

VIRGINIA BEACH HISTORIC PRESERVATION COMMISSION

2/7/18

TOWNE BANK BUILDING

2101 PARKS AVENUE, STE 500

Approved March 3, 2018

Attending: Bill Gambrell (Chair), Jimmy Wood (First-Vice Chair), Sharon Prescott (Second Vice-Chair), Bobbie Gribble (Secretary), Bernice Pope (Immediate Past Chair), Diane Horsley, Harriet Frenzel, Sharon Felton, Sean Diment, Jennifer Estes, Katie Paulson, Jimmy Jordan

Council Liaison: Rosemary Wilson

Staff: Mark Reed

Presenters: Shanda Davenport, Greg Johnson

Plaque Recipient: James Windsor

Public: Bob McGoon, Cheryl Scott

WELCOME/INTRODUCTIONS/REMARKS - Bill Gambrell

The meeting was opened at 5:00. Bill noted that the recipient of the plaque presentation had been delayed so we will move ahead with other items on the agenda.

VIRGINIA BEACH SEA LEVEL RISE and RECURRENT FLOODING PRESENTATION -

Shanda Davenport and Greg Johnson from the City's Public Works/Stormwater Technical Services division were here to make a presentation on the City's efforts regarding sea level rise and recurrent flooding.

Ms. Davenport provided the presentation. She noted that she had provided a handout for us.

She said that tides have risen a foot in the last 50 years. There is now less room for runoff so smaller storms can do more damage.

In FY15 the City appropriated \$3 million in CIP funds to study the big picture. Dewberry, a consulting firm, has been retained to conduct the study. The City also received an \$850,000 grant from NOAA in March 2016.

We want to know what is at risk, how to deal with it and have good communications with citizens.

The City is broken down into four (4) watersheds:

- Lynnhaven River
- Oceanfront
- Elizabeth River
- Southern, Ocean

We are looking at 2 planning scenarios. One is for 20 to 40 years and we are planning for 1.5 feet of rise. The other is 50 to 70 years and we are planning for 3 feet of rise

Flood assessment conditions include:

- Tidal – Daily; future permanent inundation
- Nuisance – Wind driven surge; extreme tide events
- Storm Surge
- Combined impact of Sea Level Rise and stormwater infrastructure

The areas at risk today will expand in the two scenarios. The City has developed Focus Areas for flood risk. Six (6) areas contain 80% of the risk.

Phase 2 will include development of adaptation strategies, including planning and policy and engineering. There will also be evaluation and prioritization. Phase 3 will be implementation and public engagement.

Ms. Davenport's contact information is 757-385-8439; [sdavenpo@vbgov.com](mailto:sdavenpo@vbgov.com).

Mr. Gambrell thanked Ms. Davenport and Mr. Johnson. He asked Ms. Davenport to send the PowerPoint presentation to Mark Reed.

#### APPROVAL of JANUARY 10, 2018 MINUTES - Bobbie Gribble

A motion was made to approve by Jimmy Wood, Sharon Prescott seconded. It was passed unanimously.

#### PRIORITIES and GOALS 2018 - Approval - Mark Reed

Mark Reed briefly reviewed the proposed Priorities and Goals for 2018. Bernice Pope made a motion to approve and Jimmy Wood seconded. It was unanimously approved. The approved Priorities and Goals are attached at the end of these minutes.

#### PUBLIC MEETING 2018 - Wednesday, April 18, Central Library - Sharon Prescott

Sharon announced that the date and location for the Public Meeting has been set for Wednesday, April 18 at the Virginia Beach Central Library. Sharon noted that we would like to have student participation in the meeting. She said there will be a committee meeting on February 13 at Mark Reed's office. The committee currently consists of Sharon Prescott and Bobbie Gribble. They would like to encourage additional members. Jimmy Jordan said he would like to assist.

The projected start time for the meeting is 6:30 with a goal to conclude by 8:00. Sharon asked if there were any thoughts of what the meeting focus should be. Sean Diment said it might be good to plan around a theme. It was noted that we should talk about our accomplishments. Rosemary Wilson suggested that it would be a good time to recruit additional committee members.

