

**CITY OF VIRGINIA BEACH
HISTORICAL REVIEW BOARD
MEETING MINUTES**



**WEDNESDAY, OCTOBER 17, 2018
3:00 P.M.**

**MUNICIPAL CENTER, BUILDING 20-A
PRINCESS ANNE COUNTY COURTHOUSE ANNEX**

Members Present

Debbie Bright – Chair, Kim Rizzo – Vice Chair, Lynn Carwell
Steve McNaughton, Mary Ann Schmidt and Bill Walsh

Members Absent

Damian Seitz

City Staff Present

Mark Reed, Historic Preservation Planner; Bill Landfair, Planning Evaluation Coordinator; and
Eric Woodhouse, Ryan Hersey, and Tony Arnold of Virginia Beach Public Schools

Others Present

Richard “Dick” Poole, architect; Chris Elam, GMF+ Architects; Michael Ross, HBA Architecture
& Interior Design; Holly Marx; and Michael Gibson, Moseley Architects

1. The minutes from the September 19, 2018 meeting were reviewed. Mr. Walsh moved to approve the minutes as presented. The motion was seconded by Mr. McNaughton. The minutes were approved.
2. Certificate of Appropriateness Application #18-13 - Adam Keeling House Garage/Guest House - 3157 Adam Keeling Road - GPIN 1499067456 - Adam Keeling House Historic and Cultural Overlay District.

Mr. Sanders reviewed the application. Mr. Poole presented details of the request and answered questions.

A motion was made by Ms. Schmidt to issue a Certificate of Appropriateness for the improvements as presented and included in the staff report. The motion was seconded by Mr. Walsh and passed unanimously with Ms. Carwell abstaining as the property owner on the application.

3. Certificate of Appropriateness Application #18-14 - Church Point Manor Improvements - 4001 Church Point Road - GPIN 1489144513 - Church Point Manor Historic and Cultural Overlay District.

Mr. Sanders reviewed the application. Mr. Elam presented details of the request and answered questions.

A motion was made by Mr. Walsh to issue a Certificate of Appropriateness as presented and included in the staff report with the condition that:

- All wood panels on the east and south elevations shall be equal in size and be similar in scale to the narrow panels illustrated in the attached elevations; and,
- The infill between wood panels on the east elevation shall be brick veneer and match brick used elsewhere in the east elevation.

The motion was seconded by Mr. McNaughton and passed unanimously.

4. Certificate of Appropriateness Application #18-15 - Building 6 Screen Wall & Mechanical Chiller Addition – 2512 Courthouse Drive - GPIN 1494727378 - Courthouse Historic and Cultural Overlay District.

Mr. Sanders reviewed the application. Mr. Ross presented details of the request and answered questions.

A motion was made by Mr. Walsh to issue a Certificate of Appropriateness as presented and included in the staff report. The motion was seconded by Ms. Rizzo and passed unanimously.

5. Certificate of Appropriateness Application #18-16 - City Hall Building - Courthouse Drive - GPIN 1494814958 - Courthouse Historic and Cultural Overlay District.

Mr. Sanders reviewed the application. Mr. Gibson presented details of the request and answered questions.

A motion was made by Mr. Walsh to issue a Certificate of Appropriateness as presented and included in the staff report with the condition that the latest elevations presented at the hearing would be utilized. The motion was seconded by Ms. Carwell and passed unanimously.

This concluded the business of the Historical Review Board. The meeting was adjourned at 4:32 p.m.