

DSC INFORMATION NOTICE #67 (Reference #40)
October 2, 1998

TOPIC A: Stormwater Management Facilities Maintenance Agreement

BACKGROUND:

*In the past, the Development Services Center (DSC) staff has tried to assist the development community in maintaining their construction schedules by making adjustments to the normal review process. One such adjustment was to allow site plans to be released for permitting or land disturbing activity once the Stormwater Management Facilities Agreement was submitted for review. Unfortunately, staff can no longer continue this practice. The agreements must be **recorded** prior to the release of the site plan or issuance of an erosion and sedimentation control permit.*

ITEM:

*All commercial projects submitted for site plan approval utilizing a private on-site stormwater management facility **must** have an approved stormwater management facility maintenance agreement **recorded prior to the release** of the site plan for issuance of permit, including Erosion and Sedimentation Control.*

This recorded document is an agreement between the owner and the City of Virginia Beach. As such, the document must be reviewed for content and legal form. This review process takes time and sometimes results in changes to the document.

It is strongly suggested that the Stormwater Management Facilities Agreement be submitted for review with the initial submittal of the site plan. This will avoid costly delays to the owner/developer/builder that can be experienced when the agreement is submitted late in the review process or after the site plan is approved.

CONTACTS:

Project Managers:

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TOPIC B: Mailing Contact Person and E-Mail Address

In an effort to continue to provide information to our customers in a timely and economical fashion, the DSC is updating our records to make sure we have a contact person for each firm or company on our mailing list. In addition, we are taking steps to communicate to our customers through the Internet. Once we have an up-to-date listing of contact persons and e-mail addresses, the DSC Notices will be sent via the Internet. Please e-mail your firm or company's contact person and their e-mail address to Brenda Gray at bgray@city.virginia-beach.va.us.

TOPIC C: New Staff Engineer

The DSC is proud to announce a new member of the staff. Ms. Jeannie Carlin will be joining the DSC Team on October 16, 1998, as a civil engineer. Ms. Carlin comes to us from the City of Poquoson. She has reviewed and prepared development plans for over 5 years in the private and public sector. Ms. Carlin's phone number will be 427-4056.