



MESSAGE FROM THE DIRECTOR

SPRING ISSUE

Chesapeake Bay Preservation Act Program is in Compliance!

New Members

Planning Commission & Environmental Team Stats

2,106 Zoning Inspections

2,404 Illegal Signs Removed

Development Services Center Reviewed 721 Submittals

8,092 Permits Issued

Historic Preservation Commission Advocates in Richmond

Shared-Use Pathway Update

Reduce Paper & Improve Efficiency

Pirates Loot Award Winners

Volume 4 - Issue 1 2018 January, February, March

Welcome to a beautiful spring in Virginia Beach! The daffodils are already gone and the azaleas are popping.

With spring comes a tremendous amount of new development. Permits and Inspections are "slammed." It's good we have started electronic plan review for large building projects because we have lots of submittals. You should be seeing lots of new development and renovations going on over the next few months.

So far, the budget process is going well. Our budget brief with City Council was very positive. Keep your fingers crossed. We are looking forward to another great year!

On a personal note... yes, I got a new hip. My advice to all of you is to stop aging now so you won't have to have these inconvenient operations. Thanks to all of you for keeping things running smoothly in my absence.

As always, I appreciate everything you do, you make me proud!!

Handwritten signature of J. Barry Frankenfield

J. Barry Frankenfield Director of Planning & Community Development

Chesapeake Bay Preservation Act Program is in Compliance!

Compliance Condition Review

On April 9, the Department of Planning and Community Development received notice from the State Water Control Board, on behalf of the Virginia Department of Environmental Quality (DEQ) that the City's Chesapeake Bay Preservation Act program is in compliance with the Chesapeake Bay Preservation Act and the Chesapeake Bay Preservation Area (CBPA) Designation and Management Regulations.

So what does all of this mean... Every 5 years the Department's responsibility to administer the purpose and intent of the CBPA Ordinance is reviewed by DEQ. This review spans all Divisions from Planning Administration's processing of variance requests to the CBPA Board, to the Development Services Center's (DSC) review of CBPA site plans, to Permits and Inspection's oversight in the field of CBPA Board variance projects being constructed.

This compliance review dealt with DEQ's review of over 150 CBPA variances and associated site plans in addition to construction plans for projects in the Resource Management Area (RMA) of the Chesapeake Bay, all other projects that are not on the water but in the watershed. DEQ also performed multiple site visits to review the Department's compliance with the provisions and specification standards of CBPA Ordinance and erosion and sedimentation laws. Staff coordinated with



L-R: P.J. Scully, Planning Administration and Tobias Eisenlohr, City Attorneys Office

over 270 property owners in the watershed regarding septic tank inspections and pump out compliance.

The compliance review began in July of 2016 and concluded early April, over all a 21 month process.

Thank you to all involved with a special thank you to P.J. Scully and Tobias Eisenlohr on your work with the DEQ and the Board to get us into compliance!

Welcome New Members



Sarah Banschenbach, Administrative Specialist
Director's Office - Management & Support



Aubrey Trebilcock, Planner I
Development Services Center



Meagan White, Engineer I
Development Services Center

Planning Administration

Planning Administration provides staffing support for the Planning Commission, City Council, the Chesapeake Bay Preservation Area Board, Wetlands Board, Historical Review Board, and the Historic Preservation Commission. Planning Administration members work with applicants on each phase of the process to ensure land use compliance with ordinances and plans.



Carolyn Smith
Planning Administrator

Planning Items

In the first quarter of 2018, staff worked with applicants, reviewed and wrote 40 agenda applications for rezonings, conditional use permits, street closures, subdivision variances, alternative compliance, and non-conforming planning items. Agenda request forms and presentations were also prepared for City Council on 29 Planning items.

