City of Virginia Beach

VBgov.com

DEPARTMENT OF PUBLIC LIBRARIES
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LIBRARY ADMINISTRATION
BUILDING 19, ROOM 210
MUNICIPAL CENTER
VIRGINIA BEACH, VA 23456-9115

<u>Computer Use Policy</u>
Revised 11/2015

The Virginia Beach Public Library provides a number of public access computers at each of its locations. Computers providing access only to the Library's catalog are not considered "public access computers."

To use a public access computer, a customer must have a valid Virginia Beach Public Library card in his or her name. Customers owing $10 or more in fines and/or fees will be blocked from using the public access computers.

Time on public access computers is monitored by software using the Library card and is limited to four hours per day at most VBPL locations. Customers may request additional time on a computer if there are available computers. Printing is available from all public access computers at a cost of $0.20 per black/white page and $0.50 per color page.

At the TCC/City of Virginia Beach Joint Use Library, customers are limited to two hours per day on a computer and may not request additional time on a computer. Customers must first purchase a printing card for $1.00 and have an initial balance of at least $1.00 on the card before printing. Black/white computer prints are $0.05 and there is no color printing.

All public access computers provide Microsoft Office suite and access to the Internet (see also Internet Use Policy). Customers may save their work to USB drives.

Some VBPL branches have specialized software available only at that location.

Library computers are not to be used for any unlawful purposes including, but not limited to: fraud, gambling or child pornography. Tampering with or altering the Library's software or hardware is not permitted.   The Library does not permit downloading of any executable files.

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Approved by: Eva Poole, Director