

Virginia Beach Clean Community Commission Meeting

September 11, 2014

Kempsville Recreation Center, Room 113

Attendees:

Dan Baxter, Chairman	Kathleen Reed, Commissioner
Larry Banks, Vice-Chairman	Josie Sprague, Commissioner
Nancy Degges, Treasurer	Christina Trapani, Commissioner
Beth Bailey, Secretary	Ann Mannarino, Member
George Denice, Commissioner	Linda Minner, Waste Management Liaison
Scott Kellam, Commissioner	Amy Woodson, City Liaison
	Councilman Bob Dyer, City Council Liaison

The meeting was called to order at 6:33pm by Dan Baxter.

- I. There were no minutes to be approved as the July meeting was canceled due to weather.
- II. Treasurer's Report – see attached
- III. Old Business
 - a. Clean the Bay Day Picnic Results – was a great success! Approximately 350 people attended. \$550 cash was donated; \$324 was spent by the Commission, and over \$5,400 in donations was received from various sponsors.
 - b. VBCCC Marketing Materials / Supplies – \$3,000 was allocated a few months ago to purchase new marketing materials. 2,275 items were ordered for a total of \$2,441.
 - c. VB Educators' Environmental Workshops – excellent turnout – well received!
 - d. Shed – All parties have agreed upon the Memorandum of Understanding and so the shed will now be purchased and installed soon.
 - e. VBCCC Volunteer Recognition Event
 - i. Color Guard is secured
 - ii. Project Green Teens will be doing a Grant update
 - iii. Assignments for the evening were discussed and made
 - iv. Minor adjustments to the program were discussed
 - f. Youth Grants – Another application has been received from Tallwood Elementary to purchase soil for their school garden. Scott Kellam volunteered to provide the needed soil. Therefore, Beth Bailey moved that the Grant be approved contingent on Tallwood re-writing their proposal to indicate their new intentions for the use of the grant. A second was made by Anne Mannarino. The motion was approved unanimously. A process for monitoring the approved grants was then discussed.
 - g. Plastic Bag Task Force / International Coastal Cleanup - the ICC runs from 9/1 – 10/31 and several cleanups have already been held. The nation-wide ICC is 9/20 and will be coordinated in this area out of the Virginia Aquarium.

The state is working on a Marine Debris Reduction Plan. Virginia is a Dillon Rule State which means that municipalities must get approval from the state in order to change local law. Councilman Dyer volunteered to add this piece of legislation to the legislation package currently being organized.

- h. Surprise – VB Clean Volunteers is now officially a 501C! Many thanks to Nancy for her hard work to make this happen!

IV. New Business

- a. Parks Recycling Program – a recycling initiative was begun several years ago at several local parks. That program is looking to expand and the VBCCC logo will be on the side of the new receptacles. A Keep Virginia Beautiful 30/30 Grant has been applied for to aid in the cost.
- b. Meeting Space Options – several sites were discussed – a motion was made by Beth Bailey to meet at the Central Library and the motion was seconded by Christina and was then passed unanimously.
- c. Earth Day – meetings will begin 9/22 at 6:30pm at Landscape Services – everyone is invited.
- d. Parks and Recreation Realignments – Amy discussed several realignments/reassignments happening within the department in regards to several of the VBCCC programs including Clean the Bay Day, Earth Day, Adopt-A-Programs, etc.
- e. Winter Wildlife Festival will be held February 6th – 8th. The vendor show will be on the 7th at Great Neck Rec Center. Josie motioned that the Commission should participate again this year. The motion was seconded by Christine and passed unanimously.
- f. Santa’s Stocking – Nancy will be emailing a signup sheet soon.