Environmental Team

Chesapeake Bay Preservation Area (CBPA) Board - Generally projects located in first 100 feet seaward portion of buffer: 15 submittals, 9 approvals, 5 in review, 1 deferred

Chesapeake Bay Preservation Area (CBPA) Administrative Variances - Generally projects located in the landward portion of buffer: 8 submittals, 7 in review, 1 approved

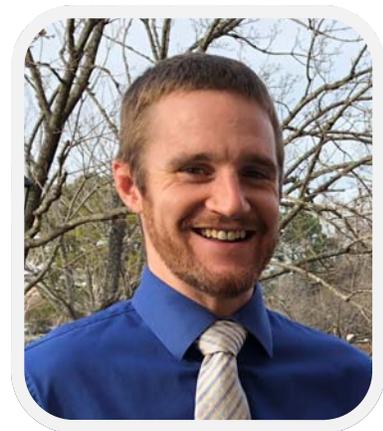
Preliminary Project Request (PPR) - An informal process to determine which formal process is required, if any, for projects located in the CBPA Resource Protection Area (RPA): 44 submittals, 36 approvals, 8 In review. Tree Removal: 13 submittals, 1 In review.

Wetlands Board - Shoreline projects located in tidal wetlands and coastal primary sand dunes: 43 submittals, 11 approvals, 10 wetlands approvals released for construction.

Waterfront - Generally all shoreline projects alongside City waterways not involving tidal wetlands and coastal primary sand dunes: 32 submittals, 23 approvals.

Sand Management Applications - 0 submittals, and 20 permit extensions

Congratulations Jimmy !



Congratulations Jimmy McNamara on your promotion to Planner III !

Your outstanding job managing the Planning Commission process is very appreciated!

Zoning Administration

Zoning Administration is responsible for the interpretation and enforcement of the City's Zoning Ordinance, processing zoning approvals and permits for residential and commercial uses, administering the City's Zoning Ordinance by processing appeals and variances to the Board of Zoning Appeals, verifying the proffers and conditions of City Council actions are met, and responding to citizen inquiries and concerns regarding zoning regulations and violations.



Kevin Kemp,
Zoning Administrator

First Quarter Accomplishments

Field Inspectors: Performed 2,106 zoning inspections throughout the City
Removed 2,404 illegal signs from the public right-of-way
Verified conditions for 250 Conditional Use Permits

Board of Zoning Appeals: Worked with applicants, reviewed and wrote 20 variance requests

Office Staff: answered 1,783 zoning related phone calls; 1,024 e-mails; assisted 767 customers; reviewed 1,322 business license applications; 68 site plans; 138 sign permits issued; 191, POD permits; 49 zoning verification letters, 28 cell tower colocation permits and reviewed 15 AICUZ applications.

Zoning Team

Zoning is off to a great start in what will be a banner year! Visions are big, and we're heading in the right direction. I want to thank the zoning staff, as they take on every challenge that gets thrown their way, and continue to provide excellent customer service! We are the best zoning division in the state, if not the country, and we continue to prove why.



Congratulations to John Dudley! John has taken on illegal signs and is running with it so well that he received a letter of appreciation from Mayor Sessoms. Keep up the great work!

Development Services Center (DSC)

Development Services Center (DSC) reviews, approves, and permits development projects and subdivision plats to ensure public safety while promoting quality development throughout the City consistent with City Council’s Vision of “A Community for a Lifetime.” We do this by applying City Code and policies to all development projects in a fair and impartial manner. Establishing partnerships between the development community and the City helps to assure reasonable time frames and quality results for our community.



