



DEVELOPMENT SERVICES CENTER



DSC Information Notice #172 September 14, 2010

Topic: Water Service and Sanitary Sewer Service Installations by the Department of Public Utilities for Single-Family and Duplex Units

Terms

“**Service**” means public water tap, water service line, sanitary sewer lateral and/or sanitary sewer lateral cleanout.

“**Installation of service**” includes, but is not limited to, the installation of new service, relocation of existing service, removal of existing service and abandonment of existing service.

Background

The Department of Public Utilities (DPU) offers the installation of both water service and sanitary sewer service within the public right-of-way for single-family homes and duplexes. The homeowner/builder has the choice of selecting either DPU, which uses a competitive bid process for selecting their utility contractor, or their own private licensed utility contractor. In either case, the homeowner/builder bears the responsibility of the construction costs associated with the installation, relocation, removal, and abandonment of water and sanitary sewer utility service(s) and the preparation and submittal of a site plan to the Development Services Center (DSC) for approval. *Additional details regarding this process may be found in DSC Notice #122.*

Discussion

Recent difficulties associated with the coordination of construction activities and the inspection of water service and sanitary sewer service connections have prompted a clarification of DPU’s policy regarding the installation and relocation of water services and sanitary sewer services for single-family and duplex units.

The homeowner/builder must choose either the DPU or a private licensed utility contractor for the installation and relocation of water services and sanitary sewer services. **The DPU will no longer install one of the services while a private contractor installs and/or relocates the other service(s).**

Should the homeowner/builder choose to hire a licensed private utility contractor, please consult *DSC Notice #122, Item #5*, for requirements associated with work within the public right-of-way and/or easements.

Any plans approved prior to September 14, 2010 where utility connection fees have been paid for a “split” (DPU and private licensed contractor) installation will not be subject to this notice.

Effective Date: *Immediately*

For More Information, Please Contact:

Department of Public Utilities

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