

**CITY OF VIRGINIA BEACH
HISTORICAL REVIEW BOARD
MEETING MINUTES**



**WEDNESDAY, MARCH 21, 2018
3:00 P.M.**

**MUNICIPAL CENTER, BUILDING 2
DEPARTMENT OF PLANNING AND COMMUNITY
DEVELOPMENT CONFERENCE ROOM, 1ST FLOOR**

Members Present

John Baillio, Debbie Bright – Chair, Lynn Carwell, Kim Rizzo – Vice Chair, Damian Seitz, Bill Walsh and Walt Whitehurst

Members Absent

Mary Ann Schmidt

City Staff Present

Jonathan Sanders, Planner; Mark Reed, Historic Preservation Planner; Timothy Thomas, Public Works Facilities Management; and Barry Shocklee, Public Works Facilities Management

Others Present

John Covington

1. Minutes from the January 22, 2018 meeting were reviewed. Walsh moved to approve the minutes as presented, which was seconded by Baillio and passed unanimously, with those abstaining due to absence.
2. Certificate of Appropriateness Application #18-4 - Evergreen, LLC - Proposed Fence & Lighting - 296 Kings Grant Road - GPIN 1497156395 - Francis Land House Historic and Cultural District

John Covington, the applicant's representative, presented the request for fencing and lighting.

A motion was made by Baillio to issue a Certificate of Appropriateness for the Option 3 light fixture with "Curved Top Shade" in black finish fronting Kings Grant Road; for the Option 1 light fixture in silver finish for the interior of the site; and for the fence. The motion was seconded by Walsh and passed unanimously.

3. Certificate of Appropriateness Application #18-5 - City of Virginia Beach - Building 22 Roofing Replacement - 2400 Courthouse Drive - GPIN 1494826658 - Courthouse Historic and Cultural District

Barry Shocklee presented the request to replace the roofing on Building 22.

A motion was made by Baillio to issue a Certificate of Appropriateness. The motion was seconded by Rizzo and passed unanimously.

4. Annual Election of Officers – Chair & Vice-Chair

A motion was made by Baillio to continue with Bright as chair and Rizzo as vice-chair. The motion was seconded by Walsh and passed unanimously.

5. Staff Update

Mark Reed made a presentation on the annual historic preservation activities. The

Board was reminded of the upcoming training opportunity.

This concluded the business of the Historical Review Board. The meeting was adjourned at 4:08pm.