

City of Virginia Beach
Development Services Center

DSC INFORMATION NOTICE #33
May 18, 1994

TOPIC: *Land Management Process for Existing Lots*

BACKGROUND:

Land Management or Soil Drainage Management Plans are required for private septic systems when placed in poorly drained soils. The process involves several City agencies and the local office of the State Health Department. Many of the working relationships between the various review agencies have changed over the years due to staff reassignment and reorganizations. A complete understanding of the total process has been lost by many of our customers, as well as, staff.

ITEM #1: *The attached Land Management Process for An Existing Lot handout represents the combined effort of the review staff to produce a step-by-step guide to land management for the consultant, client (owner) and review staff.*

ITEM #2: *The checklist feature of the handout may be used by the consultant, client (owner) and review staff to keep a record of the project's progress by completing the date blanks in each step.*

ITEM #3: *Surety for the ditchwork associated with the land management plan will no longer be required for existing lots. Since the ditchwork must be completed before the septic system is installed or the house is released for occupancy, there is no need to bond this type of work. The responsibility of the land management ditchwork clearly rests with the owner or builder.*

ITEM #4: *As time becomes available, staff will begin to develop a similar process and checklist for subdivisions requiring private septic systems. Until this process is complete, a surety will continue to be required for the land management ditches on lots in subdivisions.*

CONTACTS:

Health Department:

Dan Horne 491-5940

Development Services Center - Small Projects Team

Ronald Frink - Project Manager 426-5661
Anna Pritchard - Team Engineer 427-4056
Robert Claxton - Team Technician 427-8650
Jami Carroll - Team Technician 427-4134
Angie Stevens - Team Technician 427-8884