

**CITY OF VIRGINIA BEACH
HISTORICAL REVIEW BOARD
MEETING MINUTES**



**WEDNESDAY, JULY 18, 2018
3:00 P.M.**

**MUNICIPAL CENTER, BUILDING 2
DEPARTMENT OF PLANNING AND COMMUNITY
DEVELOPMENT CONFERENCE ROOM, 1ST FLOOR**

Members Present

Debbie Bright – Chair, Kim Rizzo – Vice Chair, Lynn Carwell,
Steve McNaughton, Mary Ann Schmidt, Damian Seitz
and Bill Walsh.

Members Absent

Walt Whitehurst

City Council Members Present

Barbara Henley

City Staff Present

Jonathan Sanders, Planner; Mark Reed, Historic Preservation Planner; Jimmy McNamara,
Planner; Emily Bazemore, Planning Intern; Susan French, City Arborist and Aaron Webb, Public
Works

Others Present

R.J. Nutter, Allie Gorman, Rock Bell

1. Minutes from the May 16, 2018 meeting were reviewed. Walsh moved to approve the minutes as presented, which was seconded by Carwell and passed unanimously, with those abstaining due to absence.
2. General Certificate of Appropriateness Application #18-7 - Princess Anne Village - Demolition & New Development - 2369, 2373, 2375 & 2385 Princess Anne Road & 2401, 2413 & 2393 North Landing Road - GPINs 2404024848, 2404036378, 2404035242, 2404023254, 2404012707, 1494928455, 1494926240, 1494927384 & 2403293752 - Courthouse Historic and Cultural Overlay District

R.J. Nutter, Esq. of Troutman Sanders and Rock Bell of Frye Properties presented the request for demolition of structures on the property and for new development of single-family houses.

A motion was made by Walsh to issue a Certificate of Appropriateness for the demolition for structures on the site. The motion was seconded by McNaughton and passed unanimously. Carwell was absent for the vote.

A motion was made by McNaughton to issue a Certificate of Appropriateness for the new traffic sign poles and for a General Certificate of Appropriateness for the new single-family houses on the site with the following Guidelines:

General Guidelines

1. All houses shall be designed consistent with one of these architectural styles:
Colonial Revival, Farm House, and Craftsman.

2. The proportions of openings, roof lines, details, stairs, rails, porches, bays, metal work, cornices, and other elements shall reflect and compliment these architectural styles.
3. Houses shall be a mix of one to two-and-a-half story homes.
4. All houses shall be built on a crawl space.
5. Garages may be attached or detached for not more than three cars. Garages shall be side or back loading. Detached garages that are no closer to the front lot line than the rear line of the main house may be front loading.

Materials

1. Siding shall be wood, fiber cement, brick, or natural shingles (stained). Vinyl is not permitted on residences or ancillary buildings.
2. Brick shall match the General Shale brick styles on pages 21 – 25 of the report.
3. Roofing may be standing seam metal, slate, faux slate or architectural asphalt shingle (at least 30 year).
4. Front doors shall be made of wood or fiberglass and shall be of an appropriate design to match the style of the house.
5. Sliding doors are not permitted.
6. Exterior paint colors shall be from Historical Review Board approved exterior palettes, such as “Exterior Preservation Palette” by Sherwin Williams; “Historical Colors” by Benjamin Moore; and, “Traditional Heritage” and “American Classics” by Valspar in partnership with the National Trust for Historic Preservation.
7. Windows in brick facades shall have limestone or precast sills and lintels and/or brickmould of minimum one and one-half inch (1 ½”) wide.
8. Windows in wood or fiber cement siding shall have exterior casing of minimum one and one-half inches (1 ½”) wide, of wood, fiber cement or composite synthetic trim material.
9. Windows shall be double hung or look like historic double hung windows with true divided lights or exterior muntins. Casement windows are allowed if appropriate to the architectural style of the house.
10. Shutters shall be louvered or raised panel designs. Operational shutters will cover the entire window or set of windows when closed.
11. Porches shall be constructed to match and compliment the architectural style and materials of the house.
12. Garage doors shall be wood, embossed steel or fiberglass. All garage doors shall be carriage type doors.

13. Gutters shall be half-round design with round downspouts in pre-finished metal or copper.
14. Fences made of plastic, fiberglass or chain link are not permitted.
15. Equipment, such as HVAC and gas pack units, located on the exterior of the houses and that are visible from the street shall be visually screened with fencing or shrubs.
16. Plumbing and roof stacks shall be black or match the roof color.

The motion was seconded by Schmidt and passed unanimously. Carwell was absent for the vote.

3. Certificate of Appropriateness Application #18-9 - City of Virginia Beach - Above Ground Piping - 2412 North Landing Road - GPIN 1494826658 - Courthouse Historic and Cultural Overlay District

Aaron Webb of the City of Virginia Beach Public Works Department presented the request.

A motion was made by McNaughton to issue a Certificate of Appropriateness for the above ground pipe when finished in dark brown and the color to be reviewed and approved by Planning and Community Development Department Staff. The motion was seconded by Schmidt and passed unanimously. Carwell was absent for the vote.

4. Certificate of Appropriateness Application #18-8 - Elgia and Mary Easter Trust - Roofing Material Replacement - 2529 North Landing Road - GPIN 1494705983 - Courthouse Historic and Cultural Overlay District

A motion was made by Walsh to issue a Certificate of Appropriateness for the roof. The motion was seconded by Rizzo and passed unanimously. Carwell was absent for the vote.

5. Staff Update

Mark Reed presented copies of the Princess Anne Courthouse Historic Structure Report (2017) and described how work associated with Building 20 shall be reviewed for consistency with the Report. Chair Bright asked for the August Historical Review Board meeting to be in the Old Courthouse Annex, Building 20-A.

This concluded the business of the Historical Review Board. The meeting was adjourned at 5:04 p.m.