#### LEGISLATIVE ADVOCACY DAY - February 8

Bill Gambrell asked what the plan and schedule was for the trip to Richmond. Mark Reed noted that he was taking care of the logistics for travel and Rosemary Wilson was taking care of the logistics of meeting the legislators. He said he has picked up a City van and we will meet at 8:15 a.m. at Pembroke Mall in the northeast lot near Constitution Drive and Jeanne Street. He noted that Bill and Jimmy Wood are driving up on their own and everyone else would travel in the van.

Rosemary Wilson said she had arranged for the group to meet with the governor at 10:45 in the Patrick Henry Building, which is why we need the early start. She said we will then work with Glen Davis' Office and go into the House Gallery and be introduced by Delegate Davis. Rosemary said she has talked to the legislative lobbyist and we will pull Delegates and Senators out of session to meet with us.

Mark Reed noted that the group will attend the Legislative Reception at 5:30 p.m. and then will return home. He said the reception is scheduled 5:30 to 7:30. That should get us back to Pembroke Mall by 9:00 p.m.

#### VIRGINIA BEACH HISTORICAL REGISTER PLAQUE PRESENTATION - Katie Paulson Green Hill - James Windsor

Mr. Windsor apologized for being late. He said he is honored and appreciates so much all the good work the Commission does for historic properties in Virginia Beach. He thanked us and said that the house is on the state register, the national register and now the Virginia Beach register. He said this one is the most important.

Mark Reed gave a brief overview of the Green Hill house. It was built circa 1791, and is a double pile, two-story, five-bay Georgian/Federal style house on Lovetts Pond Lane. It has Flemish bond brickwork in the central portion of the house and is a formal and large example of a typical central hall plan house, with a large parlor and dining room flanking the wide central hall which has doors at either end. The upstairs has a bedroom on either side of the hall.

#### COMMITTEE REPORTS

1. Cape Henry Historic Site - Mac Rawls

Mark Reed noted that Mac is not in attendance. He said the Cape Henry Lighthouse construction project is advertised. It was in the Virginian-Pilot on January 28. He noted the bids close on March 6.

2. Princess Anne County Confederate Monument - Jimmy Wood, Sharon Felton

The first meeting was on January 19 in the City Manager's Conference Room in the City Hall building. The meeting went well. Everyone who was asked to serve attended and offered a lot of great ideas and perspectives. The committee was asked to think about a framework for how to go forward. This group is taking the project seriously. A lot of great questions were asked. If there are any suggestions from the Commission members please let Jimmy or Sharon know. The next meeting will be on February 16 at 3:00 p.m. in the Old Courthouse (in the Annex). Rosemary Wilson said that Jimmy Wood and Sharon Felton gave great leadership. It was an impressive meeting with all the members and wonderful participation.

3. Student Leaders - Sharon Felton, Sean Diment, Madeleine Penree

Sean Diment noted that the committee met on January 24<sup>th</sup>. They discussed Clio entries, the Strawberry Festival and future plans. Some Clio Entries have been written and submitted to Mark Reed for review. These include the Confederate Monument, Kempsville High School 1941 building, the second Cape Henry Lighthouse and others. He said they are working on improving the publicity flier that will give to schools. They want to add more information to it.

At Ocean Lakes, Sean Diment - they are celebrating Women's History Month in March. They will have a board featuring famous women. Sean asked if anyone on the Commission knows of famous Virginia Beach women.

Sharon Felton said that Mark Reed has been asked to create a letter to make sure that principals know what the students are doing. She feels we will be impressed with what the students are doing.

#### PROJECT UPDATES - Mark Reed

1. Archaeological Assessment

Mark Reed noted that there is a Public Information Session for the project that is designed to let people know what is going on. He said that it is scheduled for Tuesday, February 13 at 6:00 p.m. in Building 19 at the Municipal Center. He provided a copy of the meeting information in the Commission's meeting packet. It is attached below.

2. Architectural Survey

Mark said that he had reviewed the four proposals received and had submitted his recommendation to the Purchasing Division for their review. He said he expects we will have a firm under contract before March 1.

