



PLANNING AND COMMUNITY DEVELOPMENT



Consultants, Builders and Developers Notice #2021-10-18

October 18, 2021

Topic: Master Drainage Study Information Request Update

Effective: Immediately

On July 17, 2020 and in PCD Notice #2020-07-17 ([link](#)) DSC introduced the Master Drainage Study Information Request Form ([link](#)) to record and track information requests. Previously, once the form was received by DSC and if a submodel was requested, a separate transmittal was prepared for signature by Public Works Stormwater Engineering Center and sent to the requesting agent for completion. To eliminate the second step in requesting information, the transmittal language and signature lines are now included in the request form. Note that page two of the updated form only needs to be completed if a submodel is requested.

In response to feedback from the development/consulting community, the transmittal language has also been revised to state that should a project conditions change during design that would exempt the project from using a SWMM model (refer to section 8.5.B of the Public Works Design Standards Manual), the supplied submodel will not be required to be submitted as part of the review.

The completed form should be emailed to Seth Edwards, DSC Engineering Supervisor.

For More Information, Please Contact:

DSC Administrator

Carrie Bookholt, PLA, - cbookhol@vbov.com(757) 385-8707

DSC Engineering Supervisor

Seth Edwards, P.E., - sedwards@vbgov.com(757) 385-4901