

**CITY OF VIRGINIA BEACH
HISTORICAL REVIEW BOARD
MEETING MINUTES**



**WEDNESDAY, DECEMBER 19, 2018
3:00 P.M.**

**MUNICIPAL CENTER, BUILDING 20-A
PRINCESS ANNE COUNTY COURTHOUSE ANNEX**

Members Present

Kim Rizzo – Vice Chair, Steve McNaughton, Dick Poole and Damian Seitz

Members Absent

Debbie Bright – Chair, Josh Canada and Mary Ann Schmidt

City Staff Present

Mark Reed, Historic Preservation Planner; Brian Delfenthal, Operations Coordinator with Public Works Building Maintenance

1. Deputy City Manager Rod Ingram briefed the Board on ethics and conflicts of interest.
2. New Historical Review Board member Richard “Dick” Poole was introduced.
3. The nomination and election of officers for 2019 was deferred to the next hearing.
4. The minutes from the October 17, 2018 meeting were reviewed. Mr. McNaughton moved to approve the minutes as presented. The motion was seconded by Mr. Seitz. The minutes were approved.
5. Certificate of Appropriateness Application #18-17 - Building 17 Porch Demolition - 2425 Princess Anne Road - GPIN 1494826658 - Courthouse Historic and Cultural Overlay District

Mr. Sanders reviewed the application. Mr. Delfenthal presented details of the request and answered questions.

A motion was made by Ms. McNaughton to issue a Certificate of Appropriateness for the demolition and repair as presented and included in the staff report. The motion was seconded by Mr. Poole and passed unanimously.

6. Staff Update. Mr. Sanders discussed upcoming reviews anticipated for the Board. Mr. Reed discussed the new Cavalier Shores neighborhood being added to the Virginia Landmarks Register and upcoming projects and archeological work at the Carraway House property.

This concluded the business of the Historical Review Board. The meeting was adjourned at 4:36 p.m.