3. FY18 Research Grant Program

Mark said that the information on the FY18 Research Grant Program is in the process of getting posted on the Commission's web page. As soon as that occurs he will get a press release out and will do direct contacts via e-mail to advertise the program. Currently, a March 15th deadline is projected for receiving grant applications, although that can be adjusted if there is any delay getting the information live on the web page.

**OLD BUSINESS**

1. African American Heritage Month

Rosemary Wilson said the proclamation was a wonderful presentation. She said there was a standing ovation. Mark Reed said he will send the link out to members via e-mail so they can view it. He said it starts within the first three minutes and lasts for five minutes.

2. Woodhouse Property Estates Court

Mark Reed noted that the Department of Historic Resources had found some funding for an archaeological investigation on the site but the property owner would not allow us access. He said we will probably need to wait until the property has sold to try again with the new owner. He noted that we will still try to work with the current owner to get on site as part of the architectural survey.

3. Update on Willis Wayside

Mark Reed said that Bernice Pope had arranged for them to go in and take photographs of the 2nd floor. He noted there is not much in there that is original; it has been altered a lot. There is very little historical integrity to the building. A grant has been done for a historic marker for the building. Ms. Julie Spivey is submitting the application to be considered at the June State Review Board meeting.

**NEW BUSINESS**

Harriet Frenzel said the Friends of Virginia Beach Historic Houses are looking to partner with additional historic houses in the city to see if they can help them out.

A question was asked about the Princess Anne Masonic Lodge. Mark Reed said he has asked for access to take photos before it is demolished. He said he will follow up since he hasn't heard anything back on that request.

**ADJOURNMENT**

**NEXT MEETING:** Wednesday, March 7, 2018, 5:00 - Towne Bank Building, Suite 500  
The meeting was closed at 6:30.

Virginia Beach Historic Preservation Commission  
Top Priorities/Goals for 2018  
Committee Assignments

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**Identified Priorities/Goals for 2018**

**Certified Local Government**

- **Historic Resources Surveys**
  - Complete Phase 1 City-wide Archaeological Assessment (northern half)
  - Complete Phase 1 of Architectural Resources Survey Update (northern half)
  - Initiate Phase 2 City-wide Archaeological Assessment (southern half)
  - Initiate Phase 2 of Architectural Resources Survey Update (southern half)
  
- **Update 1994 Historic Resources Management Plan**
  - Work with VB Communications Office to develop plan for engaging the public
  - Hold public meetings to gather public input
  - Produce plan draft outline and begin completing sections of the plan
  
- **Identify potential for extension of Historic Zoning in multi-property historic districts listed in or eligible for listing in the National Register of Historic Places**
  - Oceana Neighborhood
  - Cavalier Shores
  
- **Update local Historic Preservation Ordinance to include:**
  - Extension of local zoning protection to archaeological resources
  - Inclusion in the Review Board of one or more additional members meeting the professional qualifications standards referred to in 36 CFR 61
  - A provision that specifies the city's requirement for filling review board vacancies to insure that such vacancies do not remain unfilled for unreasonable periods of time
  - Design standards and guidelines for Historic and Cultural Districts

## Advocacy

- **Historic Preservation Planning**
  - **Presentations for City Council**
    - Activities and accomplishments since last update (September 2016)
    - Princess Anne Courthouse Historic Structure Report
    - Recommendation on the Confederate Monument
  - Committee: Executive Committee
  
- **Sea Level Rise and Historic Resources**
  - Complete review and adjustment of the ArcGIS map layer of Architectural Resources
  - Create ArcGIS map layer of Archaeological Resources
  - Incorporate map layers of historic resources with map layers for projected levels of rise to identify threats to resources
  - Participate in city/regional/state planning initiatives
  - Develop informational materials and/or workshops for historic property owners
  - Committee: Jimmy Wood, Chair  
Bob Magoon
  
- **Historic Kempsville Master Plan**
  - State Historical Highway Marker
  - Interpretive signs
  - Committee: Executive Committee
  
