



**SOCIAL SERVICES ADVISORY BOARD**

Department of Human Services  
 Friday, February 07, 2020  
 8:30 a.m. – 10:00 a.m.

**Notes**

| SSAB Board Members    |         | Human Services Staff Present |         | Public |
|-----------------------|---------|------------------------------|---------|--------|
| Name                  | Present | Name                         | Present |        |
| Norma Brumage         |         | Aileen Smith                 |         |        |
| Andy Richmond         |         | Gailyn Thomas                |         |        |
| Susan Campbell        |         | Elizabeth Batista-Boone      |         |        |
| Robin Foreman-Wheeler |         | Deidria Bolden               |         |        |
| Angela Kellam         |         | Sharon Jones                 |         |        |
| Jalana McCasland      |         | Aaron Knight                 |         |        |
| Martha McClees        |         | Fay Ward                     |         |        |
| Donna Morris          |         | Theresa Jordan               |         |        |
| Lucynthia Rawls       |         | Al Steward                   |         |        |
| Michael Berlucchi     |         | Becky China                  |         |        |
|                       |         |                              |         |        |
|                       |         |                              |         |        |
|                       |         |                              |         |        |
|                       |         |                              |         |        |

**Call to Order:**

- The Social Services Advisory Board was called to order by the Board Chair, Mr. Andrew Richmond, at 8:37 a.m.

**Public Comment:**

- None

**Approval of Board Minutes:**

- A motion was made to approve the February 2020 minutes, vote carried the motion forward for approval. Minutes approved and docketed

**Old Business:**

- None

**Matters of the Chair**

- 

**Matters of the Director/Deputy Director/Staff – Aileen L. Smith**

- Director's Updates:  
COVID-19  
Media and Communications Member Hired: Mr. Bryan Clark
  
- SNAP Update – *Deidria Bolden, Administrator*
- Financial Reports
  - Social Services – Fay Ward, Business Manager (handouts)
  - CSA Administration – Theresa Jordan, Accountant IV (handouts)

**New Business:**

- None

**Adjournment:**

- Meeting adjourned 9:20 am