



SOCIAL SERVICES ADVISORY BOARD MEETING MINUTES
Friday, December 06, 2019

SSAB Board Members	In Attendance	Human Services Staff	In Attendance
Norma Brumage	Y	Aileen Smith	Y
Susan Campbell	Y	Gailyn Thomas	Y
Robin Foreman-Wheeler	Y	Elizabeth Batista-Boone	Y
Angela Kellam	N	Deidria Bolden	N
Jalana McCasland	Y	Becky China	Y
Martha McClees	Y	Sharon Jones	Y
Donna Morris	N	Theresa Jordan	Y
Lucynthia Rawls – Vice Chair	Y	Aaron Knight	N
Andrew Richmond – Chair	Y	Al Steward	N
Michael Berlucchi	Y	Fay Ward	Y
		Linda Botts	Y

Call to Order:

The Social Services Advisory Board was called to order by the Board Chair, Mr. Andrew Richmond, at 8:31 a.m.

Approval of Board Notes:

Susan Campbell made the motion to approve the October 2019 minutes. Vote carried the motion forward for approval. Minutes docketed

Public Comments:

None

Old Business:

None



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Matters of the Director/Deputy Director/Staff:

- Linda Botts, new Emergency Preparedness Coordinator mentioned that she will be conducting new revamped training programs to all shelter teams starting January 2020. Linda is also working with Local Emergency Management Team on updating the current Local Emergency Plans.
- Community Corrections and Pretrial Updates by Sharon Jones, CCP Administrator:
 - Sharon provided a full report out on CCP's 2019 Goals.
 - She mentioned that opioid abuse and suicide rate has drastically increased in the population. Officers/Staff are being trained to be able to provide the best services to clients.
 - All current guidance documents and SOPs are available at CCP's SharePoint Page
 - Handed out flier "Re Entry Out" – A program that provides support and services for returning citizens. Encouraged the table that "we need to do a better job in supporting incarcerated individuals when they return to the community."
 - Discussed CCP's 2020 Goals:
 - Continually enhance the delivery of services to the highest standards possible.
 - Explore new enhancements to service delivery for clients on pretrial and/or probation supervision.
 - Support initiatives and projects of the Department of Human Services and the City of Virginia Beach.
 - Sharon is transitioning off as the Co-Chair of the Re Entry Program.
 - She will be assisting in the transition of the new Chief Probation and Parole Officer joining the Department.
- In reference to the Re Entry Program, Michael Berlucchi mentioned that the Virginia MOCA is hosting the "Beyond the Block" exhibition. This is a partnership with local jails to represent the original artworks of inmates across Hampton Roads. The exhibition is open until Feb 9, 2020.
- Financial Reports:
Social Services Financial Report by Fay Ward, Business Manager:
 - Provided full report out of YTD FY 2020 through Oct 31, 2019
 - Non reimbursable expenses increased to 10%. Andy inquired about the increase. Theresa Jordan will provide a follow up report on the next meeting.

CSA Monthly Financial Report Summary by Theresa Jordan, Accountant IV:

- Provided full financial report and comparison of FY 19 vs FY 20. Theresa mentioned that contracts are still negotiated, and the numbers will change at the end of the year.

➤ Other discussions:

- Changes in SNAP are still under review.



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Matters of the Chair:

- Andy acknowledged Deputy Director Gailyn Thomas as she prepares to leave the Department at the end of the year. Deputy Thomas thanked everyone for the support and camaraderie.
- Deputy Director Thomas awarded Chairman Andrew Richmond a Service Award Pin, recognizing his dedicated service to the SSAB and City of Virginia Beach.
- Andy mentioned that the next SSAB meeting will be as scheduled for January and February. The Joint CSB and SSAB meeting will be on February 27, 2020 at Parks and Recreation Administration Building. There will be no SSAB Meeting in March.

New Business:

None

Adjournment:

The meeting was adjourned at 9:34 am by Chairman Andrew Richmond.

Next Meeting: Friday, February 7, 2020, 8:30am

Prepared by: Marriz Valenzuela