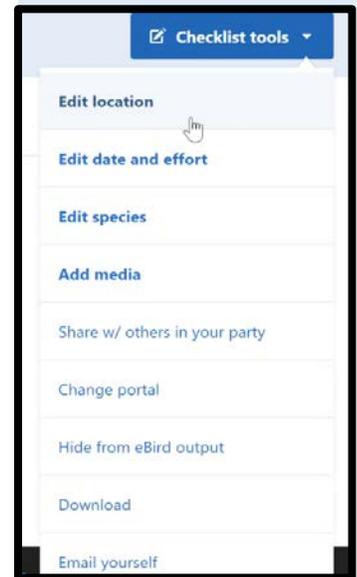


Welcome to the 2021 Winter Wildlife Festival NEW Team Birding Challenge!

Below are instructions on how to create and share a bird species checklist using a computer. Click [here](#) for a tutorial video to follow along. **If you are using the mobile app you will need to share your checklist with us on the computer.*

1. Open your preferred web browser (*Google Chrome, Internet Explorer, etc.*)
 - a. Enter in the webpage for The Cornell Lab of Ornithology eBird
 - b. www.ebird.org
 - c. On the Home Screen in the Top Right, Sign In or Create Account
2. On the Taskbar click Submit  Submit Explore My eBird Science About News Help
3. Submitting a Checklist
 - a. Step One: Identify the Location
 - i. For Big Day or Mini Day Divisions: click on "**Select an entire city, county, state, or country**," then enter city: Virginia Beach, county: Virginia Beach, state: Virginia
 - ii. For Backyard Birding Division: If you have previously entered an e-bird list for this location, use drop down of previous birding locations. If you have never made an e-bird list for this location, enter a specific address, or locate an already existing red tagged location.
 - iii. Continue
 - b. Identify the Observation Date and Effort
 - i. Date
 - ii. Birding Type (*Use traveling, stationery, or historical for this challenge*)
 - iii. Time - A start and end time are required for the challenge.
 - iv. Party Size (reminder this challenge min 2 max 5)
 - v. Additional Comments: Write "WWF Birding Challenge" and provide your Division (Big Day, Mini Day, or Backyard Birding), Team Name, and Team Captain's Name
 - vi. Continue
 - c. Species Checklist
 - i. Enter the quantity for each bird species you saw.
 - ii. Click "Add Details" next to the species to indicate those species not seen by all team members or to provide additional documentation such as a written description or a photo.
 - iii. Make sure to select **Yes** for Completed Checklist
 - iv. Submit
4. Before sharing **Under Checklist** tools click on **Add Media** and submit photos of the bird species you saw!
5. Share your Checklist with us! *
 - a. On the left-hand side look for this symbol > 
 - b. Enter our email address Outdoors@vb.gov or username [winterwildlifefestivalvb](#)
 - c. Message: Enter Team Name, Team Captain's Name and Division
 - d. Share Checklist

Submitted your checklist but need to make an edit?! Before **sharing** use the Checklist Tools Here!



Team Captains have 24 hours after your challenge time to submit and share your checklist to us! Email your team photo separately at outdoors@vb.gov