V. The meeting was adjourned at 7:28pm.

Virginia Beach Clean Community Commission Meeting

May 8, 2014

Kempsville Recreation Center, Room 113

Attendees:

Dan Baxter, Chairman	Jennifer Powell, Commissioner
Larry Banks, Vice-Chairman	Kathleen Reed, Commissioner
Nancy Degges, Treasurer	Josie Sprague, Commissioner
Beth Bailey, Secretary	Christina Trapani, Commissioner
George Denice, Commissioner	Ann Mannarino, Member
Scott Kellam, Commissioner	Amy Woodson, City Liaison

The meeting was called to order at 6:33pm by Dan Baxter.

- I. Updates
 - a. Great American Cleanup – 5/17/14 – see attached flyer and let Amy know if you will be there.
 - b. VB Educators’ Environmental Workshops – dates have been solidified. Three workshops will be held on 7/29 & 7/30 for VB elementary school teachers at First Colonial High School.
 - c. Shed – Nancy met with Linda and talked with the City Attorney regarding the possibility of the VB Clean Community Volunteers, Inc. (the 501(c)3) purchasing the shed and then donating it to the City. This will allow it to be covered by the City’s insurance instead of us taking a policy out on it. A memorandum of understanding will be drawn up to cover all of the details.
 - d. Earth Day Recap – Attendance is estimated at 9,000 visitors. Please send any comments and suggestions to Katie Whanger. A total of 253 cars went through the e-cycling center. Also, 40 rain barrels and 10 composters were sold.
 - e. Youth Grants – The first application has been received from the Project Green Teens. Their goal is to build 64 Oyster Castles. The chair entertained a motion to approve this application. Beth Bailey so moved, Jennifer Powell seconded. The motion passed unanimously.
 - f. Plastic Bag Task Force / International Coastal Cleanup - A coalition is being formed to get supporters who will then try and get legislation together to submit to state. Once approved, the legislation will then be brought back to each city for approval.

- g. TWF Program - Christine has been involved with Clay Bernick, City of VB Office of Sustainability and Adam Saslow, contractor for EPA's program Trash Free Waters regarding involving the City of Virginia Beach in the Trash Free Waters program. The US EPA's Office of Wetlands, Oceans and Watersheds is evolving the Trash Free Waters ("TWF") Program as a means for developing a focused set of actions that support trash prevention and reduction initiatives by many public and private stakeholders. In doing so, EPA will significantly reduce trash entering watersheds and the marine environment with the goal of approaching zero loadings of trash into coastal watersheds and ecosystems within 10 years.

While EPA is working with several regional groups in order to tailor local efforts to local problems, there are activities which have a more natural national orientation. Largely involving industry and major trade associations, these activities are intended to take a "macro" approach to controlling pollutants at the manufacturing stage and throughout their life cycle."

II. Treasurer's Report – see attached

III. New Business

- a. Ordering Supplies – a large number of promotional items have been ordered for CTBD prizes and to use as giveaways.
- b. VBCCC Volunteer Recognition Event – Wednesday, November 5th, 7pm at Westminster Canterbury. A speaker has been secured. More details will be forthcoming closer to the event.
- c. Clean the Bay Day, June 7th – Zone Captains and cleanup locations are still needed. Contact Anne Marie Studds to volunteer or to suggest a cleanup location. The Volunteer Picnic will be from 12pm – 3pm. The Phun Doctors will be performing and Frankie's will once again be catering the event. Austin Benda will be emceeing the picnic.
- d. Helping Hands – Saturday, May 10th – for more information, contact Larry Banks.
- e. Josie reported on a recycling workshop where TFC made an excellent presentation.

