



**VB** *City of Virginia Beach*  
**Human Services**

**VIRGINIA BEACH COMMUNITY SERVICES BOARD**

Department of Human Services

Thursday, September 25, 2019

8:30 a.m. – 10:30 a.m.

**Notes**

**INFORMAL SESSION**

<b>Board Members Present</b>	<b>Board Members Absent</b>	<b>Staff Present</b>
Patricia Alspaugh	Todd Walker (E)	Aileen Smith
Carrollyn Cox	Carla Hesselstine (E)	Angie Hicks
Molly Trask	Joyce Harvey (E)	Tim Capoldo
Phillip Black	Cameron Randle (E)	Dawn Rykheart
Diane Jones		Maria Kurtz
Gayle Colson		
	<b>Council Liaison</b>	
	<b>Guests</b>	
	Ralph Carvey, Andrea's House	

**INFORMAL SESSION**

**Call to Order**

**Dr. Joyce Harvey, Chair**

The meeting was called to order at 8:38 am by Secretary Phil Black in the absence of the Chair and Vice Chair

**Board Education:**

Behavioral Health/Ms. Angie Hicks and Mr. Kevin Cuffee: Jail Initiative:

Ms. Hicks opened the presentation with some statistics of the estimated number of people who are incarcerated with a mental illness. The new program will assess every person coming into the jail. This initiative began planning in 2014 and now in 2019 we are commencing this new partnership.

Ms. Hicks explained that the plan they have developed is based on the Sequential Intercept Model. This model is a tool to identify points at which interventions can occur to keep persons with a mental illness from entering the criminal justice system.

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The plan developed by Ms. Hicks and her team includes diversion. A team will meet with and assess persons prior to incarceration. For those individuals who are incarcerated already, an exit plan that covers health, housing and job development will be developed.

Dr. Cuffee provided some additional details to include more information on diversion activities. He will have mobile crisis teams who will work with individuals to keep them from entering the jail system, some of these individuals may be those who are in crisis and maybe only failed to identify themselves to the police. These teams in the community and in the jail will be available 24/7. The question was asked about those people who refuse care. The team will continue to reach out to these individuals throughout their stay. Peers will also be used to reach out to these individuals. Dr. Cuffee also reviewed the outcomes expected from this program.

At this time the program has received the DBHDS license, equipment has been ordered and the office space is near completion. The Comprehensive Health Record (CHR) has been modified with the screening tool and staff positions have been posted and are being interviewed.

Dr. Cuffee was asked about the partnership with the Re-entry Council. He and some of his team do have a working relationship with the council. He noted that there is a re-entry job fair October 17<sup>th</sup> which is sponsored by the Council and the Department of Human Services.

### **Adjournment**

The meeting was adjourned at 9:24 am

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**FORMAL SESSION**

**Call to Order**

**Mr. Phil Black, Secretary**

Prior to calling the formal session to order, Mr. Black recognized Dr. Ken Chandler, Human Services Deputy City Manager who came to the meeting.

Mr. Black asked our guest to introduce himself. The guest member was Mr. Ralph Carter and he is from Andrea's House. Andrea's House provides in-home services to clients.

Ms. Kay Ashby shared that NAMI will have a float and a booth at the Neptune Festival and the next NAMI walk will be in Richmond next week. She reminded everyone that they have a new name which is NAMI Coastal VA.

The meeting was called to order at 9:26 am.

Mr. Black welcomed and congratulated Ms. Aileen L. Smith as the new Director of Human Services for the City of Virginia Beach.

**Approval of the Board Minutes**

Mr. Black asked for any comments or corrections to the minutes from August. Ms. Diane Jones moved to accept the minutes. Ms. Yvonne Lewis seconded. There being no objections the Minutes from August are accepted as presented.

**Committee Reports:**

**Executive Committee:**

**Dr. Joyce Harvey**

Mr. Black was not in attendance at the Executive meeting. He reviewed the notes as they are presented.

Ms. Smith shared that Mr. Richmond, Chair Social Services Advisory Board (SSAB), attended the meeting. Mr. Richmond would like to have a joint meeting of the SSAB and CSB. Dr. Harvey has stated that she is in favor of this. The SSAB is open to meeting at the CSB meeting date/time whenever this joint meeting can be planned. The proposed first joint board meeting will be the January 2020 meeting. There being no opposition the meeting will be set.

**Developmental Services:**

**Mr. Phil Black**

No September meeting

**Behavioral Health Substance Abuse:**

**Ms. Kay Ashby**

No September meeting

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### **Financial Report Year to Date:**

**Ms. Maria Kurtz**

Ms. Kurtz presented the financial report. YTD revenues are at 118%. Some fees for services include June revenues that were captured in this fiscal year. Some of these fees are the fee for services, self-pays, and Medicaid. She provided a thorough review of each line item.

### **Old Business**

- The binders were available for anyone who had not previously picked up their binder. Updates were provided, which included the duties of the Chair and an updated acronyms list.

### **New Business**

- The search for the BHDS Deputy Director was discussed. The position has been advertised and interviews are scheduled.
- The State of Virginia CIT conference will be probably held here in the Spring, possibly May 2020 in Virginia Beach. Local staff will be able to attend for free. This is a three (3) day conference paid for by the State.
- Ms. Lewis asked about the January Richmond conference. Tim and Angie will assist the board in attendance.
- Ms. Jones mentioned the budget meeting in January and we do not have that date yet.

### **Matters of the Chair**

**Mr. Phil Black**

- Board Education:
  - October / DS Intake and BH Intake and referrals from a client's perspective
  - November / A follow up from October for Emergency Services and Mobile Crisis
  - December / No meeting
- Board Applications – Dr. Harvey is reviewing applications.

### **Staff Updates**

**Director Aileen Smith  
Division Directors**

- Ms. Aileen Smith along with Mr. Tim Capoldo, Ms. Natacha Dolson (Supportive Living Program supervisor), Mr. Jim Thornton, and Ms. Danielle Progen, Office of Emergency Management, will give a presentation to the VACSB, providing an overview of Family Reunification Center and the Family Assistance Center.
  - Ms. Harvey asked for an update on staff well-being. Ms. Aileen Smith shared that that Mr. Jim Thornton has been highly involved in staff follow up for the city. The VB Strong Center will soon be opened as well.
- The DHS All Staff Fall Festival will take place November 5<sup>th</sup> at Mt. Trashmore. Staff will enjoy lunch, games, and a visit from the Teeny Tiny Farm. DHS volunteers and the board members are invited.
- Ms. Smith will attend the November State Virginia League of Social Services Executives

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Conference in Newport News.

- Ms. Smith has also set up meetings with staff members at some of the main locations of DHS.

### **Other Business**

- The dashboard was on the agenda in error and will be presented in October at the board meeting.
- Ms. Yvonne Lewis has been appointed to the Governor's African American Advisory Board. The CSB Board congratulated her on this appointment!

### **Adjournment**

**The meeting was adjourned by the chair at 9:52**