Nancy McIntyre, Development Services Administrator

First Quarter

Reviewed 721 submittals

Held 72 project meetings with consultants and developers, including pre-submittal meetings, pre-design meetings and meetings to resolve review issues

Issued 25 Right of Way and 29 Land Disturbing/Stormwater Permits and Currently Managing \$41,981,603.41 in sureties

Notable Projects Permitted for Site Work

- Sherborne Manor Subdivision** - Sherborne Manor
- Residence Inn at Town Center** - 221 Bendix Road
- 4th Precinct Police Station** - 5152 Lobaugh Drive
- Dunkin Donuts** - 1297 General Booth Boulevard
- Hickman Place** - General Booth Boulevard
- 30th Street Townhomes** - Arctic Avenue & 30th Street



Residence Inn at Town Center



L-R: Ric Bagtas and Jannelle Logan, Newly Certified Flood Managers and Clarissa Horton, Dual Combined Administrator

Permits & Inspections



Cheri Hainer, Permits and Inspections Administrator

Permits & Inspections administers the Uniform Statewide Building Code and associated laws and ordinances, issues permits for, and performs inspections of building construction, plumbing, electrical, and mechanical systems installation and alteration.

Permit Totals

Reporting Period	Permit Count	Value	Fees	Inspections
March 2018	3,158	\$ 50,170,386.84	\$ 334,448.14	9,261
February 2018	2,572	\$ 133,612,835.19	\$ 318,369.84	7,635
January 2018	2,362	\$ 128,164,799.23	\$ 311,265.78	6,336
Calendar Year to Date	8,092	\$ 311,948,021.26	\$ 964,083.76	23,232
Fiscal Year to Date	25,721	\$ 906,237,678.79	\$ 3,426,241.77	72,949
March 2017	3,277	\$ 69,672,360.10	\$ 379,491.62	10,410

Number of Active Development Sites: 1,934

Acreage: 33,880.525

Historic Preservation Commission Advocates in Richmond

Members of the Virginia Beach Historic Preservation Commission visited Capitol Hill in Richmond on Feb. 8 to garner support from Governor Northam and several local Delegates and Senators for Maintaining the state historic rehabilitation tax credit program. As Council Liaison, Council Member Rosemary Wilson accompanied the group and helped to arrange the audience with the Governor.

Delegate Glenn Davis introduced the commission from the House Floor and later spoke with the group in the Capital halls. They also met with Senators DeSteph, Wagner and Norment, as well as Delegates Knight, Stolle, Turpin and Heretick. Student members Sean Diment and Madeline Penree were the primary spokespersons in support of the tax credit program. Justin Burns, a member of the Commission’s Student Leaders Committee, also led the discussion on the benefits of historic preservation. Later, the group received a tour of the Capitol and attended Preservation Virginia’s Legislative Reception, where First Lady Pam Northam also extolled the benefits of the state rehabilitation tax credit.



L-R: Bobbie Gribble, Jimmy Wood, Sean Diment, Mark Reed (staff), Madeleine Penree, Gov. Ralph Northam, Justin Burns (Student Leaders Committee), Sharon Felton, Bernice Pope, Dr. Valerio Genta (guest) and Council Liaison Rosemary Wilson.

Strategic Growth Areas (SGA)

Strategic Growth Areas (SGA) Office plans and implements Virginia Beach's vision for its unique growth centers. The office is composed of multiple disciplines collaborating with internal and external stakeholders to incentivize, facilitate, and manage sustainable development in our City.



