



VIRGINIA BEACH COMMUNITY SERVICES BOARD

Department of Human Services

Wednesday, June 9, 2021

3:00 p.m. – 5:00 p.m.

Virtual Meeting Held via Webex

Meeting Minutes

On March 12, 2020, Governor Northam declared a state of emergency due to COVID-19. Because of the catastrophic nature of the declared emergency, it is impracticable and unsafe to assemble a quorum of the Community Services Board in a single location. In accordance with Virginia Code § 15.2-1413 and the City's Continuity of Government Ordinance adopted on September 15, 2020, and Chapter 1289 of the 2020 Acts of Assembly, this meeting of the Community Services Board was conducted by electronic means.

Board Members Present	Board Members Absent	Staff Present
Susannah Uroskie		Paul Manansala, Recorder
Pat Alspaugh		Angie Hicks
Yvonne Lewis		
Lucas Robertson		
Carla Hesseltine		
	Council Liaison	
	Guests	

FORMAL SESSION

Call to Order

The Community Services Board (CSB) Policy Review Committee was called to order at 3:02 p.m. by Susannah Uroskie, Chair. Ms. Uroskie informed everyone that the meeting was being held virtually in accordance with state and local emergency regulations and that the meeting will be recorded.

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Review of CSB Policies

The following were addressed and revised during the meeting.

- CSB Board Goals – Bullet added: Increase the public awareness of services available to the community.
- Discussion occurred on different marketing strategies for increasing public awareness of services that are available to the community. A presentation on progress will be presented at the September Board meeting through Strategic Plan updates and various social media options.
- Policy 1.01: The term “Professional Literature” was clarified as any correspondence from the VACSB or the State of Virginia.
- Policy 3.01: “or designee” was added to the Policy 3.01 after the words “executive director” in Section 3, paragraph 2. Specific reports from CQI to be presented in future Board meetings and discussed.
- Policy 3.02: Statement will be added to have the Board Chair to act as a representative during the hiring process.
- Policy 4.01: Bullet added to the fifth paragraph, second bullet, second sub-bullet: Increase the public awareness of services available to the community by offering guidance or strategies in utilizing social media platforms, public service announcements, city resources, and marketing options.
- Policy 5.01: Surveys and evaluations will be discussed and is currently ongoing. Some inclusions to reports will be demographics, goals/outcomes/success of clients, touring of facilities, presentation of treatment plans for individuals, and case studies on success rates via BHDS.
- Policy 6.01: Addressed previously on specific reports from CQI.
- Policy 7.01: Discussed the need for “if” since the disclosure forms are filled out every year.
- Emergency plans and remote meetings will be discussed during the Board meeting on June 24, 2021 regarding the Remote Participation Policy.
- All the policies were reviewed and MHSA was changed to Behavioral Health and Developmental Services or BHDS. HSD was changed to Department of Human Services or DHS.

Adjournment

The Community Services Board (CSB) Policy Review Committee was adjourned at 4:14 p.m. by Susannah Uroskie, Chair. Policy revisions to be presented at the CSB Board Meeting on June 24, 2021.