

**CITY OF VIRGINIA BEACH
HISTORICAL REVIEW BOARD
MEETING MINUTES**



**WEDNESDAY, AUGUST 21, 2019
3:00 P.M.**

**DEPARTMENT OF ECONOMIC DEVELOPMENT
CONFERENCE ROOM A**

Members Present

Steve McNaughton, Dick Poole, Mary Ann Schmidt, Damian Seitz and Jim Vachon

Members Absent

Debbie Bright - Chair, Josh Canada, Kim Rizzo - Vice Chair

City Staff Present

Jonathan Sanders, Planner; Mark Reed, Historic Preservation Planner - Planning and Community Development; and Tim Oliver, Aaron Webb, John Barnes - Public Works

Others Present

Eddie Bourdon, Rick Savino, Che' Provo, Brent Cowan and Al Henley

1. The minutes from the May 15, 2019 meeting were reviewed. Mr. Poole moved to approve the minutes as presented. The motion was seconded by Mr. McNaughton. The minutes were approved.
2. Certificate of Appropriateness Application #19-6 - RAW Enterprises - Proposed Townhouse Development, Fencing, Entrance Sign - 2601 Princess Anne Road - GPIN 1494648180 - Courthouse Historic and Cultural Overlay District

Mr. Sanders reviewed the application. Mr. Bourdon presented details of the request and answered questions.

A motion was made by Mr. Poole to issue a Certificate of Appropriateness for the proposed townhouse development, fencing and non-illuminated freestanding sign as presented and included in the staff report. The motion was seconded by Mr. McNaughton and passed unanimously with Mr. Seitz abstaining.

3. Certificate of Appropriateness Application #19-12 - Che' Provo - House & Two-Car Addition - 2628 North Landing Road - GPIN 1494605833 - Courthouse Historic and Cultural Overlay District

Mr. Sanders reviewed the application. Ms. Provo presented details of the request and answered questions.

A motion was made by Mr. Poole to issue a Certificate of Appropriateness for the proposed house addition as presented and included in the staff report. The motion was seconded by Mr. Seitz and passed unanimously.

4. Certificate of Appropriateness Application #19-13 - RBC Holdings, LLC - Porch Enclosure & Two Building Signs - 2484 North Landing Road, Suite 113 - GPIN 1494811533 - Courthouse Historic and Cultural Overlay District

Mr. Sanders reviewed the application. Mr. Cowan presented details of the request and answered questions. Mr. Henley spoke in support of the request.

A motion was made by Mr. Poole to issue a Certificate of Appropriateness for the proposed porch enclosure and 2 signs with the condition that the northeast front corner becomes all siding (no windows) to the post and that the applicant submit a window plan showing the configuration of the window panes for review and approval prior to the issuance of the Certificate of Appropriateness. The motion was seconded by Ms. Schmidt and passed unanimously.

5. Certificate of Appropriateness Application #19-11 - City of Virginia Beach - Modify Design for Proposed City Hall Building (Remove Chimneys) - Southwest of Courthouse Drive, adjacent to Buildings 1 & 2 - GPIN 1494814958 - Courthouse Historic and Cultural Overlay District

Mr. Sanders reviewed the application. Mr. Oliver presented details of the request and answered questions.

A motion was made by Mr. Poole to issue a Certificate of Appropriateness for the proposed house addition as presented and included in the staff report. The motion was seconded by Mr. Seitz and passed unanimously.

6. Certificate of Appropriateness Application #19-9 - City of Virginia Beach - Temporary Recycle Center Attendant Booth Structure & Extension of Eight-foot Fencing with Gate - 2533 West Neck Road - GPIN 1494627101 - Courthouse Historic and Cultural Overlay District

Mr. Sanders reviewed the application. Aaron Webb presented details of the request and answered questions.

A motion was made by Mr. Poole to issue a Certificate of Appropriateness for the proposed fencing and gate with the condition that the temporary guardhouse building is approved for 2 years. The motion was seconded by Mr. Seitz and passed unanimously.

7. Staff Update. Staff and Board members provided a summary on the Certified Local Government and Architectural Review Board training held on August 8th in Smithfield, Virginia.

This concluded the business of the Historical Review Board. The meeting was adjourned at 4:23 p.m.