



VB *City of Virginia Beach*
Human Services

VIRGINIA BEACH COMMUNITY SERVICES BOARD

Department of Human Services

Thursday, June 27, 2019

8:30 a.m. – 10:30 a.m.

Notes

Board Members Present	Board Members Absent	Staff Present
Patricia Alspaugh	Kay Ashby (E)	Aileen L. Smith
Carrollyn Cox	Carla Hesseltine (E)	James Thornton
Joyce Harvey		Tim Capoldo
Molly Trask		Dawn Rykheart
Phillip Black		Maria Kurtz
Diane Jones		
Todd Walker		
Yvonne Lewis	Council Liaison	
Alan Marsden		
Cameron Randle		
Gayle Colson	Guests	

INFORMAL SESSION

Call to Order

Dr. Joyce Harvey, Chair

The meeting was called to order at 8:01 am

Board Education:

Performance Contract/Dawn Rykheart and Maria Kurtz: Dawn provided an overview of the information. The final performance contract information will be provided at the August meeting.

She noted that the Infant Program, Part-C, is not in the financial piece of the contract. In addition, there are other programs that are not reported in the contract and these programs are Jail Education, Senior Adult Services and the Office of Community and Family Affairs (OCFA).

Ms. Rykheart reviewed how we report, what is reported as well as some of the financial changes that are coming. She also reviewed the proposed submission timeline and explained the purpose for each date in the timeline.

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Maria Kurtz reviewed the current funding, including OBRA (Omnibus Budget Reconciliation Act) and the both the DHS and BHDS operating budgets. Aileen Smith pointed out that the contract staff that BHDS has providing services are not reflected in the personnel budget.

Ms. Jones asked about a recent article on Part-C services and Mr. Capoldo provided a brief update of our current status.

Adjournment

The meeting was adjourned at 8:41

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FORMAL SESSION

Call to Order

Dr. Joyce Harvey, Chair

The meeting was called to order at 8:41

Approval of the Board Minutes

Dr. Harvey asked for approval of the minutes. Ms. Carrollyn Cox moved, Ms. Diane Jones seconded.

Minutes approved as presented.

Committee Reports:

Executive Committee:

Dr. Joyce Harvey

Dr. Harvey reviewed the agenda setting notes from the meeting.

Developmental Services:

Mr. Phil Black

No June meeting / reports included

Behavioral Health Substance Abuse:

Ms. Kay Ashby

No June meeting / reports included

Financial Report Year to Date:

Ms. Maria Kurtz

No report at this time

Old Business

- Orientation Manual – the manual was distributed to all of the CSB Board members in attendance. The acronym document will be updated and distributed.

New Business

- Fee Change / Jim Thornton:
Mr. Thornton reviewed his request. A memo addressing the request was provided to the Board.

The VBCSB Board Chair called for a motion: Ms. Carrollyn Cox motioned for approval and Ms. Yvonne Lewis seconded. There being no nays, the motion carried as presented.

Matters of the Chair

Dr. Joyce Harvey

- Board Education:
 - No July meeting
 - August Developmental Services Updates: Mr. Tim Capoldo

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- September Jail services: Dr. Kevin Cuffee

- Board Applications: Dr. Harvey has received a list of applicants from the clerk's office, she will make contact with them and review the requirements of being a member. We have 2 VBCSB Board members who will be coming off the board in December.
- Dr. Harvey thanked the staff for their services in regards to the tragedy of May 31st. Others also spoke in appreciation of staff.
- Attendance – Not addressed

Staff Updates

**Deputy Director Aileen Smith
Division Directors**

- Aileen Smith provided a brief review of the event on May 31st. She thanked the board for their kind words and asked Jim to provide a brief review of the timeline of the event. Mrs. Smith then reported that our next step is to organize and plan for a more long term resiliency center, which will address the ongoing needs of families of the victims and others individuals who were impacted.

Other Business

- The Orange Crush fundraiser flyer was distributed. Tim explained that this fundraiser provides funds to the community trust for the dental fund.

Adjournment

The meeting was adjourned by the chair at 9:28 am.