

The logo for the City of Virginia Beach Human Services. It features a large, stylized 'VB' in blue with a white wave-like element at the bottom of the 'B'. To the right of the 'VB' is the text 'City of Virginia Beach' in a smaller, blue, sans-serif font. Below this, the words 'Human Services' are written in a large, bold, blue, serif font.

**VIRGINIA BEACH COMMUNITY SERVICES BOARD**

Department of Human Services

Thursday, April 26 2018

8:30 a.m. – 10:30 a.m.

**A G E N D A**

**INFORMAL SESSION**

Call to Order by the Chair	Ms. Carrollyn Cox
Public Comment	Public
Board Presentation	
• <b>ID Medicaid Waiver Services</b>	Mr. Tim Capoldo
Adjournment	

**FORMAL SESSION**

Call to Order by the Chair	Ms. Carrollyn Cox
Approval of the Board Minutes	
Committee Reports	
• <b>Developmental Services Committee</b> – No meeting was held in April, reports attached	Dr. Linda Bright
• <b>Mental Health and Substance Abuse</b> – April 2018	Ms. Kathleen Ashby
• <b>Executive Committee</b> – April 2018 Meeting	Ms. Carrollyn Cox
Financial Report	
• <b>Year to Date</b>	Ms. Dawn Rykheart
Old Business	
• Civic League Meeting attendance	
• By-Laws subcommittee	
New Business	
• Committee meetings (consecutive times for both meetings at the bi-monthly meetings)	
Matters of the Chair	Ms. Carrollyn Cox
<b>Board Education</b>	

- **May:** No meeting
- **June:** Performance Contract & Budget Review – Dawn Rykheart
- **July:** No meeting
- **August** Field trip to a BHDS program locations

Matters of the Director/Deputy Director

- **MH Forum Wrap Up**

Ms. Dannette Smith  
Ms. Aileen L. Smith

Other Business

- **DBHDS Dashboard**

Ms. Angela Hicks  
Mr. Tim Capoldo

- **Ideas for getting the CSB message into the community**

- Print material to hand out (Wendy)
- Rec Center presence on the flyers table
- Provide material for members to hand out at other meetings they attend
- Libraries: Can we put information on their racks? Reach out to Eva Poole

Adjournment



City of Virginia Beach  
**Human Services**

**VIRGINIA BEACH COMMUNITY SERVICES BOARD**

Department of Human Services

Thursday, March 29, 2018

8:30 a.m. – 10:30 a.m.

**Minutes**

<b>Board Members Present</b>	<b>Board Members Absent</b>	<b>Staff Present</b>
Patricia Alspaugh	Geraldine Hunt (E)	Dannette R. Smith
Linda Bright	Yvonne Lewis (E)	Aileen L. Smith
Carrollyn Cox	Phillip Black (E)	Angie Hicks
Joyce Harvey	Kay Ashby (E)	Dawn Rykheart
Molly Trask	Carla Hesseltine	Wendy Voliva
Diane Jones	Diana Ruchelman (E)	James Thornton
Alan Marsden		Tim Capoldo
Cameron Randle	<b>Council Liaison</b>	Andrea Lowe
	<b>Guests</b>	

**INFORMAL SESSION**

Call to Order by the Chair

Ms. Cox called the meeting to order at 8:30 am  
 Board Education

Ms. Carrollyn Cox

- **Update on the HSD & BHDS Strategic Plans**

Director Smith  
 Deputy Smith

Director Smith reviewed the HSD strategic plan, “A Path Forward”. Handouts were provided. She discussed the vision for developing and enhancing HSD by finding additional quality staff, equipping staff with the latest technology and being visible and accessible to the public.

Director Smith invited the board to the April 11 2018 DBHDS State Board meeting, being held in this room.

Ms. Aileen Smith shared the BHDS Strategic plan. Handouts were provided. The intent of the BHDS plan is to support the overarching HSD plan.

Ms. Hicks, Mr. Thornton and Mr. Capoldo reviewed their sections in the BHDS plan. There were questions from the floor regarding reportable outcomes in regards to the initiatives. Staff expects the new CHR will be able to provide more data and information on demand.

Ms. Cox had asked for the power point presentation from the Children’s Mental Health Forum to be provided to the board. She briefly reviewed the handout at the meeting.

