



SOCIAL SERVICES ADVISORY BOARD

Department of Human Services
 Friday, April 5, 2019
 8:30 a.m. – 10:30 a.m.

Notes

SSAB Board Members		Human Services Staff Present		Public
Name	Present	Name	Present	
Norma Brumage	No	Gailyn Thomas	Yes	Peter Coutu, Reporter The Virginian Pilot
Andy Richmond	Yes	Elizabeth Batista-Boone	No	
Susan Campbell	No	Deidria Bolden	No	
Robin Foreman-Wheeler	Yes	Sharon Jones	No	
Angela Kellam	No	Pete Withers	No	
Jalana McCasland	No	Fay Ward	No	
Martha McClees	Yes	Theresa Jordan	No	
Donna Morris	Yes	Al Steward	No	
Lucynthia Rawls	Yes	Becky China	No	

Call to Order:

- The Social Services Advisory Board was called to order by the Board Chair, Mr. Andrew Richmond, at 8:40 a.m.

Approval of Board Minutes:

- A motion was made to approve the March 1, 2019 minutes; after corrections made to the attendance list, unanimous vote carried the motion forward for approval. Minutes docketed

Public Comment:

- None

Old Business:

- None

Matters of the Chair

- The Chair, A Richmond, facilitated a brainstorming session that establish 2019 goals for the Board. The goals are centered around the Department's strategic plan: A Path Forward:

Pillar of Enhancement

Talent Acquisition and Development

- Participate in the recruitment of the new Department Director
- Develop an Ad hoc Committee with the board to help with recruitment and retention of board members
- Improve volunteer opportunities

Pillar of Promise

Communication and Community Engagement

- Public Engagement- Educate the public about the role and many aspects of Human Services through public appearances etc.
- Advocacy, Education and Training of City Council members- Creating informational packets for new/established Council members that will include information on the department's strategic plan, resource guide and other information that shows where the department is, projected needs and challenges. Creating opportunities to have "Coffee" meetings with Council members to share information.
- Identify new City Council Liaisons for the Boards (SSAB and CSB).

Pillar of Progress

Access to Services

- Educate the Board on the Departments outreach efforts to the communities that are being underserved or not aware of services by the department
- Assist with the development of innovative outreach strategies to improve community awareness of the Departments' programs and services

Matters of the Director/Deputy Director/Staff

- None

New Business:

- For the month of May the Board will continue with Division updates
- The agenda item for June is to plan/implement "Initiatives with City Council"
- The meeting date in July has been moved to 07/11/19, same time and location – communication will be sent to all. The agenda item is to report out on "Outreach Services by the Department"

Adjournment:

- The meeting was adjourned by Chairman A. Richmond at 9:50 A.M.