

Right-of-Way, Utility, Drainage (RUD) Plan Submittal Form

Used for work in the city right of way or city easement, not associated with a development plan. These projects typically include fire hydrant or water meter installations, drainage system corrections and entrance replacement. **RUD plans will only be accepted if the DSC Project Manager determines no other method of review is suitable for the circumstances.**

Date: _____

Design Professional Name: _____

Email Address: _____ Phone #: _____

Business Name: _____

Mailing Address: _____

Developer Name (Company): _____ Point-of-Contact: _____

Email Address: _____ Phone #: _____

Current Property Owner Name: _____

Email Address: _____ Phone #: _____

Plan Title: _____

The following items are required to be submitted for review. Please note that the submittal will be checked for completeness prior to acceptance for review. Incomplete submittals will not be accepted.

- Review fees (RUD Plan and Stormwater Plan, if applicable) payment must be made prior to acceptance of the plan for review. Please reference the [DSC Submittal Fee Chart](#)
- Development Plan - Electronic document submittal thru ACCELA.
- Supporting project narrative, calculations and reports containing a signed and dated professional seal on the cover. Each item below must be an electronic document submittal thru ACCELA.
 - Project Narrative
 - Water, Sanitary Sewer and Fire Flow—Includes AWWA sheets and any other utility calculations and supporting data
 - Stormwater (if required)—Include stormwater narrative, pre and post drainage area maps, and all stormwater calculations meeting the requirements for stormwater quality, stream channel erosion, flooding, calculations, soils boring report, including 24 hour stabilized and seasonal high groundwater, and soil test results
 - E&S Calculations—E&S narrative and MS-19 table must be included on the plan sheets
 - Pavement design calculations – include soil boring and test results supporting the pavement design; soil information may be separate or contained in the stormwater documents)

Which city staff has been informed of this plan through meetings, phone conversations or emails?

What issues were discussed?