### Adjournment

The meeting adjourned at 9:35 am

## FORMAL SESSION

### Call to Order by the Chair

Ms. Cox opened the meeting at 9:35 am

Ms. Carrollyn Cox

Approval of the Board Minutes

Ms. Cox called for approval of the February board meeting. Dr. Bright motioned and Ms. Jones seconded. With no further comments the minutes were approved

### Committee Reports

- **Developmental Services –2018** *No meeting was held in March* Dr. Linda Bright
  - **Next meeting will be in June**
- **Behavioral Health and Substance Abuse –2018** *No meeting was held in March* Ms. Kay Ashby
  - **Ms. Hicks shared the attachments for Mental Health month**
  - **The BH Committee will meet one week later than normal on April 19th**
- **Executive Committee – March 2018** Ms. Carrollyn Cox
  - **The committee met to draft the agenda for the March 29<sup>th</sup> meeting**
- Ms. Cox asked about a contract for the CHR. Ms. Rykheart responded that further demonstrations are needed and that may not happen until late June.

### Financial Report

- **Year to Date** Ms. Dawn Rykheart

Ms. Rykheart reviewed the report. Revenues are tracking 100 percent and 95 percent for expenditures. Open positions do contribute to the lower percentage for expenditures.

Dr. Bright thanked Ms. Rykheart for the clarity of the report. Ms. Rykheart stated that having Ms. Kurtz work more closely with her has been beneficial.

Ms. Rykheart then discussed the HSD Finance-specific Strategic Plan. She shared that the unit has completed a re-organization. Duties have been reassigned and all staff have been trained in all the divisions/units within HSD. Currently, there are some vacancies and Finance has posted an Account Clerk III, Administrative Analyst and the CSB Finance Officer.

### Old Business

- Call for prospective appointees for a Bylaws Review Committee Ms. Carrollyn Cox
- Update on the expected attendance at the April 12<sup>th</sup> Mental Health Forum Ms. Andrea Lowe
- Review of the Children’s Mental Health Forum Mr. Jim Thornton

Bylaws: The review will take time and Ms. Cox will be the liaison to the City Attorney. Ms. Cox called for volunteers for the committee. Please contact her directly if you are interested.

MH Forum: Ms. Lowe reminded those in attendance how important their presence is. At this time HSD has 430 registered. There are just a few seats left. City leaders, the Mayor, the Deputy City Manager, the City

Manager, Council Members and many other staff members from other departments will be in attendance. Ms. Cox asked the board to be there too to network and talk with the various other partners who will attend. Ms. Lowe encouraged the members to use their position to pitch their support when they have the opportunity to council members, legislators etc.

#### New Business

- **ICC Fee Rate Change**

Mr. Jim Thornton

Mr. Thornton reviewed the previous fee rate and the reason for the change to a flat fee.

The Chair entertained the motion. Ms. Harvey moved for approval. Dr. Bright seconded. There being no questions, the members were polled. With no opposition, the motion passed.

#### Advocacy

- Social media presence

Ms. Carrollyn Cox

- Networking/Advocacy at the Mental Health Forum on April 12<sup>th</sup>

Ms. Carrollyn Cox

Ms. Cox asked Ms. Voliva to update the members about the move into social media. Ms. Voliva shared that HSD is creating a Facebook page, but it is not yet advertised. She is working on a Twitter platform that should be in place for the MH Forum on April 12.

She also shared that the city web pages are being updated.

Dr. Bright asked about a media presence for the forum. The media has been invited to the forum

