

LIFE-SAFETY INSPECTION REPORT

THIS REPORT MUST BE COMPLETED AND SUBMITTED WITH THE YEARLY SHORT-TERM RENTAL PERMIT APPLICATION

SECTION A | INSTRUCTIONS | CODE REFERENCE

INSTRUCTIONS:

-Read Section A

-Complete Section B

-Complete Section C

This Section may only be completed by one of the following persons:

- Representative of a certified City of Virginia Beach Short-Term Rental property management company, or
- A certified Home Inspector (certified by the American Society of Home Inspectors – ASHI or DPOR), or
- A City of Virginia Beach Short-Term Rental Zoning Inspector. To schedule an appointment, call 757-385-8862 or email STR@vbgov.com

-Complete Section D

The inspector and the property owner must sign this section.

Unless the subject Short-Term Rental is professionally managed by a certified City of Virginia Beach property management company, this report must accompany the yearly Short-Term Rental Zoning Permit application. If the subject Short-Term Rental is managed by a certified City of Virginia Beach property management company, then the report is due every three years.

CODE REFERENCE / CITY ZONING ORDINANCE (CZO):

ITEM	CZO	REQUIREMENT
Fire Extinguisher	CZO 241.2(13)	Shall be installed in plain sight and in the kitchen
Smoke Alarms	CZO 241.2(13)	Smoke alarms shall be in good working order and interconnected* Physical interconnection of smoke alarms shall not be required where listed wireless alarms are installed and all alarms sound upon activation of one alarm <u>Smoke alarms shall be installed in the following locations: *</u> <ul style="list-style-type: none"> • In each sleeping room • Outside each separate sleeping area in the immediate vicinity of the bedrooms On each additional story of the building, including basements and habitable attics ----- * Smoke Alarms: Dwellings constructed prior to 1989 must have a minimum of one smoke alarm installed on every floor of the structure, in the areas adjacent to all sleeping rooms, and when activated, can be heard in all sleeping rooms
Carbon Monoxide Alarms	CZO 241.2(13)	Carbon monoxide (CO) alarms shall be in good working order. CO alarms can be interconnected, plug-in or battery type. CO alarms shall be provided where either, or both, of the following conditions exist: <ul style="list-style-type: none"> • The home contains a fuel-fired appliance (gas stove, gas fireplace, etc.) • The home has an attached garage with an internal entryway into any other area of the home CO alarms shall be located outside, and in the immediate vicinity of, each bedroom or sleeping area. If a fuel-fired appliance is located within a bedroom or sleeping area, a CO alarm shall be located in that bedroom or sleeping area.

ITEM	CZO	REQUIREMENT
Guest Rules	CZO 241.2(6)	There shall be posted in a conspicuous place within the dwelling, a City Zoning Administrator provided summary of City Code Sections 23-69 through 23-71 (noise), 31-26, 31-27 and 31-28 (solid waste collection), 12-5 (fires on the beach), 12-43.2 (fireworks). This document is referred to as the "Guest Rules." A copy is available at www.vbgov.com/str
Sign / Hotline #	CZO 241.2(4)	Each short term rental shall have one (1), four-square foot sign, posted on the building, or other permanent structure approved by the Zoning Administrator. The sign must identify the property as a Short-Term Rental and provide the telephone number of the City Short-Term Rental Hotline in text large enough to be seen from the public street. The Hotline number is 757-210-5385.
Signs / Occupant Loads	CZO 241.2(17)	Each short term rental shall have placards indicating the maximum number of occupants allowed on all exterior stairways, decks, porches and balconies. These placards must be posted on each level of these structures (see Structural Safety Report for details)

SECTION B | PROPERTY DETAILS

Date Submitted:		Number of Bedrooms in the Home:	
Short-Term Rental Address:			Unit/Apt. #:
Property Owner's Name:			
Property Owner's Address		City/Town	Zip Code
Property Owner's Phone #:		Property Owner's Email Address:	

SECTION C | INSPECTOR INFORMATION | GENERAL LIFE-SAFETY INSPECTION CHECKLIST

Name of Inspector (refer to Section A for a list of those permitted to perform this inspection):			
Name of Company or Business:			
Address of Company or Business:		City/Town	Zip Code:
Phone #:	Department of Professional and Occupational Regulation (DPOR) License #:		
DPOR Professional Title:			
Date of this Inspection:		Date of Reinspection:	

INSPECTION CHECKLIST

INSPECTION ITEM	PASS	FAIL	N/A	REASON FOR FAILURE AND/OR CORRECTIVE MEASURES REQUIRED
Fire Extinguisher				
Smoke Alarm				
Carbon Monoxide Alarm				
Guest Rules				
Sign / Hotline #				
Signs / Occupancy Loads				

SECTION D | INSPECTOR | PROPERTY OWNER

INSPECTOR INFORMATION AND SIGNATURE

By signing below, you certify that the items found in Section C of this report were inspected in accordance with the requirements of the corresponding code sections of the City of Virginia Beach Zoning Ordinance, which are noted and described in Section A of this report.

Signature of Inspector:

Date Signed:

Printed Name of Inspector:

PROPERTY OWNER SWORN STATEMENT

I certify that I am the property owner of the Short-Term Rental address noted in Section B of this report. I also understand that it is my responsibility to ensure that all Federal, State, and City codes, policies, and laws are adhered to while conducting such business at the address listed in Section B of this report.

Signature of Property Owner:

Date Signed:

Printed Name of Property Owner: