

*City of Virginia Beach*  
*Development Services Center*  
**DSC INFORMATION NOTICE #82**  
**October 5, 2001**

**TOPIC:**        *Responsible Land Disturber (RLD) Certificate of Competency Required Prior to Obtaining Permits*

**BACKGROUND:**

*On July1, 2001 the General Assembly revised the Virginia Erosion and Sediment Control Law. On August 28, 2001, the Virginia Beach City Council amended Section 30 of the City Code to reflect those changes. The City Code requires that “Prior to the issuance of any grading, building or other permit for activities involving land-disturbing activities, the applicant shall submit an application with an approved erosion and sediment control plan and certification that the plan will be followed. In addition, as a prerequisite to approval of the plan, permit or agreement in lieu of a plan, the person responsible for carrying out the plan or agreement in lieu of a plan shall provide the name of a responsible land disturber, who will be in charge of and responsible for carrying out the land-disturbing activity.” “Responsible Land Disturber means an individual holding a current Responsible Land Disturber Certificate or equivalent as determined by the State Department of Conservation and Recreation.” A RLD may also be a Professional Engineer, Land Surveyor, Landscape Architect or Architect holding a valid Virginia license.*

**IMPLEMENTATION DATE:**

**NOVEMBER 1, 2001 - There will be no grace period. All plans approved or released on or after November 1, 2001 are required to adhere to the revised Code and requirements. Permits will not be issued without the required RLD information.**

**ITEM #1:        *Land Disturbance Permit***

*Before a land disturbance permit is issued for any multi-family site plan, condominium site plan, commercial site plan, subdivision construction plan, lot grading plan, fill plan or any other plan which requires erosion and sediment control measures, the owner/developer/permittee shall provide a completed copy of the attached form to the Development Services Center.*

*Before a building permit is issued for a single-family dwelling, duplex or other permit requiring an “agreement in lieu of a plan” the owner/developer/ permittee shall provide a completed copy of the attached form to Permits & Inspections.*

*A copy of the certificate issued by the Department of Conservation and Recreation is required upon initial application for a permit by the Responsible Land Disturber (RLD). The copy will be kept on file in the Development Services Center(DSC) or Permits & Inspections (P&I) Division. The owner/developer/permittee shall also notify the DSC or P&I immediately if and when the RLD changes during the life of the approved plan or*

*permit or before final occupancy has been granted.*

**ITEM #2:     *Obtaining an RLD Certificate of Competency***

*For information about the Responsible Land Disturber Certificate of Competency Program, contact the Virginia Department of Conservation and Recreation at [www.dcr.state.va.us/sw/es\\_rld.htm](http://www.dcr.state.va.us/sw/es_rld.htm) or call toll free 1-866-DCR-EXAM or email [dcrexam@dcr.state.va.us](mailto:dcrexam@dcr.state.va.us).*

***DEPARTMENT CONTACTS:***

**Development Services Center Contacts:**

Suzanne Hollingsworth ([sholling@vbgov.com](mailto:sholling@vbgov.com)) ..... 385-5660  
Linda Smith ([lcsmith@vbgov.com](mailto:lcsmith@vbgov.com)) ..... 385-8745

**Permits and Inspections Contacts:**

John Coro ..... 385-4211

**Responsible Land Disturber Certification Information**  
**Effective November 1, 2001**

This form must be completed prior to issuance of any land disturbing permit or building permit requiring erosion and sediment control measures. Submit this form and a copy of the RLD Certificate to the Development Services Center or Permits & Inspections. Please print.

**Owner/Developer/Permittee Information:**

Project Name: \_\_\_\_\_ DSC File #: \_\_\_\_\_

Project Location: \_\_\_\_\_

Owner/Developer/Permittee: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ Fax Number: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Responsible Land Disturber (RLD) Information:**

Certificate/License Holder Name: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ Fax Number: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Type of Certification/License: \_\_\_\_\_ Certificate or license #: \_\_\_\_\_

Certificate/License Holder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Planning Department**  
**Development Services Center (DSC) or Permits and Inspections (P&I)**  
**2405 Courthouse Drive, Operations Building**  
**Virginia Beach, VA 23456**

**Development Services Center (757) 385-8277**

**Permits & Inspections (757) 385-4211**

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