- **Policies for City-owned Buildings and Sites (such as first telephone company building 22<sup>nd</sup> Street)**
  - Update spread sheet on City-owned buildings as needed
  - Complete development of Administrative Directive covering some of the following issues
    - Acquisition
    - Sale
    - Maintenance
    - Renovation
    - Use
    - Archaeology
    - Recognition
    - Protection
  - Committee: Sharon Prescott, Chair  
Diane Horsley  
Kate Fisher  
Tom Nicholas, City of Virginia Beach Public Works Department

- **Research Grant Program**
  - Provide research grant funding for worthwhile projects with FY18 appropriated funds
  - Seek meaningful project proposals that will advance knowledge and awareness of local history
  - Expand reach of research grant program
  - Committee: Executive Committee
  
- **Student Members and Student Leaders Committee**
  - Seek ordinance change to establish one member as a Junior that will serve for two years
  - Expand student participation beyond the two Student Members
  - Develop student advocacy for historic preservation in local high schools
  - Committee: Sean Diment, co-Chair  
Madeleine Penree, co-Chair  
Justin Burns  
Riley Wood  
Zoe Quinones  
Sharon Felton, Sponsor  
Bernice Pope  
Christi Lyons
  
- **Recognition of Excellence in Historic Preservation Projects**
  - Continue to develop a program to recognize excellence in historic preservation in Virginia Beach for completed projects
    - Cavalier Hotel – 2017
    - Hickman House – 2018 (?)
    - William E. Wood Farmhouse – 2018 (?)
  - Committee: Executive Committee

## **Preservation of Buildings, Sites, Historic Identity**

- **Historic Preservation Program Structure**
  - Coordinate with the Planning Department, City Attorney and Historical Review Board to investigate benefits of combining the HRB within the HPC
    - This needs to be coordinated with the Preservation Zoning Ordinance items listed above under CLG
  - Investigate revising the Student Member membership to include one junior and one senior. The junior would be appointed for a two year term and this arrangement would be an aid in continuity for student involvement.
  - Investigate adding a third Student Member
  - Committee: Executive Committee
  
- **Princess Anne County Confederate Monument**
  - Convene Princess Anne County Confederate Statue Roundtable (PACCSR)
  - Recommendation from PACCSR to HPC
  - Recommendation from HPC to City Council

- Committee: Sharon Felton, co-Chair  
Jimmy Wood, co-Chair

➤ **Cape Henry Historic Site**

- Support completion of old CH Lighthouse improvements/stabilization as needed
- Promote establishment of Cape Henry Lighthouse Association
- Explore potential for restoration of 1902 Railroad Station
- Resolve Admiral Comte deGrasse statue issue
- Maintain coordination with stakeholders including JEB LC-FS, Preservation Virginia, National Park Service, U.S. Coast Guard and City of Virginia Beach
- Support nomination of CH/Fort Story Historic District
- Potential connection with Washington-Rochambeau National Historic Trail
- Committee: Mac Rawls, Chair  
Bernice Pope  
Mike Ashe  
Jimmy Jordan  
Jerry Cox, Cox Kliewer & Company Architecture

➤ **Historic Districts**

- Pursue establishment/expansion of Historical and Cultural District zoning overlays
  - First Telephone Building – 302 22<sup>nd</sup> Street
  - Expand Courthouse Historic District to include entirety of the proposed Courthouse East property
  - Expand Adam Thoroughgood House Historic District to include entirety of the recent boundary expansion for the National Register
  - Develop informational solicitation for private National Register property owners to voluntarily seek Historic and Cultural District protections
- Pursue Cavalier Shores National Register Nomination
  - Work closely with Cavalier Shores Civic League for the project
  - Engage professional firm in survey and nomination preparation
  - Submit completed nomination materials to DHR in 2018
- Identify other potential National Register historic districts during historic resources survey process and pursue eligibility determination and nominations as appropriate
  - Agricultural Research Experimental Station
  - Seatack
  - 20<sup>th</sup>-century residential and/or commercial districts
  - Rural districts
- Historic District Identification Signs
  - Research Historic District identification signs in other communities
  - Develop standards and guidelines for identifying signage for local Historic and Cultural Districts and identifying signage for National Register Historic Districts
  - Develop standards and guidelines for identifying historic areas that do not meet criteria for local, state or national districts

