

**VIRGINIA BEACH COMMUNITY SERVICES BOARD**

Department of Human Services

April 27, 2017

8:30 a.m. – 10:30 a.m.

<b>Board Members Present</b>	<b>Board Members Absent</b>	<b>Staff Present</b>
Glacey Anol	Patricia Alspaugh	Dannette R. Smith
Kay Ashby	Delores Bartel	Aileen Smith
Phillip Black	Luetilla Cuffee	Angela Hicks
Linda Bright	Joyce Harvey	Dawn Rykheart
Carrollyn Cox	Allan Marsden	Talika Smith
Geraldine Hunt		James Thornton
Myra Jennings		Ava Lawrence
Diane Jones	<b>Council Liaison</b>	Shelby Giles
Yvonne Lewis		Adam Zubowsky
Toney Reeves		
Diana Ruchelman	<b>Guests</b>	

**INFORMAL SESSION**

**Call to Order**

The Community Services Board (CSB) Informal Session was called to order at 8:35 a.m. by Ms. Carrollyn Cox.

**Public Comment**

None

**Board Presentation**

**Behavioral Health and Wellness Prevention Services** – Ms. Ava Lawrence, Behavioral Health and Wellness Prevention Supervisor, Mental Health Substance Abuse Division

- Ms. Lawrence presented a slide show on Behavioral Health and Wellness Prevention Services which described services the Behavioral Health and Wellness department provide. Several of those services include: tobacco use prevention (SYNAR), walk-in HIV testing, family programs, education on bullying, mental health first aid and substance abuse intervention programs. Board members were very engaged and provided Ms. Lawrence with possible suggestions and resources for broadcasting to the community the wide range of services available to them.

Ms. Lawrence closed her presentation with a Q & A session and reminded board members that August is Suicide Prevention Month and that her department plans on holding events to raise awareness about suicide.

**Adjournment**

The informal session was adjourned at 9:10 a.m.

**FORMAL SESSION**

**Call to Order**

The Community Services Board (CSB) Formal Session was called to order at 9:10 a.m. by Chair Carrollyn

Cox.

### **Approval of the Board Minutes**

Ms. Geraldine Hunt made a motion to approve the minutes from the March 30, 2017, full board meeting and having no objection, the minutes were approved as distributed.

### **Committee Reports**

- **Advocacy Committee** – Ms. Hunt announced that the next meeting of the committee will take place on May 5, 2017, directly following the retreat.
- **Developmental Services Committee** – Dr. Linda Bright summarized the meeting notes from the April 13, 2017, meeting.
- **Mental Health and Substance Abuse** – Ms. Kay Ashby summarized the meeting notes from the April 13, 2017, meeting.
- **Executive Committee** – Ms. Cox summarized the April 20, 2017, Executive Committee meeting notes. Ms. Cox also updated members on absenteeism and provided the names of several individuals currently interested in becoming appointed to the board. Ms. Cox asked Dr. Bright to contact all the individuals and she will provide a report in June.

### **Financial Report**

- **Year-to-Date** – Ms. Talika Smith, CSB Finance Officer, provided a summary of revenue and expenditures. As of March 31, 2017, CSB revenue was recorded at 97% of YTD goal; expenditures were recorded at 87% of its YTD goal.

### **Old Business**

None

### **New Business**

- **Action Item: Vote to Approve Fee Change:** Ms. Talika Smith provided information on the ARTS fee increase and day treatment partial hospitalization and peer support services. Ms. Hunt made a motion to approve the minutes from the March 30, 2017, full board meeting and having no objection, the fee changes were approved as distributed,

### **Matters of the Chair**

- **Orientation for City Council Liaisons:** Ms. Cox announced that she and Director Smith are working on scheduling a coffee or informal dinner to orient Council Lady Jessica Abbott. Ms. Hunt agreed to contact Councilman Ben Davenport to gauge his interest in attending a CSB Board orientation.
- **Budget Presentation Update:** Adam Zubowsky provided a brief overview of the budget presentation to board members. Mr. Zubowsky stated that the presentation was very well received and that. The presentation was live streamed on VBTv and is currently available online.
- **Board Education Schedule:** Ms. Cox announce the upcoming board education schedule:
  - **May:** No Meeting to be held; the Joint Board Retreat is being held Friday, May 5, 2017, and will focus on open lines of communication between the CSB and SSAB board in advocacy efforts.
  - **June:** Overview of the FY 2018-2019 Performance Contract – Dawn Rykheart, Business Manager and Talika Smith, CSB Finance Officer

### **Matters of the Director/Deputy Director and Staff**

- **DBHDS Dashboard and Exhibit B:** Ms. Angela Hicks reviewed the DBHDS Quarterly Dashboard and Exhibit B to board members and provided a short summary of the DS numbers.
- **Mental Health Docket:** Ms. Hicks also provided a brief overview on the status of the Mental Health Docket. Beginning July 2017 defense attorneys will be identifying defendants that may be eligible for

drug court to the General District Court judge. If approved, a plea agreement is entered on behalf of the defendant.

- **Budget Update:** Director Smith announced to board members that the Department has received approval on all 46 positions requested at the budget presentation. Director will provide additional updates once they become available.
- **Meeting with Secretary of Health and Human Resources for the Commonwealth of Virginia, William A. Hazel:** Director Smith recently met with Secretary Hazel at a recent conference on substance abuse. At the conclusion of the conference, Secretary Hazel agreed to visit the Department's 3432 Virginia Beach Blvd. location where he spent over two hours meeting with staff. Secretary also asked Director Smith to provide his office with a report regarding data sets the Department would find most helpful and improve efficiency. The data set report will be sent to Secretary Hazel's office next week.

### **Other Business**

### **Adjournment**

Ms. Cox adjourned the CSB Board formal session at 10:10 a.m. and was followed by a tour of the Behavioral Health and Wellness Prevention Services department.