

What to do after your hearing???

Your BZA application has been approved:

- An approval letter will be mailed to you in the coming weeks
(*Note: letter not required to obtain building permit*)
- If a building permit is required for the proposed work, please bring the following information to the Zoning/Permits Office, 2875 Sabre Street, Suite 500, Virginia Beach, VA 23452.
 - Site Survey (to scale and showing the proposed improvements)
 - Any other plans, structural drawings, and/or other documents required by the permits office.
- Contact information:
 - Zoning Office- 385-8074
 - Permits Office- 385-4211 *3

Your BZA application has been denied:

- You may appeal the Board's decision within 30 days of today's date.
- The appeal needs to be filed with the Virginia Beach Circuit Court, contact information listed below.
 - 2425 Nimmo Parkway
Building 10 & 10B, 3rd Floor
 - Phone #: 385-4181
 - http://www.courts.state.va.us/courts/circuit/Virginia_Beach/home.html
- If the decision is not appealed, a variance application for the same request cannot be filed for 12 months.
- Additional questions about the appeal process? Contact the Zoning Office – 385-8074

Your BZA application has been deferred:

- Your application will be placed on the next available BZA agenda, unless a particular date is specified by the Board or requested by you.
- Please contact the zoning office for the specific date your item will be considered and to pay the additional advertisement fees.
- Contact information:
 - Zoning Office- 385-8074
- If changes are necessary to the variance request, please contact the staff planner through the zoning office to discuss.
- A new variance notice sign will need to be posted at your property indicating the new hearing date and any other changes to the variance request.