#### Staff Updates / Director's Report

Director Smith

Aileen L. Smith

None

#### Matters of the Chair

Ms. Carrollyn Cox

#### DBHDS Dashboard

- **To be presented in April by the Division Directors**

#### Other Business

Adjournment 10:10 am

## ID SLOT REPORT

Slot Type	June/July		Aug/Sept		Oct/Nov		Dec/Jan		Feb/Mar		Apr/May	
<b>Community Living</b>	Start of Month	584	Start of Month	587	Start of Month	591	Start of Month	592	Start of Month	596	Start of Month	
	End of Month	587	End of Month	591	End of Month	592	End of Month	596	End of Month	596	End of Month	
<b>Notes</b>	Received one transfer from another board and two MFP slots		Active - 576 Transfer in - 1 Transfer out - (1) MFP slot in - 1 Projected - 6 Hold - 6 Available - 3 (the 3 new ones from the state)		Active - 581 Transfer in - 3 Transfer out - (1) MFP slot in - 0 Childrens slot - 1 Projected - 4 Hold - 7 Available - 0		Active - 586 Transfer in - 4 Transfer out - (0) MFP slot in - 0 Childrens slot - 0 Projected - 1 Hold - 6 Available - 3		Active - 586 Transfer in - 1 Transfer out - (1) MFP slot in - 0 Childrens slot - 0 Projected - 4 Hold - 6 Available - 0 Pending Appeal - 0			
<b>Family and Individual Supports</b>	Start of Month	105	Start of Month	106	Start of Month	121	Start of Month	124	Start of Month	124	Start of Month	
	End of Month	106	End of Month	121	End of Month	124	End of Month	124	End of Month	125	End of Month	
<b>Notes</b>	Received one slot from the state		Active - 99 Projected - 3 Hold - 3 Available - 16 (the new slots from the state)		Active - 100 MFP slot in - 2 Projected - 21 Hold - 1 Available - 0 Pending Appeal - 2		Active - 106 MFP slot in - 0 Projected - 14 Hold - 2 Available - 2 Pending Appeal - 0		Active - 112 Transfer in - 1 MFP slot in - 0 Projected - 8 Hold - 3 Available - 2 Pending Appeal - 0			
<b>Building Independence</b>	Start of Month	13	Start of Month	12	Start of Month	12	Start of Month	12	Start of Month	15	Start of Month	
	End of Month	12	End of Month	12	End of Month	12	End of Month	15	End of Month	14	End of Month	
<b>Notes</b>	One vacated slot		Active - 12				Active - 12 new slots: 3 Projected - 3		Active - 11 new slots: 0 Released/returned - (1)			

						Projected - 2	
						Hold - 1	

<b>ID and DS Combined Total</b>	705	724		735	735	
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<b>Waiver Slot Meeting Held</b>	Yes	3 slots	no		yes	22 slots	scheduled but not needed due to the number of slot and the number of people. All got slots	3 BI slots	yes, 2/22/18	4 CL slots and 2 FIS slots		
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<b>STATUS TOTALS</b>	# W/ START DATES	# W/ START DATES	# W/ START DATES	# W/ START DATES	# W/ START DATES	# W/ START DATES
CL		1		4	8	
FIS		0		4	1	
BI		0				
<b>TOTAL</b>		1		8	9	

<b>ID WAIT LIST</b>												
<b>Slot Type</b>	<b>June/July</b>		<b>Aug/Sept</b>		<b>Oct/Nov</b>		<b>Dec/Jan</b>		<b>Feb/Mar</b>		<b>Apr/May</b>	
<b>Priority 1</b>	Start of Month	68	Start of Month	73	Start of Month	74	Start of Month	52	Start of Month	53	Start of Month	
	End of Month	73	End of Month	74	End of Month	52	End of Month	53	End of Month	55	End of Month	
<b>Notes</b>	Added 10 / deleted 5		Added 10 / deleted 9		Added 7 / deleted 29		Added 5 / deleted 4		Added 8 / 6 deleted			
<b>Priority 2</b>	Start of Month	182	Start of Month	179	Start of Month	184	Start of Month	185	Start of Month	187	Start of Month	
	End of Month	179	End of Month	184	End of Month	185	End of Month	187	End of Month	184	End of Month	
<b>Notes</b>	Added 12 / deleted 15		Added 11 / deleted 6		Added 4 / deleted 4		Added 2 / deleted 0		Added 4 / 7 deleted			

<b>Priority 3</b>	Start of Month	181	Start of Month	187	Start of Month	187	Start of Month	191	Start of Month	193	Start of Month	
	End of Month	187	End of Month	187	End of Month	191	End of Month	193	End of Month	198	End of Month	
<b>Notes</b>	Added 18 / deleted 12		Added 2 / deleted 2		Added 8 / deleted 4		Added 4 / deleted 2		Added 7 / 2 deleted			
<b>Waiver Planning List</b>	Start of Month	2	Start of Month	2	Start of Month	2	Start of Month	2	Start of Month	2	Start of Month	
	End of Month	2	End of Month	2	End of Month	2	End of Month	2	End of Month	2	End of Month	
<b>Additional Notes:</b>			Waiver slot meeting will be held in November									



## DS OUTPUT - TOTAL CLIENTS SERVED

FY 2018 (JULY 2017 - June 2018)

