

**CITY OF VIRGINIA BEACH
HISTORICAL REVIEW BOARD
MEETING MINUTES**



**WEDNESDAY, MAY 15, 2019
3:00 P.M.**

**MUNICIPAL CENTER, BUILDING 2
PLANNING & COMMUNITY DEVELOPMENT
CONFERENCE ROOM**

Members Present

Debbie Bright – Chair, Josh Canada, Steve McNaughton, Dick Poole, Mary Ann Schmidt, Damian Seitz and Jim Vachon

Members Absent

Kim Rizzo – Vice Chair

City Staff Present

Jonathan Sanders, Planner; Mark Reed, Historic Preservation Planner – Planning and Community Development; and Eddie Bernard, Doug Colston, Tim Thomas, and Chris Singer - Public Works

Others Present

Matt Stublen, Suzanne Genz

1. The minutes from the March 20, 2019 meeting were reviewed. Mr. Poole moved to approve the minutes as presented. The motion was seconded by Mr. McNaughton. The minutes were approved.
2. Certificate of Appropriateness Application #19-8 - Stublen & Sons Contracting Services, Inc. - New Roof on 2484 N. Landing Road Building - 2484 North Landing Road - GPIN 1494811533 - Courthouse Historic and Cultural Overlay District

Mr. Sanders reviewed the application. Mr. Stublen presented details of the request and answered questions.

A motion was made by Mr. McNaughton to issue a Certificate of Appropriateness for the proposed dark gray architectural grade asphalt shingle roofing as presented and included in the staff report. The motion was seconded by Mr. Poole and passed unanimously.

3. Certificate of Appropriateness Application #19-10 – Rose Hall Associates - Replace Existing Entrance Sign with Matching Design using new Materials - Francis Land Lane - GPIN 1497049640 - Francis Land House Historic and Cultural Overlay District

Mr. Sanders & Mr. Reed reviewed the application. Ms. Genz presented details of the request and answered questions.

A motion was made by Mr. McNaughton to issue a Certificate of Appropriateness for the proposed sign replacement as presented and included in the staff report. The motion was seconded by Ms. Rizzo and passed unanimously.

4. Certificate of Appropriateness Application #19-5 - City of Virginia Beach - Building 10 & 10-A LED Lighting Fixtures - 2425 Nimmo Parkway - GPIN 1494720969 - Courthouse Historic and Cultural Overlay District

Mr. Sanders & Mr. Reed reviewed the application. Eddie Bernard and Douglas Colston

presented details of the request and answered questions.

A motion was made by Mr. McNaughton to issue a Certificate of Appropriateness for the proposed LED security lights as presented and included in the staff report with the condition that the light fixtures would align vertically and horizontally with the windows above and below on each facade. The motion was seconded by Mr. Canada and passed unanimously.

5. Certificate of Appropriateness Application #19-7 - City of Virginia Beach - New flat roof on City Building 16 - 2435 Princess Anne Road - GPIN 1494826658 - Courthouse Historic and Cultural Overlay District

Mr. Sanders & Mr. Reed reviewed the application. Chris Singer and Tim Thomas presented details of the request and answered questions.

A motion was made by Mr. McNaughton to issue a Certificate of Appropriateness for the proposed Building 16 roof improvements as presented and included in the staff report with the condition that the ladder be painted dark brown to match the color of the downspouts. The motion was seconded by Mr. Seitz and passed unanimously.

6. Staff Update. Mr. Reed provided an update on the Certified Local Government program with the City. He did a quick overview of the Carraway House archeological report findings. There was an update on the northern Virginia Beach architectural survey. The southern Virginia Beach architectural survey will be commencing this summer.

This concluded the business of the Historical Review Board. The meeting was adjourned at 4:08 p.m.