



City of Virginia Beach

Development Services Center

Checklist for **PRELIMINARY PUBLIC UTILITIES ENGINEERING DESIGN** **PACKAGE** Submittal

Date: _____

Consulting Firm: _____ Email: _____

Contact Person: _____ Phone: _____ Fax: _____

Owner or Developer: _____

Owner/Developer's Address: _____

Preliminary Subdivision Title: _____

The following items are required in the Preliminary Public Utilities Engineering Design submittal package. Each item must be included or the submitted package will be rejected and returned to the consultant without review or comment.

This Package is to be submitted with the first Preliminary Subdivision Plat submittal.

- Transmittal Letter
- Preliminary Engineering Design and Support Documentation
 - Three (3) copies of Utility Layout
 - Three (3) copies of Sewer Analysis
 - Three (3) copies of Service Area Map
 - Three (3) copies of Pump Station/Force Main Calculations
 - Three (3) copies of Water Hydraulic Analysis

Has there been any discussion with City staff regarding this project? _____ Yes _____ No

If yes, with whom? _____

Items discussed: _____