Unit	SubUnit	Month											
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
CEO:	Group	38	39	44	44	40	44	46	45				
	Individual	154	153	148	153	145	142	142	140				
	<b>Total</b>	<b>192</b>	<b>191</b>	<b>190</b>	<b>195</b>	<b>185</b>	<b>184</b>	<b>187</b>	<b>185</b>				
<b>Skilled Nursing</b>	<b>Total</b>	<b>6</b>	<b>14</b>	<b>8</b>	<b>15</b>	<b>4</b>	<b>10</b>	<b>13</b>	<b>9</b>				
<b>Case Mgmt</b>	<b>Total</b>	<b>759</b>	<b>761</b>	<b>759</b>	<b>754</b>	<b>759</b>	<b>767</b>	<b>762</b>	<b>762</b>				
DD Clients		12	12	12	16	15	16	16	15				
<b>SkillQuest</b>	<b>Total</b>	<b>160</b>	<b>160</b>	<b>161</b>	<b>160</b>	<b>160</b>	<b>160</b>	<b>156</b>	<b>155</b>				
<b>PALs</b>	<b>Total</b>	<b>10</b>	<b>12</b>	<b>12</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>10</b>	<b>11</b>				
SLP:	ICFs	42	42	43	43	43	43	42	42				
	Group Homes	24	24	24	24	24	23	23	23				
	Residential	65	65	63	65	63	63	63	61				
	Residential MHSS	4	4	4	4	4	4	4	4				
	<b>Total</b>	<b>135</b>	<b>135</b>	<b>134</b>	<b>136</b>	<b>134</b>	<b>133</b>	<b>132</b>	<b>130</b>				
	MH PsychoSocial	6	6	6	6	6	6	6	6				
<b>IP</b>	<b>Total</b>	<b>513</b>	<b>531</b>	<b>537</b>	<b>549</b>	<b>509</b>	<b>531</b>	<b>540</b>	<b>580</b>				
<b>Total Clients Served</b>		<b>1578</b>	<b>1612</b>	<b>1608</b>	<b>1622</b>	<b>1567</b>	<b>1567</b>	<b>1601</b>	<b>1641</b>				

## Behavioral Health Division Committee Meeting Minutes

### Behavioral Health Division Committee Meeting April 19, 2018 Minutes

#### Members Present

Kay Ashby  
Dr. Joyce Harvey  
Yvonne Lewis  
Diana Ruchelman  
Molly Trask

#### Staff Present

LeAnne Brant  
Shelby Giles  
Angela Hicks  
Chariklia Kurtz  
James Thornton  
Aileen Smith  
Elaine Winn

#### Guests Present

#### **Welcome and Introductions**

The meeting was called to order by Kay Ashby at 12:05 p.m. followed by introductions.

#### **Complex Care Presentation**

Ms. Maisonave provided information on the Complex Care Impact Report. The Virginia Beach City Council allocated housing funds in August 2017 to be utilized as a financial resource to cover the cost of intensive residential services for individuals with serious behavioral health conditions, who are at risk of homelessness, incarceration or hospitalization. The goal of the funding is to increase community stabilization for a high risk population by providing an appropriate level of supportive and/or supervised housing. The funding serves individuals who are at risk of recurring hospitalization, homelessness or incarceration due to the acuity of their symptoms and level of functional disability, have not been successful with lower levels of housing and who may be at-risk in the community without intensive 24-hour support.

Since September 2017, the Complex Care funding has been utilized to assist five individuals with transitioning into an appropriate level of housing. Of this number, four individuals are residing in an Assisted Living Facility setting and one individual is residing in an Adult Foster Care setting. The anticipated average stay is six months to one year; however, the timeframe can extend to two years according to the needs of the individual served. Monthly costs range from \$1,987 - \$5,000 per month depending upon the individual's needs and facility in which they reside. The total cost to date is \$32,854.68. Individuals are selected through clinical staffings and are offered a wide range of services. Providers participating in the program are licensed and have participated in specialized training.

Outcomes include the following:

- 100% experienced improvement with psychiatric symptoms
- 100% have maintained housing (previous housing options were unsuccessful)
- 100% engaged in behavioral health treatment and adhered to prescribed medication regimen
- 100% stabilized medical conditions

## Behavioral Health Division Committee Meeting Minutes

- 100% have shown improvement in daily living skills which will prepare them for transition to a lower level of supportive housing in the future

In March 2018, City Council appropriated an additional \$91,000 to serve five additional individuals in the Complex Care program.

### Waiting List

Ms. Hicks presented information on the March Waiting List and reviewed the different categories for new Board members. The number of individuals for whom services are provided remain stable.

### Review of Incident Summary Report

The Incident Report Summary was provided and reviewed for the timeframe of February and March.

