

RESIDENTIAL SITE PLAN CHECK LIST/SOUTHERN WATERSHED

This Completed checklist and a site plan with the information requested below should be submitted to the Zoning Division of the Planning Department at 2875 Sabre Street Suite 500 Virginia Beach, VA. Additional copies of the site plan may be required. The site plan is to be prepared in accordance with the Site Plan Ordinance. Please submit the following information on a site plan.

1. **PROFESSIONAL ENGINEER OR CERTIFIED LAND SURVEYOR SEAL & SIGNATURE.**
2. LOT RECORDATION STATEMENT- Indicate map book & page reference/deed book & page reference or **Instrument Number** (15 digit #)
3. **GEOGRAPHICAL PARCEL INFORMATION NUMBER (GPIN)**
4. EXISTING ZONING OF SITE
5. AIR INSTALLATIONS COMPATABLE USE ZONES (AICUZ)
6. LOT GRADING STATEMENT WHICH INDICATES THAT LOT GRADING IS IN ACCORDANCE WITH THE LATEST SUBDIVISION CONSTRUCTION PLAN SUBMITTED AND DATE APPROVED BY ENGINEERING OFFICE.
7. FINISH FLOOR ELEVATIONS STATEMENT- Finish floor elevations are to be 2 foot above 100 year flood plain, TO INCLUDE BASEMENTS & GARAGES.
8. FLOOD ZONE STATEMENT
9. TOP OF CURB ELEVATIONS
10. SIDEWALK STATEMENT (5' REQUIRED FOR NEW SUBDIVISIONS)
11. RESIDENTIAL TREE CALCULATION
12. SETBACK DISTANCE FROM ALL STRUCTURES TO PROPERTY LINES.
13. ALL REQUIRED PARKING *2 (9X18) OR 1 (18X36)
14. ERU INFORMATION (EQUIVALENT RESIDENTIAL UNIT)
15. **THE PROPOSED RESIDENTIAL DWELLING STRUCTURE IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA AS DETERMINED FROM THE NATIONAL FLOOD HAZARD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP (FIRM) COMMUNITY PANEL NO. _____ DATED _____**
16. **ALL OR A PORTION OF THIS SITE IS LOCATED IN A SPECIAL FLOOD AREA AS DETERMINED FROM THE NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP (FIRM) COMMUNITY PANEL NO. _____ DATED _____**. (If in a special flood area, plan must provide base flood elevations per Section 5B and the FIRM (Flood Insurance Rate Map)
17. ADDRESS ASSIGNED BY PLANNING DEPARTMENT
18. HVAC LOCATION & ELEVATIONS

NOTE: If site has received a variance from the Board of Zoning Appeals; the approval date and any conditions must be put on the site plan by engineer or surveyor.