- Committee: Sharon Felton, Chair  
Lee Lockamy

➤ **Threatened Buildings**

- Develop list of potentially threatened historic buildings, structures and sites
- Work with property owners, developers and City staff to ensure positive outcomes for threatened historic buildings, structures and sites
- Committee: Jennifer Estes, Chair

## **Increased Public Awareness and Involvement**

➤ **Recognition of Historic Buildings**

- **Virginia Beach Historical Register (VBHR)**
  - Launch initiative to get properties profiled in “50 Most Historically Significant Houses and Structures in Virginia Beach” to apply to the VBHR
  - Develop marketing/communications plan to encourage historic property owners to complete and submit applications to the VBHR
  - Identify additional City-owned buildings to be placed on VBHR
- Committee: Katie Paulson, Chair  
Mike Ashe  
Steve McNaughton  
Lester Fabiszewski
- **Update 50 Most Significant Houses and Structures publication**
  - List potential additions
  - Research history of potential additions and make selections
  - Initiate draft of revised publication
  - Develop publication strategies
- Committee: Katie Paulson, Chair  
Jimmy Jordan (lead on 50 most significant)

➤ **Recognition of Community History and Historic Preservation**

- **City Historical Marker Program**
  - Establish a list of potential markers that represent cultural, historical and geographic diversity
  - City Administration approval; ordinances as required
  - Presentation to City Council
- **Interpretive Panels/Signs**
  - Review existing informational sign program located on Boardwalk and other locations in the City
  - Research interpretive sign programs in other communities
  - Develop local interpretive panel/sign program
  - Coordinate with Historic Kempsville sign program as appropriate
- **Diverse Community and Preservation**
  - Support proclamation of African American Heritage Month for February 2018

- Support proclamation of Native American Heritage Month for November 2018
    - Investigate viability of proclamations for other cultural communities significant to Virginia Beach’s history.
    - Investigate viability of proclamations for historic preservation. These may include:
      - Historic Preservation Month (May)
      - Archaeology Month (October)
    - Contribute regular articles to the Virginian Pilot/Beacon on local history
  - Committee: Executive Committee
  - **Public Events**
    - Participate in 2018 Strawberry Festival
    - Participate in 2018 Neptune Festival
    - Explore potential for Holiday Historic Houses Tour in December 2018 or for a Historic Houses Tour at an alternative time of year
    - Explore partnership with PAC/VB Historical Society
    - Explore partnership with ViBe Creative District
    - Explore Partnership with Council of Garden Clubs
      - Historic Garden Week in Virginia
    - Develop Publicity Committee
  - Committee: Jimmy Wood
- **Public Meeting**
  - Host a Public Meeting in 2018
  - Committee: Sharon Prescott, Chair  
Bobbie Gribble

02/07/2018

## **Public Information Session on Virginia Beach Archaeological Assessment**

The public is invited to attend a public information session to learn about the upcoming Archaeological Assessment project for the northern half of Virginia Beach. Citizens who have information about areas of potential archaeological interest are asked to attend to share their knowledge with us to help make this study as comprehensive as possible. The meeting is on Tuesday, February 13 at 6:00 p.m. in Building 19 at the Municipal Center. See below for more details.

### **Virginia Beach Cost Share Project Description**

Through a Cost Share Survey and Planning program grant administered by the Virginia Department of Historic Resources, Dovetail Cultural Resource Group has been hired to complete an archaeological survey and report for the northern portion of the City of Virginia Beach in the winter and spring of 2018. The project will result in a field survey of all accessible archaeological sites within the northern half of the city and a summary report synthesizing the findings of the survey. The Cost Share Survey and Planning program is a unique program designed to support Virginia's local governments in their efforts to carry out historic preservation planning activities. The City of Virginia Beach submitted a successful grant application and is sharing in the cost of the project.

For more information on this project, please attend the public information session:

February 13, 6:00 p.m.  
Building 19, Training Room A,  
2416 Courthouse Drive at the Virginia Beach Municipal Center.

Please contact Mark Reed, Historic Preservation Planner, 757-385-8573 or [mreed@vbgov.com](mailto:mreed@vbgov.com) if you have any questions about the public information session.