

Sign Permit Requirements

Below is information that is required for a sign permit.

Building Sign:

1. Drawing of sign with the dimensions.
2. Attachment of drawing that shows how the sign is physically attached to the building.
3. If signs are not flush mounted to the building wall the engineered drawing that meets the 100 mph wind load are required.

Projecting and Hanging Building mounted signs:

A professional Engineers drawing will be required for these types of signs.

Freestanding Sign:

1. Drawing of sign with the dimensions.
2. Foundation drawing with dimensions. This normally does not have to have a seal, but must meet the 110 mph wind load.
3. Site plan/Physical survey. This must have a seal on it and to scale (not reduced).

Note: Other items may be required in unusual sites or circumstances.