

**VIRGINIA BEACH COMMUNITY SERVICES BOARD**

Department of Human Services

June 29, 2017

8:30 a.m. – 10:30 a.m.

<b>Board Members Present</b>	<b>Board Members Absent</b>	<b>Staff Present</b>
Patricia Alspaugh	Glacey Anol	Dannette R. Smith
Linda Bright	Kay Ashby	Aileen Smith
Carrollyn Cox	Phillip Black	Tim Capoldo
Geraldine Hunt	Luetilla Cuffee	Angie Hicks
Myra Jennings	Joyce Harvey	Dawn Rykheart
Diane Jones	Toney Reeves	Talika Smith
Yvonne Lewis		James Thornton
Allan Marsden	<b>Council Liaison</b>	Dr. Kevin Cuffee
Diana Ruchelman		
Diane Jones		
	<b>Guests</b>	

**INFORMAL SESSION**

**Call to Order**

The Community Services Board (CSB) Informal Session was called to order at 8:35 a.m. by Chair Carrollyn Cox.

**Public Comment**

None

**Board Presentation**

**Overview of the FY 2018-2019 Performance Contract: Dawn Rykheart, Business Manager and Talika Smith, CSB Finance Officer** - Ms. Rykheart presented a slide show on the FY 2018-2019 performance contract and provided an overview of the bi-annual contract. The performance contract is an agreement between the Virginia Department of Behavioral Health and Developmental services (DBHDS) and the Community Services Board (CSB) that governs how CSB services will be funded and delivered. It provides a way for DBHDS to monitor CSB performance and define services that promote recovery, self-determination and wellness in all aspects of an individual's life.

The performance contract specifies the following items:

- Services to be provided by the CSB
- Costs to provide services
- Revenues to support services
- State and federal regulations
- Reporting requirements
- Performance measures

Ms. Talika Smith then provided board members with the proposal summary which contains funding information for the FY 2018-2019 performance contract. The FY 2018-2019 performance contract will be open for public

comment for 30 days beginning in July 2017. The Board has scheduled a vote on the proposed performance contract at the August 17, 2017, full board meeting. Once approved the business manager will bring forth the contract to City Council for approval.

### **Adjourn**

Chair Carrollynn Cox adjourned the Informal Session at 9:45 a.m.

## **FORMAL SESSION**

### **Call to Order**

The Community Services Board (CSB) Formal Session was called to order at 9:45 a.m. by Mrs. Cox.

### **Approval of the Board Minutes**

A motion was made to approve the minutes from the April 27, 2017, board meeting; Ms. Diana Ruchelman seconded the motion and having no objection, the minutes were approved as distributed.

### **Committee Reports**

- **Developmental Services Committee** – Dr. Linda Bright summarized the notes from the June 8, 2017, meeting.
- **Mental Health and Substance Abuse** – Ms. Diana Ruchelman summarized the notes from the June 8, 2017, meeting.
- **Executive Committee** – Dr. Linda Bright summarized the notes from the June 22, 2017, meeting. Dr. Bright requested the board re-evaluate the Executive Committee meeting time. At the request of the board chair, this item will be discussed offline.

### **Financial Report**

**Year-to-Date** – Ms. Talika Smith, CSB Finance Officer, provided a summary of revenue and expenditures. As of May 31, 2017, CSB revenue was recorded at 97% of YTD goal; expenditures were recorded at 87% of its YTD goal.

### **Advocacy**

**Ain't No Stopping Us Now Committee Update** - Ms. Hunt summarized the notes from the May 15, 2017, meeting and discussed the following three points the committee will be focusing on in future Government Affairs and Political Engagement efforts:

- Invest in Civic Engagement Opportunities – regionalism exploration and promotion – interaction with regional localities' CSBs and SSABs – relationship building and maintenance
- Exploration, networking and professional support of the department's goal of expanding public-private partnerships - maximize resource opportunities and professional partnerships
- Education of the community at-large and of elected officials at all levels of government – messaging and talking points memorandums.

### **Old Business**

None

### **New Business**

**Behavioral Health Updates: Carry-Over Fund Housing Proposal** - Ms. Hicks provided an update on the Board's request for staff to draft a proposal to utilize the carry over funding. Ms. Hicks is proposing 24/7 hour supportive housing. Once the program is implemented Ms. Hicks will provide the Board with a quarterly outcome report

A motion was made by Ms. Hunt to authorize the use of carry-over funding to assist supportive living clients that need 24/7 case management. Dr. Linda Bright seconded the motion and having no objection, then approved the proposal.

**Opioid Prevention and Treatment Funding** - Ms. Hicks informed board members that the state has provided over \$900,000 to fund opioid treatment. The department will provide a plan to utilize, track and monitor by July 15, 2017.

**Matters of the Director/Deputy Director and Staff**

None

**Matters of the Chair**

- Mrs. Cox stressed the importance of attending the August meeting as the 2018-2019 Performance Contract will require a vote and a quorum will be needed.
- Mrs. Cox informed the Board that board member Delores Bartel has tendered her resignation from the board effective immediately.
- Mrs. Cox reiterated to members the importance of attending board meetings and asked members to be sure to contact Jill Lockard, departmental board liaison, if they are unable to attend a meeting.

**Other Business**

- Board member Yvonne Lewis agreed to contact a representative for “Next Door” a local announcement board for Virginia Beach neighborhoods and report out on the outcome at the August 17, 2017, full board meeting.
- Ms. Hunt would like the Advocacy Committee to meet in July and will be in communication with committee members as to the date and time.

**Adjournment**

Mrs. Cox adjourned the CSB Board formal session at 10:40 a.m.