9:10 AM, Wednesday, January 11, 2017 with other Electoral Board members present: Lauralee Grim, Vice Chairman and Tim Barrow, Secretary. Also present was Donna Patterson, General Registrar. These minutes constitute the account of proceedings required by the Code of Virginia §24.2-107 and are prepared in accordance with Robert's Rules of Order 11<sup>th</sup> Edition.

The purpose of this meeting is the canvass of the vote in the January 10, 2017 Special Elections in accordance with the Code of Virginia §24.2-671.

The following observers were present: Susan Hippen, Democratic Party of Virginia Beach.

The canvass was recessed at 9:11 AM for the purpose of opening the precinct 1A Envelopes containing the regular provisional ballots so that investigations of the log sheets that set forth the reasons for casting the provisional ballots could begin. The Electoral Board, General Registrar, Registrar staff members and Circuit Court staff began the provisional ballot meeting at 9:12 AM with the following political party representatives present: S. Hippen, Democratic Party of Virginia Beach.

Each precinct Envelope 1A was opened, the provisional log sheet removed, and the eligibility for counting the enclosed provisional ballots was determined. Each outside Envelope B was marked to indicate accept or reject. Each accepted Envelope B was opened and the ballot set aside for subsequent counting.

Of the total of five provisional votes offered on Election Day, all five were found to be properly registered to vote. This included a total of one Photo ID Only provisional ballots offered, which was determined to be valid as the voter had subsequently presented a copy of an acceptable form of identification.

The names have been recorded in the applicable precinct poll book, their vote counted, and included in the election results. The Statement of Results prepared, and the provisional vote count entered into VERIS. The processing for the provisional ballots was completed at 9:53 AM and the canvass was recessed for a brief break. S. Hippen departed.

At 10:00 AM one team began conducting the canvass of the seventeen precincts participating in this Special Election. Participants were: Al Ablowich, Lauralee Grim, Tim Barrow, and Annick Koumal General Registrar's staff, with the assistance of Pam Walizer and other staff members of the Clerk of the Circuit Court.

At 12:08 PM Wednesday, January 11, the team completed the canvass of the seventeen precincts. The canvass continued with Electoral Board members, A. Koumal, and Laura Kane, General Registrar staff, reviewing the Central Absentee Precinct (CAP) election material. The following observers were present: None.

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Canvass of the CAP was completed at 12:28 PM. The canvass was recessed until 12:35 PM.

At 12:35 PM the canvass reconvened to discuss additional items of business as promulgated in the agenda for today's Board meeting. The minutes of the January 3, 2017 Electoral Board were reviewed. Upon a motion by L. Grim and properly seconded, the minutes were approved by voice vote.

A discussion followed of the regional VEBA/VRAV meeting to be held in Williamsburg on January 19. D. Patterson, L. Grim, and C. Lewis will be attending.

Beginning at 1:15 PM, the Abstract of Votes was completed, signed, and copies prepared.

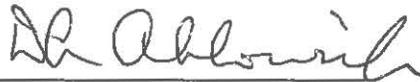
A discussion of other business continued. The General Registrar's budget hearing will be held with the City Manager on January 20. Operational budget funding has been included to support the General Registrar's requirement. Board members will attend the hearing to emphasize the importance of identifying additional space to meet the office's needs to support the Virginia Beach election processes and equipment.

T. Barrow reviewed a draft letter to the Commonwealth Attorney pertaining to late submission of campaign finance reports from a former local candidate.

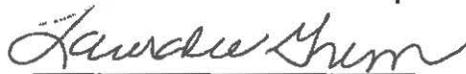
D. Patterson discussed problems being generated by a new requirement that all checks payable to the officers of election must now come from the city's payroll department and are provided to the General Registrar for mailing.

The next meeting of the Electoral Board will be held on Thursday, February 9, 2017 at 9:00 AM.

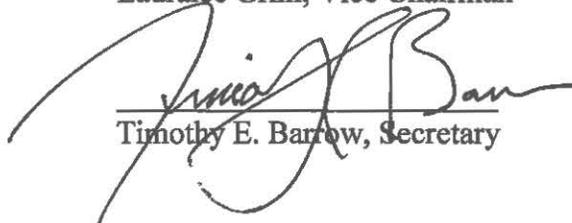
Having completed its work, the board meeting was adjourned at 3:13 PM, Wednesday January 11, 2017.



D.A. Ablowich, Chairman



Lauralee Grim, Vice Chairman



Timothy E. Barrow, Secretary