### Finance Report

Ms. Kurtz reviewed the finance report. All numbers appear to be on target.

### Announcements

Events sponsored by NAMI Virginia Beach in recognition of May being Mental Health Awareness Month:

- Towne Center events include May 1 - 3, Education tables, and buildings lit with green lights May 1-7.
- May 2 – Say It Out Loud at Zeiders American Dream Theater
- May 18 – All Play and No Work at Enoch Baptist Church (also sponsored by Eggleston Services and Enoch Baptist Church)

Sponsored by I Need a Lighthouse:

- May 20 – Beacon of Hope Run/Walk at 24th street park
- May 30 – Teen/Adult Conference -VB Resort and Conference Center

### Next Meeting

The next meeting will be held Thursday June 7, 2018 in Pembroke 6, Room 431 at 12:00 p.m. and will chaired by Dr. Joyce Harvey.

### Adjournment

Meeting adjourned at 1:12 p.m.

**BHS PERSONS SERVED AND WAITING LIST FOR APR 2018**

<b>PROGRAM</b>	<b>Program Capacity</b>	<b>CURRENT month # of Persons Admitted in Program</b>	<b>Previous month # of Persons Served in Program</b>	<b>CURRENT # of Persons Waiting for Services</b>	<b>Previous # of Persons Waiting for Services</b>
<b>Adult Correctional Services</b>	<b>Total 162</b>	<b>92</b>	<b>87</b>	<b>54</b>	<b>29</b>
Forensic Consultation/Discharge Planning	60	51	46		
NGRI Clients	22	41	41		
<b>Adult Day Treatment</b>	<b>Total 15</b>	<b>29</b>	<b>23</b>	<b>14</b>	<b>12</b>
Access Unit		Unduplicated			
<b>Adult Outpatient Services (AOS)</b>	<b>Total 1335</b>	<b>1238</b>	<b>1278</b>		
AOS - Magic Hollow	660	593	603		
AOS - Mental Health - P6	675	678	715		
<b>Case Management Services/Adults</b>	<b>Total 732</b>	<b>Unduplicated 495</b>	<b>505</b>	<b>19</b>	<b>13</b>
Reinvestment	72	Unduplicated 69	58		
State Hospital Discharge Planning	Unlimited	31	29		
Community Based Crisis Stabilization (CBCS)	25	25	17		
<b>Child &amp; Youth Services</b>	<b>Total 395</b>	<b>361</b>	<b>330</b>	<b>18</b>	<b>26</b>
Emergency Services	Unlimited	70	71		
Office of Consumer & Family Affairs	Total Unlimited	181	259		
Projects for Assistance in Transition from Homelessness (PATH Program - Homeless Intervention)	Unlimited	47	66	2	
Project LINK Case Management Services	120	79	80		
<b>Pathways Center</b>	<b>Total 108</b>	<b>68</b>	<b>69</b>	<b>11</b>	<b>13</b>
Rehabilitation Services (Beach House)	160	126	122		
<b>The Harbour</b>	<b>Total 75</b>	<b>72</b>	<b>70</b>	<b>2</b>	<b>4</b>
<b>Supportive Residential Services (SRS)</b>	<b>Total 276</b>	<b>248</b>	<b>231</b>	<b>96</b>	<b>92</b>
Mental Health Support Services (MHSS)	Total 59	59	62		
<b>MHSA TOTAL</b>	<b>GRAND</b>	<b>4,561</b>	<b>4,675</b>	<b>214</b>	<b>219</b>

**Mental Health Substance Abuse Waiting List 2018**

<b>PROGRAM</b>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>
Adult Correctional Services	40	29	54									
Adult Day Treatment	21	12	14									
Case Management Services	19	13	19									
Child & Youth Services	18		18									
Pathways Center	11	13	11									
Beach House - Transitional Employment Program (TEP)	4											
The Harbour	4	4	2									
Supportive Residential Services (SRS)	106	92	96									
<b>MHSA TOTAL</b>	<b>223</b>	<b>163</b>	<b>214</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# *City of Virginia Beach* **Human Services**

## CSB EXECUTIVE COMMITTEE MEETING

Department of Human Services

297 Independence Blvd.

Suite 309

4:00 – 5:00 PM

April 19, 2018

### **Attendance**

Ms. Carrollyn Cox, Chair

Dr. Linda Bright

Dr. Joyce Harvey

### **Staff Attendance**

Mrs. Aileen L. Smith

Mr. Tim Capoldo

Ms. Cynthia Buckler, Recorder

## **MINUTES**

### **Call to Order**

The meeting was called to order by Chair Carrollyn Cox, at 4:00 p.m.

