



**Department of Parks and Recreation**  
**Sports Management/Athletics**  
**Princess Anne Athletic Complex**  
**4001 Dam Neck Road**  
**Virginia Beach, VA 23456**  
**Phone: (757) 385-0458**  
**Fax: (757) 430-7402**

## VOLUNTEER COACH BACKGROUND CONSENT/RELEASE FORM

|                              |            |
|------------------------------|------------|
| Area Recreation Association: | Age Group: |
| Sport:                       | Team Name: |

Applicant's Full Legal Name (PLEASE PRINT): \_\_\_\_\_ (check one):  Male  Female

|                                    |        |                         |        |
|------------------------------------|--------|-------------------------|--------|
| Last                               | First  | Full Middle             | Maiden |
| Address:                           |        | E-Mail address:         |        |
| City:                              | State: | Zip:                    | Phone: |
| Date of Birth(MM/DD/YY):    /    / |        | Social Security Number: |        |

I, the undersigned, hereby authorize and give consent for the above named organization to obtain information regarding myself. This includes the following:

- Criminal background records/information
- Sex Offender Registry checks
- Addresses
- Social Security verification

I authorize this information to be obtained either in writing or via telephone in connection with my application. Any person, firm or organization providing information or records in accordance with this authorization is released from any and all claims of liability for compliance. Such information will be held in confidence in accordance with the organization's guidelines.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

REVISED JUNE 2018

|                        |                          |                                    |                 |
|------------------------|--------------------------|------------------------------------|-----------------|
| <i>OFFICE USE ONLY</i> | Bullying Prevention_____ | Child Abuse/Mandated Reporter_____ | Concussion_____ |
| DATE REC'D _____       | STAFF INITIALS _____     |                                    |                 |

## Volunteer Background/Police Checks

A background check/screening will be required of all volunteer coaches prior to participation in any Parks and Recreation sponsored program.

### Purpose:

To ensure the safety and well-being of children in youth sports, individuals with regular repetitive access or contact with children in our Parks and Recreation programs and activities must complete the screening process. We believe that volunteers are crucial to the delivery of youth sports programs and we desire to provide a safe environment for our participants.

### Confidentiality:

To protect the privacy of the volunteer, the screening process results will not be disclosed outside of the Parks and Recreation Department, except on a “need to know” basis with other City agencies (i.e. City Attorney’s Office, Risk Management, City Manager’s Office, Police). Consent/Release forms will be kept in a secure location and available to only authorized personnel.

### **DISQUALIFIERS:**

If the volunteer has been found guilty or entered a plea of guilty or no contest, regardless of the adjudication, for any of the disqualifying offenses.

### **ALL SEX OFFENSES**

- **Regardless of the amount of time since offense.**
  - *Examples include: molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc.*

### **FELONIES**

- **All Felony Violence – regardless of the amount of time since offense.**
  - *Examples include: murder, manslaughter, aggravated assault, kidnapping, robbery, aggravated burglary, etc.*
- **All Felony offenses, other than VIOLENCE or SEX, within the past 10 years.**
  - *Examples include: drug offenses, theft, embezzlement, fraud, child endangerment, etc.*

### **MISDEMEANORS**

- **All Misdemeanor Violence offenses within the past 7 years.**
  - *Examples include: simple assault, battery, domestic violence, hit and run, etc.*
- **Multiple Misdemeanor Drug and Alcohol offenses within the past 10 years.**
  - *Examples include: driving under the influence, simple drug possession, drunk and disorderly, public intoxication, possession of drug paraphernalia, etc.*
- **Any Other Misdemeanor within the past 5 years that would be considered a potential danger to children or is directly related to the functions of that volunteer.**
  - *Examples include: contributing to the delinquency of a minor, providing alcohol to a minor, theft – if the person is handling money, etc.*

### **PENDING CASES**

Anyone who has been charged for any of the disqualifying offenses or for cases pending in court should not be permitted to volunteer until the official adjudication of the case.