



City of Virginia Beach

Department of Police
Property & Evidence
2509 Princess Anne Road
Virginia Beach, VA 23456-9064
757-385-4578

Authorization to Ship Firearm to Federal Firearms License (FFL) & Release of Liability

This form must be filled out in its entirety *and notarized*. Please write legibly.

Mail completed form and a photocopy of a government-issued photo ID to address above.

Date: _____

Name (Last, First, MI): _____

Address: _____

City, State, Zip: _____ Email: _____

Home Phone: (____) _____ Other Phone: (____) _____

If known: Report Number: _____ Voucher Number: _____

Firearm Make: _____ Model: _____ Serial Number: _____

Receiving FFL: _____ FFL Phone: (____) _____

FFL Number: - - XXX - XX - XX -

FFL Mailing Address: _____

FFL City, State, Zip: _____

FFL Point of Contact (Name): _____ FFL Signature: _____

I, _____, authorize the Virginia Beach Police Department to ship the above listed firearm to the FFL (Federal Firearms License) named above. I hereby release the City of Virginia Beach and the Virginia Beach Police Department from any and all liability associated with shipping such property, including but not limited to any damage or loss of said property.

Print name: _____ Signature: _____

Subscribed and sworn before me this _____ day of _____, 20_____

Notary Signature: _____ Commission Number: _____

My Commission Expires: _____