



## **LOST OR STOLEN PARKING PERMIT REPLACEMENT FORM**

- Everything highlighted **MUST** be filled in to process this request.
- Only one permit number per replacement request.
- Ways of Requesting a lost or stolen RPP Permit
- Damaged permits must be returned to the City
  - **Mail (Postal)**, you **MUST** mail back this completed form
    - to **Attn: Parking Contest**  
**City Treasurer**  
**2401 Courthouse Drive**  
**Virginia Beach VA 23456-9018**
  - **Branch Drop-Off**, branch locations can be found online here: [City Treasurer Hours & Locations](#)
  - **Email Request**, you **MUST** attach the completed form and email to [rppadmin@vbgov.com](mailto:rppadmin@vbgov.com).

I hereby certify that permit # [REDACTED] was either lost or stolen and is no longer in my possession. I hereby request a replacement permit as required by the Virginia Beach City Code Section 21-359.

I understand and acknowledge that it shall be unlawful for any person falsely to represent himself as eligible for a permit under this division or to furnish any false information in, or in conjunction with, an application for a residential parking permit per the Virginia Beach City Code Section 21-357.

I understand and acknowledge that it shall be unlawful for any person to use or display, or to allow to be used or displayed, a permit issued under this Division upon any vehicle other than the vehicle for which the permit was issued per the Virginia Beach City Code Section 21-356.

I understand and acknowledge that once the lost or stolen permit becomes inactive it cannot be displayed in the RPP zone and the use of the reported lost or stolen permit may result in a \$75.00 citation if used the RPP Zone.

I understand and acknowledge that the City will not waive this fee if the lost or stolen permit is displayed in the RPP Zone.

Owner of Vehicle: [REDACTED]

Home Address of Vehicle Owner: [REDACTED]

Date: [REDACTED]

[REDACTED]

Vehicle Owner's Signature