



VIRGINIA BEACH COMMUNITY SERVICES BOARD

Department of Human Services

Thursday, June 3, 2021

8:30 a.m. – 10:30 a.m.

Virtual Meeting Held via Webex

Meeting Minutes

On March 12, 2020, Governor Northam declared a state of emergency due to COVID-19. Because of the catastrophic nature of the declared emergency, it is impracticable and unsafe to assemble a quorum of the Community Services Board in a single location. In accordance with Virginia Code § 15.2-1413 and the City's Continuity of Government Ordinance adopted on September 15, 2020, and Chapter 1289 of the 2020 Acts of Assembly, this meeting of the Community Services Board was conducted by electronic means.

Board Members Present	Board Members Absent	Staff Present
Pat Pointer	Gayle Colson	Paul Manansala, Recorder
Todd Walker		
Joan Wood		
Lori Bridges		
	Council Liaison	
	Guests	

FORMAL SESSION

Call to Order

The Community Services Board (CSB) Policy Review Committee was called to order at 8:30 a.m. by Pat Pointer, Chair. Ms. Pointer informed everyone that the meeting was being held virtually in accordance with state and local emergency regulations and that the meeting will be recorded.

Appointment of CSB Bylaw Review Committee Chairperson

Ms. Pointer made a motion to nominate herself as Chairperson. Mr. Walker volunteered as Vice Chair and Ms. Bridges volunteered as Secretary. Board members in attendance were in unanimous approval of Ms. Pointer serving as the Chairperson, Mr. Walker as the Vice Chair, and Ms. Bridges as the Secretary for the CSB Bylaws Review Committee.

VIRGINIA BEACH COMMUNITY SERVICES BOARD

Department of Human Services

Thursday, June 3, 2021

8:30 a.m. – 10:30 a.m.

Review of CSB Bylaws

- All Board members agreed to request a City Council Member to be present at least twice a year to provide feedback to Board members. Who is the official City Council Member that will attend?
- Mr. Walker stated that he had issues with new member orientation and felt that it was insufficient when providing information to new board members.
- Article IV, #3 requires some clarity. What services is the board providing?
- Article IV, #8 requires rewording. The statement that begins with “accept or refuse gifts” is not clear.
- Updated roster required in orientation manual.
- Article 8, #5 requires additional wording such as “Require consistent meetings and meetings will continue electronically”.

Next Steps

Questions and concerns to be discussed for further review.

Adjournment

The Community Services Board (CSB) Bylaws Review Committee was adjourned at 9:21 a.m. by Pat Pointer, Chair.