

How To Start The Process If Your Address Does Not Exist

Address

For accuracy in submission, please enter the street number and a partial street name of the work location an are found, complete the address and owner sections below.

* Street No.:	Direction:	* Street Name:	Street Type:	Unit #(Start):
<input type="text" value="0000"/>	<input type="text" value="--Select"/>	<input type="text" value="Caribbean"/>	<input type="text" value="AVE"/>	<input type="text"/>
City:	State:	* Zip:		
<input type="text" value="VIRGINIA BEACH"/>	<input type="text" value="VA"/>	<input type="text" value="23451-"/>		

Enter the address like above and make sure to fill out all pertinent fields. **Do not** hit “Search”, just scroll down to the next section

Parcel

* GPIN:	Legal Description:	Year Built:
<input type="text" value="0000000000"/>	<input type="text"/>	<input type="text"/>

Enter 10 zeros like above. Again, **DO NOT** hit “Search”, just scroll down to the next section.

How To Start The Process If Your Address Does Not Exist (continued)

Owner

Owner Name: ?
John Smith

Address Line 1: 3129 Kline Drive Address Line 2:

City: VIRGINIA BEACH State: VA Zip: 23452-6228

[Search](#) [Clear](#)

[Continue Application »](#)

Fill out the info like above, then click “Continue Application”. And you should be on your way.