Kathy Warren
SGA Manager

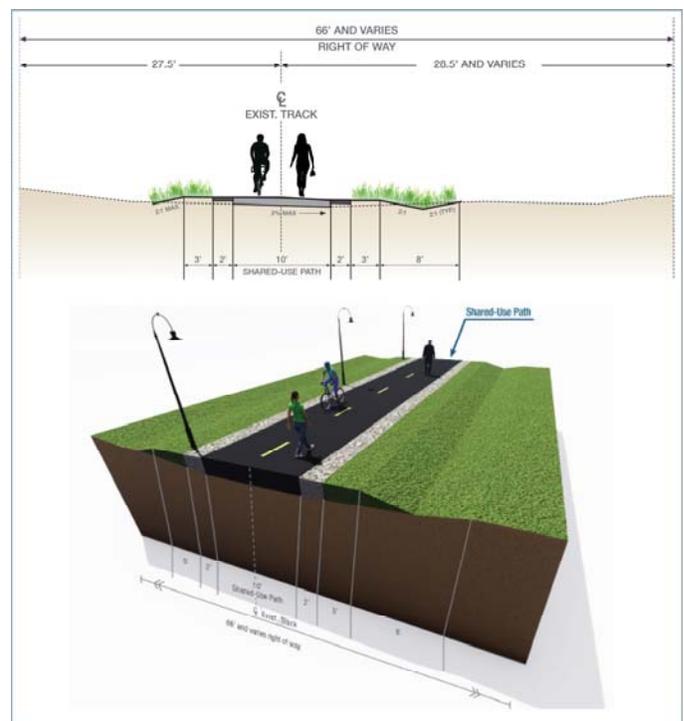
Transportation and Transit Planning

Update from last quarter, the preliminary design for a Signature East-West Shared-Use Pathway through Virginia Beach is underway.

As reported in the Winter Newsletter, in order to advance City Council's goal to Improve our Transportation System and enhance connectivity throughout the City and region, we are working collaboratively on a preliminary design of an East-West Shared Use Pathway within the former Norfolk Southern right-of-way. The pathway has long been a Top Priority of the City's Bikeways and Trails Plan.

To achieve that goal, staff is working to:

- Develop a low cost approach to improving the right-of-way for pedestrian, bicycle and other compatible uses
- Properly plan and coordinate utilities and technology infrastructure improvements
- Identify how and where to remove old rail infrastructure
- Leverage existing capital funding to maximize grant opportunities and partnerships
- Build in phases



Parking Management

Virginia Beach Resident Parking Discount

AVAILABLE BY SHOWING A VALID DRIVER'S LICENSE WITH A VIRGINIA BEACH ADDRESS AT ALL MUNICIPAL LOTS AND GARAGES, UPON ENTRANCE AFTER 5PM, \$3.00
AVAILABLE AT CROATAN, SANDBRIDGE, AND LITTLE ISLAND LOTS ALL DAY \$3.00



Management & Support

The Director's Office includes a Management & Support team that exists to provide centralized coordination of activities throughout the department. The essential functions fall into three broad categories: customer service, technical services, and financial systems and controls.



Jolida Saunders,
Administrative Services
Manager

Reduce Paper & Improve Efficiency

Management & Support's efforts to eliminate clutter and reduce paper usage without losing important information:

1. Boards and Commissions, Permits and Inspections Plan Review and Development Services Center (DSC) are all going digital submission and electronic review.
2. Microfiche to laserfische - Over 32,000 images have been scanned and will be available on a hard drive near you soon!
3. Recently, 125 boxes have been transported to Records Management. To access retained records contact Ed Weeden for Boards and Commission records and Kim Dotson for DSC records.
4. There is a huge project underway that will scan, catalog, and provide the ability to search by keywords. There are about 1,400 boxes of historical records to be scanned and cataloged. We envision a system that can keyword search and return all documents marked as permanent in the Records Management retention schedule. The details on how to access the information, the schedule for linking records in Accela to Laserfiche, will be identified and shared as the project nears completion.



Stephen White - Thank You for 27 Years of Service!



Career Progressions & Promotions

February 1 - Beth Sykes, Project Coordinator - Development Services Center

March 1 - Jimmy McNamara, Planner III - Planning Administration

March 1 - Lauren Wagenbrenner, Planning Aid III - Permits & Inspections

April 12 - Edwin Fabila, Engineer II - Development Services Center

Service Anniversaries

30 Years - Sandra Leonhardt, Director's Office - Management & Support

Pirates Loot Award Winners!

Congratulations to the winners of the first quarter Pirates Loot Awards. All treasure Box Award nominations were logged and calculated and the 5 people who received the most nominations for the quarter received the Pirates Loot award (two Regal Cinemas movie passes).