IV. The meeting was adjourned at 7:28pm.

**VB CLEAN COMMUNITY VOLUNTEERS, INC.
TREASURER'S REPORT
FROM 3/14/14 THROUGH 5/8/14**

Beginning cash balance - checking \$ 24,584.70

Receipts:

Interest		0.42
Ornament sales	Winter Wildlife	87.00
Donation	Individual / anonymous	100.00

Total receipts 187.42

Disbursements:

PayPal	Name tags	60.50
Ursus	Helping hands post cards	69.00
Kmart	Water for ED 14	10.10
Kaeser Blair	Pencils from recycle paper	173.89
Sam's Club	Snacks & drinks for ED 14	107.79
Nancy Degges	Fruit for ED 14	8.68

Total disbursements 429.96


Ending cash balance - checking 24,342.16

Ending 1st Maturity 8/3/2014 2013 interest of \$6.75 included 5,079.74

Ending 2nd Maturity 8/3/2014 2013 interest of \$6.75 included 5,079.74

Total ending cash balance \$ 34,501.64

Submitted by:



Nancy Degges, Treasurer
Date: 5/8/14

Virginia Beach Clean Community Commission
Meeting Minutes
March 13, 2014

Attendees: Commissioners Larry Banks, Dan Baxter, Nancy Degges, George Denice, Scott Kellam, Anne Mannarino, Kathleen Reed & Josie Sprague; Public Works liaison Linda Minner; Parks & Rec liaison Amy Woodson

~Meeting called to order by Dan Baxter at 6:40 PM

~ReCreation, a faith-based organization, Julia McGregor – wants to partner with VBCCC for community renovation, week of Easter

- Contact Mike Moore, P&R, for help identifying areas
- Date & location in neighborhoods – info to commission members by email
- Pastor has 1000 volunteers on Sat. for 4 hours
- Possibly partner in the future; ongoing discussion w/ReCreation regarding construction & landscaping
- Discuss w/code department

~Amy Woodson & an ODU intern participated in Arbor Day activities at Princess Anne Park 4/4/14

~Great American Cleanup, Sat. 5/17/14:

- Probably partner w/Tidewater Community College & Princess Anne Commons for Landstown / Dam Neck corridor
- Trash on 264 entrance ramps – not a VBCCC project, but there is a need – contact VDOT to voice concern

~Helping Hands equipment: Larry & Dan inventoried tools. Cost to repair or replace estimated at \$500. Larry made a motion to set aside \$500 to be used to repair or replace HH equipment. George seconded the motion. All in favor.

~Environmental workshops:

- Anne met with school curriculum planner
- VBCCC will sponsor 3 full day workshops for teachers – 1 in July & 2 in August
- Environmental topics – Aqua Wild, Project Wild, Project Wet
- State will provide materials for the 2 Wild workshops; VBCCC will provide materials for Project Wet workshop
- Information for the workshops will be sent to all VB teachers via email

- Primary location is First Colonial High School; backup location is Ocean Lakes HS
- Matches the state SOL objectives
- Anne motioned to set aside up to \$750 for workshop materials & supplies for VBCCC sponsored workshops in July & August. Kathleen & Josie seconded. All in favor.

~Shed:

- At the last meeting, Kathleen said it was her understanding that the City covers volunteers for medical liability if injured while volunteering. Linda checked with John Groom, the City risk manager, & he confirmed.
- Kathleen suggested that VB Clean Community Volunteers, Inc., the 501(c)(3) organization, purchase the shed and donate it to the city. This would allow the VB Clean to bypass the private insurance question, as the structure would become City property. Linda will follow up with John Groom and the City Attorney's office to see if this is possible.
- May need to schedule a conference call with Linda Minner, the City Attorney, Nancy Degges, and the VB Clean Community Volunteers, Inc. attorney, Neal Brodsky.

~Earth Day 2014 update – see separate notes.

~Other business:

- Christina discussed proposed ban on plastic bags at the water shed workshops. Important to recycle bags & try everything else before banning the bags. Plastics used for Trex boards. TFC reports that plastics in the recycling equipment cause shut-downs of delays of 2 hours a day.
- Christina – Marine debris survey on Chincoteague, Fisherman's Island, and Back Bay. Christina will get info out to members.
- Treasurer's report presented by Nancy \$34,744.18 currently in the bank accounts of the VB Clean Community Volunteers, Inc.
- Keep America Beautiful plan: Susan Burkhart from KAB prepared the report, John Duell's comments were added in red. Linda, Amy, and Dan will review the plan. KAB write-up in the VB Beason.
- Anniversaries – Linda Minner has been involved with VBCCV for 4 years; Amy Woodson 3 years.
- Youth grant forms will be emailed to Commission members again.
- Promotional items: Discussion about what to purchase to replenish our supply of give-aways. Need to update logo to include "Keeping Virginia Beach Beautiful!" tag line for

KAB affiliation. George likes the pocket ashtrays & would like to check into getting auto cup-holder style. Nancy suggested giving away promo items as kids' prizes at the Clean the Bay Day Volunteer Appreciation Picnic. Josie motioned to set aside \$3000 for promotional items. George seconded. All in favor.

- VBCCC "uniforms": Nancy - It has been several years since the VBCCC purchased logo shirts. Now that the VBCCC is affiliated with KAB, it would be a good time to purchase new shirts. Nancy suggested that the Commission decide on a dollar amount to spend per person and allow the person to pick out their own style of item. If the cost is more than the set aside amount, the person could choose to pay the difference. Discussion tabled until next meeting.
- Helping Hands postcard design was passed around by Nancy. Members agreed it would be a good idea. Nancy will proceed in order to get the post cards by Earth Day.
- Suggested that members attend the Citizen Advisory Committee meetings at their local police precincts.
- George motioned to adjourn the meeting; Kathleen seconded. Meeting adjourned 8:15 PM

Submitted by: Nancy Degges

Virginia Beach Clean Community Commission Meeting

January 9, 2014

Kempsville Recreation Center, Room 113

Attendees:

Larry Banks, Vice-Chairman	Jennifer Powell, Commissioner
Nancy Degges, Treasurer	Josie Sprague, Commissioner
Beth Bailey, Secretary	Christina Trapani, Commissioner
George Denice, Commissioner	Rod Ingram, Deputy City Attorney
Scott Kellam, Commissioner	Amy Woodson, City Liaison

The meeting was called to order at 6:30pm by Larry Banks.

Special Guest Speaker – Deputy City Attorney, Rod Ingram regarding FOIA Presentation and Information on Disclosure Statements – due from Commissioners by 1-15-14

- I. Updates
 - a. Environmental Workshops for VB Educators - Ann has a meeting with VB Schools liaisons set up in late January to discuss the workshops
 - b. Shed - Liability and Insurance is being worked on by Linda with the City Attorney
 - c. 501C Status - Still pending – Nancy said that it can take up to a year to process
 - d. Earth Day - No report – May 3rd – rain date is May 4th
 - e. KAB Affiliation
 - i. Training – Building 19, Saturday, February 22nd – 8:30am – 1:00pm
 - ii. Ceremony – City Council Chamber, Tuesday, February 25th, 6:00pm
 - f. Plastic Bag Task Force / International Coastal Cleanup – No report
- II. Treasurer’s Report – see attached
- III. New Business
 - a. Youth Grants – up to four \$250 grants each year
 - i. Beth will get it distributed to Boy Scouts and Schools and will create a tri-fold flyer for distribution
 - ii. Nancy will get it distributed to Civic Leagues and Girl Scouts
 - iii. Everyone else is encouraged to distribute it as well
 - b. Great American Cleanup – Amy & Linda are working with the Volunteer Resource Office to possibly engage communities within Virginia Beach instead of just having one or two large areas
 - c. Winter Wildlife Festival – 1/25/14 – 10am – 4pm - PA Rec Center

- d. Clean the Bay Day Picnic – June 7, 2014 – Nancy may be out of town in the week leading up to the picnic and will need extra assistance.
 - e. Name tags – Nancy will proceed with ordering new name tags
 - f. Future meeting locations – briefly discussed – will not be needed until Fall – will be discussed again at a future meeting
 - g. Possible “Christmas in July” events were discussed including one at the storage facility, the Farmer’s Market, etc. All ideas are welcome – let Nancy know.
- IV. The meeting was adjourned at 8:05pm.