

Submittal Form

As-Built Survey for Subdivision Infrastructure

Used for review of Record Drawings of newly constructed Public Infrastructure. Subdivision Infrastructure As-Built approval is required prior to the surety release associated with most subdivision construction plans.

DSC Received Date Stamp

Date: _____

Design Professional Name: _____
Email Address: _____ Phone #: _____
Business Name: _____
Mailing Address: _____

Developer Name (Company): _____ Point-of-Contact: _____
Email Address: _____ Phone #: _____

Plan Title: _____

Property Address: _____
Property GPIN: _____
DSC Subdivision Construction Plan File#: _____

The following items are required to be submitted for review. Please note that the submittal will be checked for completeness prior to acceptance for review. Incomplete submittals will not be accepted for review.

- As-Built Survey - Electronic document submittal thru ACCELA (No fee required)
 - The plan must be a new field-run survey showing:
 - Technical Requirements for Subdivision As-Built are found in the City of Virginia Beach Public Works Specification & Standards Manual, Chapters 3.
- After review and prior to final approval, a signed and sealed electronic version in “.dwg” format will be requested by the DSC Project Team Leader and is required to be uploaded into Accela.

Which city staff has been apprised of this plan through meetings, phone conversations or emails?

What issues were discussed?
