

ANIMAL CONTROL ADVISORY BOARD  
VIRGINIA BEACH ANIMAL CARE & ADOPTION CENTER: ROOM 1021  
WEDNESDAY, FEBRUARY 6, 2019  
6:30 P.M.

**MEMBERS IN ATTENDANCE:**

(CURRENTLY VACANT)	CHAIR	VACANT
LT. JARVIS LYNCH		VBPD
JULEEN BALLANCE		VBPD – ACAC
MELISSA MCKENDRY		VBPD – ACAC
JOE FAIRCHILD		BOARD MEMBER
STEPHSI SEGER		BOARD MEMBER
MICHAEL DUTTON		BOARD MEMBER
EMILY OLLEY		VBSPCA
DEE ALLEN		VBPD - ACAC

**GUESTS IN ATTENDANCE**

D'ARCY WEISS	VOLUNTEER
ED HAYES	CITIZEN
REBECCA FRANKLIN	VBPD - AC
JESSICA WILDE	VBPD – ACAC
MAKENZIE ALLESSIO	VBPD - ACAC

- The meeting was called to order at 6:35 P.M.

**UPDATES:**

- The November minutes were reviewed and approved for submission.
- The Shelter update was given by Juleen Ballance.
  - Vet vacancy on AC Advisory Board still available. After discussion.  
**Action Item:** (Juleen) Email board members the flyer to recruit Vet applicants for board. Board members to share with community.
  - Submitted 2018 statistics to Department of Agriculture. Will review some of the numbers tonight at board meeting during presentation.
  - Animal Caretaker vacancy filled. Still have not heard back about request to allocate two new positions for shelter (clerk position and caretaker position).
  - Have upcoming vacancy in March for a part-time Vet Tech  
**Action Item:** (Juleen) Email flyer to board member for P/T Vet Tech. Board members to share with community.
  - Have an ongoing need for PRN Licensed Vet Tech and Veterinarian
- The Enforcement update was given by Lt. Jarvis Lynch
  - 3 Animal Control Officers are in the process of training. There was a 4<sup>th</sup> but he has since accepted another position.
  - Beach Garden Park – 7 tickets were issued to citizens in violation of the leash law.

- 11 Pet Store inspections completed – 3 of these locations sell dogs – all stores found to be up to code.
- UPDATE: Ordinance / dogs off leash to possibly be before City Council in February  
**Action Item:** (Jarvis) Notify the two guests when the Ordinance to be heard by City Council. Lt. Lynch has the e-mail addresses for these two guests.
- UPDATE: City aiming to double the amount of Dog Parks around the city. As a reminder these parks will not require proof of shots...Owner “Be Aware” parks.
- No rabies reported given. (Val Thompson not present)

**ANIMAL CONTROL UNIT – PRESENTATION – (see attachment)**

- Rebecca Franklin, Supervisor of Animal Enforcement Supervisor, gave an overview of the Animal Enforcement Unit’s function under the Animal Control Division.
- Juleen Ballance, Shelter Manager, gave an overview of the Animal Care & Adoption Center (shelter side) of the Animal Control Division.
- Board members given a tour of the Animal Control building.

**OLD BUSINESS:**

(None)

**AGENDA ITEMS FOR MAY 1, 2019 MEETING:**

- PLEASE NOTE THE DATE FOR NEXT MEETING IS A CHANGE FROM THE MEETING DATE REFLECTED IN THE NOVEMBER MINUTES
- No agenda set for next meeting

There being no further business, the meeting was adjourned at 8:05 P.M.

Next meeting: **May 1, 2019 at 6:30 P.M.**