### **Public Comment**

None

### **Board Education**

- **April:** ID Medicaid Waiver Services – Timothy Capoldo
- **May:** No meeting
- **June:** Performance Contract & Budget Review – Dawn Rykheart
- **July:** No meeting
- **August** Field trip to a BH and DS location

### **Old Business**

Is the board still interested in attending civic league meetings over the summer? A PowerPoint presentation would be created and provided.

Please reach out to Ms. Carrollyn Cox if you are interested in being a part of the By-Laws subcommittee

### **New Business**

Discuss the possibility of having both of the BH and DS committee meetings back to back starting at 9:00 am and ending at 11:00 am

### **Advocacy**

None

### **Staff Updates/Director's Report**

- Dannette R., Smith – Director and/or Aileen L. Smith Deputy Director

### **Matters of the Chair**

None

### Other business

- Ideas for getting the CSB message into the community
  - Print materials to hand out (Wendy)
  - Rec Center presence with flyers available
  - Provide material for members to hand out at other meetings they attend
  - Libraries: Can we put information on their racks? *Reach out to Eva Poole*

### Adjournment

Chair Cox adjourned the Executive Committee meeting at 4:30 p.m.

**City of Virginia Beach**  
**Community Services Board**  
**FY 2018 Budget vs. Actual as of March 31, 2018**

Revenue Source	FY 2018 Budget	YTD Budget	YTD Collections	% of YTD Budget Achieved (goal 100%)
Fees for Services <sup>1</sup>	26,151,113	17,434,075	16,492,961	95%
State Revenue	13,299,846	9,974,885	9,923,871	99%
Federal Revenue	3,769,437	2,827,078	2,803,874	99%
Miscellaneous Revenue <sup>2</sup>	6,364	4,773	156,011	3269%
Fund Reserve	193,124	144,843	80,841	56%
General Fund Support <sup>3</sup>	13,146,677	9,860,008	9,860,008	100%
<b>Total Revenue</b>	<b>56,566,561</b>	<b>40,245,662</b>	<b>39,317,566</b>	<b>98%</b>
Expenditure Category	FY 2018 Budget	YTD Budget	YTD Spending	% Achieved
Personnel	44,193,941	33,145,456	29,936,516	90%
Professional Services	6,822,424	5,116,818	4,915,613	96%
Internal Services <sup>4</sup>	1,357,345	1,018,009	1,275,992	125%
Other Charges	1,018,569	763,927	609,038	80%
Supplies	1,827,292	1,370,469	998,205	73%
Leases and Rentals <sup>5</sup>	1,344,118	1,008,089	1,065,737	106%
Capital Outlay <sup>6</sup>	2,872	2,154	2,872	133%
<b>Total Expenditures</b>	<b>56,566,561</b>	<b>42,424,922</b>	<b>38,803,973</b>	<b>91%</b>
			Revenue Over Expenditures	513,593
			<sup>7</sup> PSH Receipts in Excess of Expenditures	(683,270)
			<sup>7</sup> OPT-R Treatment Receipts in Excess of Expenditures	(401,737)
			<sup>7</sup> PACT Receipts in Excess of Expenditures	(61,584)
			Fees Receivable 0-90 days	1,825,007
			Estimated Payables	(1,021,829)
			<b>(Deficit)/Surplus</b>	<b>170,181 <sup>8</sup></b>

<sup>1</sup> YTD budget adjusted to reflect fee collections one month behind.

<sup>2</sup> Miscellaneous revenue consists of \$30k refund of FY 2016 ICF Cost Settlement payback and \$98k final FY 2017 DAP reimbursement.

<sup>3</sup> Report assumes General Fund Support are utilized in equal monthly installments.

<sup>4</sup> Internal Service charges for City Garage, Risk, IT Subscription, and Network Telecommunications pulled 100% at beginning of year;  
Fuel, Motor Pool and Telephones come out monthly.

<sup>5</sup> Leases and Rentals consist of monthly and quarterly leases (paid in advance).

<sup>6</sup> Capital Outlay consists of equipment purchases that are made as needed and will vary throughout the year.

<sup>7</sup> Permanent Supportive Housing, PACT and OPT-R Treatment excess revenue noted due to inability to offset other expenditures with this revenue.

<sup>8</sup> Personnel savings total \$3,208,940