Congratulations Top Five:

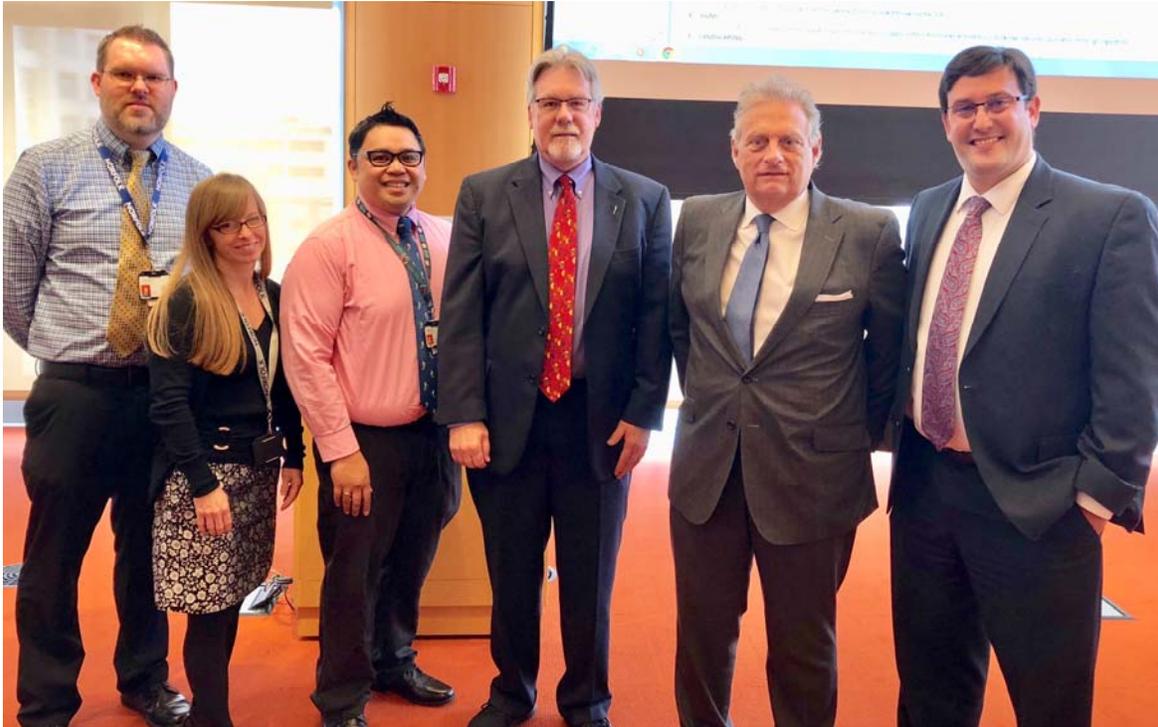
Dalina Cartwright
Marchelle Coleman
Ron Frink
Scott Steen
Arlethia Wilson



Thank you to all Treasure Box Award nominees. We appreciate all that you do every single day. The Awards & Recognition Committee hope that everyone likes this new award and will keep those Treasure Box Award nominations coming in!

The next Pirates Loot Awards will be in July.

In The Office



Norfolk-Virginia Beach Information Exchange/Norfolk's Resilience Strategy and Resilience-Based Zoning Ordinance L-R: Jeremy E. Sharp, Norfolk Principal Planner, Susan Pollock-Hart, Norfolk Principal Planner, Robert J. Tajan, Norfolk Zoning Administrator, George M. Homewood, Norfolk Planning Director, Barry Frankenfield, Virginia Beach PCD Director, and Kevin Kemp, Virginia Beach Zoning Administrator



Welcome!

Adrienne Withrow, Volunteer
Strategic Growth Areas Office



Mark Your Calendar!

Next All Staff Meeting - May 29, 2018

PCD Newsletter Submission Deadline: June 8, 2018 - please send submissions to dzywna@vb.gov