



City of Virginia Beach

Municipal Center / Building 11
2509 Princess Anne Road
Virginia Beach, VA 23456-9064

Police Department

Application for Permit

(The Fees are Non-Refundable)

Pawnbroker (\$200) Second Hand (\$200) Precious Metals (\$550) Junk Dealer (\$50)

****This Permit is NOT VALID until the applicant has received their Business License from the Commissioner of Revenue's Office****

Permit is valid from the date issued through December 31st of the calendar year of issuance.

This applicant is responsible to be familiar with related City Codes 18-32 and 25-1 through 25-12.

Definitions:

Pawnbroker: The word "pawnbroker" means any person who shall, in any manner, lend or advance money or other things for profit on the pledge and possession of personal property or other valuable things, other than securities or written or printed evidences of indebtedness, or who deals in the purchasing of personal property or other valuable things on condition of selling the same back to the seller at a stipulated price.

Secondhand dealer: The term "secondhand dealer" means any person who buys, sells, barter or exchanges used or secondhand articles, such as firearms, jewelry, office machines, household appliances, radios, television sets, electronic equipment, sporting equipment, photographic equipment, heating or plumbing fixtures or supplies, electrical fixtures or wiring, gas fixtures or appliances, water faucets, pipes, locks, bathtubs or any other secondhand merchandise intended to be resold for use as such. This definition does not include those persons who exclusively buy, sell, barter or exchange used or secondhand clothing, furniture and non-electronic children's articles.

Dealers in precious metals and gems:

- "Dealer" means any person, firm, partnership or corporation engaged in the business of purchasing, acquiring or selling secondhand precious metals or gems, or precious metals or gems removed in any manner from manufactured articles not then owned by such person, firm, partnership or corporation. "Dealer" includes all employers and principals on whose behalf a purchase is made and any employee or agent who makes any purchase for or on behalf of an employer or principal.
- This definition shall not be construed so as to include persons engaged in the following:
 - Purchases of precious metals or gems directly from other dealers, manufacturers, or wholesalers for retail or wholesale inventories.
 - Purchases of precious metals or gems from a duly qualified fiduciary who is disposing of the assets of the estate being administered by such fiduciary in the administration of an estate.
 - Acceptance by a retail merchant of trade-in merchandise previously sold by such retail merchant to the person presenting that merchandise for trade-in.
 - Preparing, restoring or designing jewelry by retail merchant, if such activities are within the normal course of business.
 - Purchases of precious metals or gems by industrial refiners and manufacturers, insofar as such purchases are made directly from retail merchants or wholesalers.
 - Persons regularly engaged in the business of purchasing and processing nonprecious scrap metals which incidentally may contain traces of precious metals recoverable as a by-product.

INSTRUCTIONS

In addition to completing this form, you will need to attach:

- A signed, notarized PD-150/Criminal Record Information Request for the applicant and each employee operating under this permit (\$15 per Criminal Record Information Request), *and*
- A copy of the business license application.

*** You must present two forms of ID, one of which must be a government issued photo ID, at the time of application.*

- Employee Application
- Owner Application (also attach Scale Certification, Copy of Property Deed or Lease & Copy of Bond)

Name: _____
(Last) (First) (Middle)

Address: _____
(Street) (Apt#) (City) (State) (Zip Code)

Primary Phone: _____ Work Phone: _____
(Include area code) (Include area code)

E-Mail: _____

Business Name/Phone: _____
(Include area code)

Business Address: _____
(Street) (Apt#) (City) (State) (Zip Code)

1. Have you been convicted of any criminal offenses in the past 10 years? Yes No
 If you respond yes, please explain below. If additional space is required, the back of this application can be used.
2. Do you have any pending charges? Yes No

<i>Date</i>	<i>Name of Court</i>	<i>Offense</i>	<i>Disposition</i>

- **Prior convictions for Felonies or Crimes for Moral Turpitude (crimes involving lying, cheating or stealing) or crimes involving fraud or misrepresentation for the 7 years immediately preceding this permit SHALL constitute denial of this permit application.**

I, the undersigned, affirm that the information contained in this application and any attachments to this document are both correct and complete to the best of my knowledge. The willful making of false statements in this application constitutes perjury and is punishable in accordance with § 18.2-434 of the Code of Virginia. I authorize the Virginia Beach Police Department to search their files and Virginia Central Criminal Records Exchange (CCRE) for any criminal history record. I also certify that all applicable sections of Chapters 18 & 25 of the Virginia Beach City Code have been complied with.

Signature of Applicant: _____ **Date:** _____

Application Taken By: _____ **Date:** _____

**** For Office Use Only ****

Record Check Results (Stamp Below)