



For Monthly Parking at our 31st Street Garage Visit <https://monthly.flashvalet.com/covb31ststreet>



Monthly Parking Portal - 31st Garage

Existing Account Login

Email:
Password:

[Lost your password?](#)

Create New Account

Create a “New Parker Account”

Create New Account



Enter Required Account details (required fields have a red star)

Check “I have read” box


Click “Submit” to proceed



Monthly Parking Portal - 31st Garage

Create New Account

Company Name:	<input type="text"/>	<i>* required field</i>
First Name:	<input type="text"/>	*
Last Name:	<input type="text"/>	*
Mobile Number* :	<input type="text"/>	
Email:	<input type="text"/>	*
Password:	<input type="text"/>	*
Confirm Password:	<input type="text"/>	*
Paperless Billing:	<input type="checkbox"/> Yes	*

 I have read and agree to the terms and conditions of this service.



Terms and Conditions



Fill in required fields for your billing address

Click “Save and Continue”



Monthly Parking Portal - 31st Garage

Add Billing Address

Account Number: 3809341

Financial Contact: Example Parker

** required field*

Address: *

Address 2:

Apt/Unit:

City: *

State: *

Zip Code: *

Country: *



Save and Continue



Verify information about the Driver. Also, you can add a New Driver to your account if needed, by clicking the plus button to “add new”. Only 1 driver will be permitted within the location at once.

Click “Continue”





Monthly Parking Portal - 31st Garage



Add Additional Drivers


Account Number: 3809341
Financial Contact: Example Parker

** Including the Email address allows this person to view account information by logging into this portal*

Add Additional Drivers:

 + Add New  Refresh

	First Name	Last Name	Mobile Number	Email Address
 	Example	Parker	(757) 000-0001	parkingpermithelp@vbgov.com

 Continue

Click the green plus button to Vehicle information



Monthly Parking Portal - 31st Garage

Add Vehicles

Account Number: 3178098
Financial Contact: Test Parker

Add Vehicles:

 + Add Vehicle  Refresh

Make	Model	Color	Vehicle Nickname *	Veh. License State	Vehicle License #
No records to display.					

Back



After you have input Vehicle information Click “Save Vehicle”



Monthly Parking Portal - 31st Garage

Add Vehicles

Account Number: 3178098
Financial Contact: Test Parker

Add Vehicles:

Make	Model	Color	Vehicle Nickname *	Veh. License State	Vehicle License #
Make:	<input type="text" value="Chevy"/>				
Model:	<input type="text" value="Impala"/>				
Color:	<input type="text" value="White"/>				
Vehicle Nickname *:	<input type="text" value="Work"/>				
Veh. License State:	<input type="text" value="VA"/>				
Vehicle License #:	<input type="text" value="000000"/>				
<input type="button" value="Save Vehicle"/> <input type="button" value="Cancel"/>					



No records to display.
Only letters and numbers are allowed for the nickname. Make sure you do not include spaces or special characters.

Verify Vehicle information. Also, you can add an additional Vehicle to your account if needed, by clicking the plus button to “add vehicle”. Only 1 vehicle will be permitted within the location at once.

Click “Continue”



Monthly Parking Portal - 31st Garage

Add Vehicles

Account Number: 3809341
Financial Contact: Example Parker

Add Vehicles:

Command item

Make	Model	Color	Vehicle Nickname *	Veh. License State	Vehicle License #
	Chevrolet	Impala	White Work	VA	000000



Enter **M50** as the Package Code



Monthly Parking Portal - 31st Garage

Select Parking Package

If you were provided a Package Code please enter it here:

Go

Back To Vehicles

Continue



Click “Go”



Monthly Parking Portal - 31st Garage

Select Parking Package

If you were provided a Package Code please enter it here:

Go

Back To Vehicles

Continue





Click “Add to Cart”



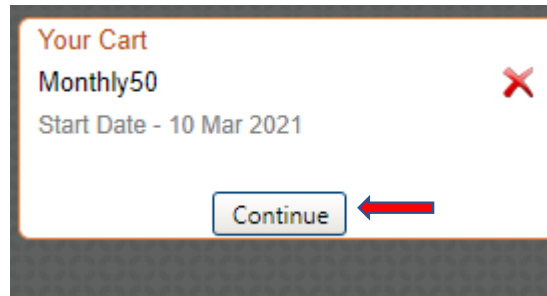
Monthly Parking Portal - 31st Garage

Select Parking Package

If you were provided a Package Code please enter it here:

Monthly50			Choose start date:	<input type="text" value="3/10/2021"/>	<input type="button" value="Add to Cart"/>
\$50.00	1 Month				

Click “Continue” within the cart box. (located to right of the screen)



Click “Proceed to Payment”



Monthly Parking Portal - 31st Garage

Shopping Cart Summary

Monthly50	Parking Period		
\$50.00 1 Month	10 Mar 2021 to 01 Apr 2021	\$50.00	<input type="button" value="Delete From Cart"/>
	Total	\$50.00	

Total Amount \$50.00




Enter Credit Card Information for payment

Click “Submit”



Payment Information

Due Now: \$50.00



Card Number:

Name on Card:

Card Expiration Date: MMY

Card ID (CVV2/CID) Number:
[\[What is the Card ID?\]](#)

Card Billing Zipcode:

Card Nickname (e.g. My Visa):

I prefer to pay by cash or check at the venue

*******If you prefer to pay cash or check in office an Administrative fee of \$10.00 will be applied for processing the account.**



Verification email with receipt will be sent to the email address on file.



Monthly Parking Portal - 31st Garage

Thank you, your order has been saved.

Order Confirmation

Parking Provider:
City of Virginia Beach 31st St -
31st Garage
209 30th street
Virginia Beach, VA 23451
+17574282072

Customer: Example Parker 4525 Main Street Ste 710 Virginia Beach, Virginia 23462 USA	Account Number: 3809341	Payment Due Date: 10 Mar 2021
	Invoice Number: 8729	

Ordered Packages	Parking Period	Amount
Monthly50	10 Mar 2021 to 31 Mar 2021	\$50.00

Next Payment Total: \$50.00

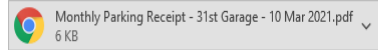
[Go To Account](#) [Exit](#)

Monthly Parking Receipt - 31st Garage - 10 Mar 2021

noreply@flashvalet.com
To: SGA Office Parking Permit Help

[Reply](#) [Reply All](#) [Forward](#) [...](#)
Wed 3/10/2021 3:10 PM

If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.



CAUTION: This email originated from outside of the City of Virginia Beach. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Example,

Your payment for parking with 31st Garage has been confirmed.

Have a nice day!

31st Garage

Please do not reply to this email as this email address is not monitored. To ensure delivery to your inbox (not bulk or junk folder) please add noreply@flashvalet.com to your address book



Please download Flash Parking app to enter garage.

1. Download the **FlashParking** app from the App Store or Google Play Store.
2. Follow the prompts in the app to **verify your mobile number**. (**NOTE:** the parking office must have your mobile number saved to your account)
3. From the Home tab, select **Enter Garage > Open Gate**
4. Alternatively, you can select the Garage tab and **scan the barcode** on the laser barcode reader on the kiosk.

From the menu icon in the top left of the screen, you can **update your account profile, vehicles, and stored credit cards**.

