



City of Virginia Beach

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DEPARTMENT OF PUBLIC LIBRARIES

Policy

Title: Circulating Technology	Policy Number: VBPL-POL-0013
Effective Date: May 18, 2018	Date of Revision: April 27, 2018

1.0 Purpose and Need

The Virginia Beach Public Library (VBPL) offers free borrowing privileges of items in the technology collection. The technology collection exists to provide access to content, services, and educational experiences using popular and emerging technology tools.

2.0 General Information

- A.** Any person with a verified VBPL library card in good standing excluding "Internet Only Library Card" accounts is eligible to borrow these items. Refer to the Library Card Policy for additional eligibility requirements. Unless otherwise stated in this policy, all VBPL policies are applicable to borrowing items in the technology collection.
1. Two technology items may be checked out at the same time.
 2. Technology items require a staff mediated check-out and check-in process.
 3. Technology items shall not be returned in a book drop nor the Library's Automated Materials Handling System.
 4. A \$5.00 fee will be charged to the library card owner's account if not returned directly to a VBPL staff member.
 5. Technology items designated as in-house use only may not leave the library building.
- B.** The ability to circulate technology is an issue that involves several stakeholders including libraries, copyright/license owners, and vendors. There are many confusing messages about what is or is not permitted of libraries with their customers. VBPL is committed to complying with all legislation and legal restrictions placed on the program. For that reason, we may be required to change aspects of the circulating technology program at any time without notice.

3.0 Disclaimer Statement

The Library is not responsible for any liability, damages or expense resulting from use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from use of device. The Library is not responsible for downloaded content on the device. Any use of the device for illegal purposes, unauthorized copying of copyright-protected material in any format, or transmission of threatening, harassing, defamatory or obscene materials is strictly prohibited.

Approved by:

Eva Poole, Director of Libraries