



SOCIAL SERVICES ADVISORY BOARD

Department of Human Services
 Friday, October 4, 2019
 8:30 a.m. – 10:00 a.m.

Notes

SSAB Board Members		Human Services Staff Present		Public
Name	Present	Name	Present	
Norma Brumage	Yes	Aileen Smith	No	
Andy Richmond	Yes	Gailyn Thomas	No	
Susan Campbell	Yes	Elizabeth Batista-Boone	No	
Robin Foreman-Wheeler	No	Deidria Bolden	Yes	
Angela Kellam	No	Sharon Jones	No	
Jalana McCasland	No	Aaron Knight	Yes	
Martha McClees	Yes	Fay Ward	Yes	
Donna Morris	No	Theresa Jordan	Yes	
Lucynthia Rawls	Yes	Al Steward	No	
Michael Berlucchi	Yes	Becky China	Yes	
		Jessica Mumma	Yes	

Call to Order:

- The Social Services Advisory Board was called to order by the Board Chair, Mr. Andrew Richmond, at 8:35 a.m.

Approval of Board Minutes:

- A motion was made to approve the September 2019 minutes, vote carried the motion forward for approval. Minutes docketed

Public Comment:

- None

Old Business:

- None

Matters of the Chair

- Andy explained the order of the meeting for the benefit of Councilman Michael Berlucchi, City Council Liaison, as this is the first Board meeting he has attended since his appointment to replace Shannon Kane.

- Introduction of all Board members in attendance.
- Introduction of Michael Berlucchi, City Council Member, Liaison for the Board
- Update on CSB Meeting – Andy attended meeting and presented suggestion to have joint meetings between SSAB and the CSB. They were very receptive and agreed to the meetings; they will identify two of their Board members to collaborate with Andy and Susan Campbell in the planning for these meetings. The first meeting may be in January and maybe schedule a total of three meetings for the year. The location, date, and time has not been determined thus far.

Matters of the Director/Deputy Director/Staff

- Financial Assistance Division Updates – *Deidria W. Bolden, Administrator*
Presentation (See handout) on:
 - FAD Priorities with the Strategic Plan Pillars
 - Medicaid Expansion Update
 - Document Management Team Update
 - Supplemental Nutrition Assistance Program (SNAP) Corrective Action Plan Overview
- Financial Reports
 - Social Services – Fay Ward, Business Manager (handouts)
 - CSA Administration – Theresa Jordan, Accountant IV (handouts)

New Business:

- None

Adjournment:

- Meeting adjourned 9:25 am