



CITY OF VIRGINIA BEACH CERTIFICATE OF COMPLETION

INSTRUMENT NUMBER: _____

DSC FILE #: _____

CONSULTANT: _____ DEVELOPER: _____

ADDRESS: _____ ADDRESS: _____

TELEPHONE: _____ TELEPHONE: _____

PLAT NAME: _____

I certify that the above referenced subdivision has been completed in accordance with the approved construction plan.

SIGNATURE OF CONSULTANT

DATE

*****DSC USE ONLY Below This Line*****

PUBLIC UTILITIES

- WATER DISTRIBUTION SYSTEM
- SANITARY SEWER SYSTEM
- PUMP STATION/FORCE MAIN

PLANNING/CIVIL INSPECTIONS

- STREETS INSTALLED WITH FINAL SURFACE ASPHALT OR MUST BE BONDED AT \$ _____
(_____ date completed/approved)
- SIDEWALKS (not being installed with the construction of the house) INSTALLED OR MUST BE BONDED AT \$ _____
(_____ date completed/approved)
- CURB AND GUTTER
- DRAINAGE/STORMWATER MANAGEMENT FACILITIES (SWMF) AND SYSTEMS
 - CCTV INSPECTION OF STORMWATER PIPES AND STRUCTURES \$ _____
(_____ date completed and pipes/structures accepted)
- EROSION & SEDIMENT CONTROL/STABILIZATION
- TRAFFIC CONTROL SIGNS/PAVEMENT MARKINGS
- LAND MANAGEMENT

PUBLIC WORKS/ TRAFFIC ENGINEERING

- STREETLIGHTS PAYMENT RECEIVED \$ _____
- TRAFFIC SIGNAL(S) INSTALLED OR MUST BE BONDED AT \$ _____

PUBLIC WORKS/SURVEYS

- AS-BUILT DRAWINGS OR MUST SUBMIT A LETTER STATING THE COST ESTIMATE FOR BONDING \$ _____
(PW/Surveys coordinates the As-Built review and approval process) (_____ date completed/approved)
- MONUMENTS
- DRAINAGE RIMS AND INVERTS

PARKS AND RECREATION/LANDSCAPE SERVICES

- STREET TREES INSTALLED OR MUST BE BONDED AT \$ _____
(_____ date completed/approved)
- FENCING AND SCREENING INSTALLED OR MUST BE BONDED AT \$ _____
(_____ date completed/approved)
- BUFFERS INSTALLED OR MUST BE BONDED AT \$ _____ (_____ date completed/approved)

CERTIFICATE OF COMPLETION

DEVELOPMENT SERVICES CENTER (Coordinates the Certificate of Completion Process)

- INSPECTION FEES PAID
 - DEFECT SURETY POSTED \$ _____
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- Conditional Acceptance.** I certify that the aforementioned improvements have been completed or the required performance sureties are provided per inspection reports from responsible agencies (copies attached hereto), with the exception of deferred improvements covered under special one-year performance sureties. I further certify that the inspection fees have been paid and a defect surety for the completed items has been posted and that all other performance sureties required have been posted.

DEVELOPMENT SERVICES CENTER

DATE

- Full Acceptance.** I certify that all of the aforementioned improvements have been completed and accepted per inspection reports from responsible agencies (copies attached hereto) and all performance sureties have been released.

DEVELOPMENT SERVICES CENTER

DATE

Revised: 3/2011